

The Yolo County Clerk/Recorder's Office accepts check, money order, credit card or cash **(please do not mail cash)** payment for services.

### **Credit Card Payments:**

The credit cards we accept are Visa, MasterCard, Discover and American Express.

When faxing or mailing, please use our Credit Card Form (available below) or from our [Forms](#) page at [yolorecorder.org](http://yolorecorder.org).

Include this form with your application for services. Once your transaction is complete, we will securely destroy your payment form. If you do not wish to use this form, you may also fax your application, then after allowing enough time for our office to receive your application, call our office with your credit card information.

Phone number: 530-666-8130

Fax number: 530-666-8109

### **Checks or Money Orders:**

Should be made payable to Yolo County Clerk/Recorder and mailed to:

Yolo County Clerk/Recorder

P.O. Box 1130

Woodland, CA 95776-1130

Please include a Self Addressed Stamped Envelope with your request or in lieu of the Self Addressed Stamped Envelope please add **\$1.00** for return postage.

# YOLO COUNTY CLERK/RECORDER

## Credit Card Charge Form

Please complete this form and mail or fax with your application or document request form.

Indicate Name(s) and Document(s) you are requesting (Birth, Death or Marriage certificate, official records copy(s), FBN copy(s), etc.). **\*\*Please include a Self Addressed Stamped Envelope with your request or \$1.00 will be added to your total for return postage\*\***

Please Express Mail requested document(s) and charge my credit card \$18.95, in addition to document fee(s).

>IMPORTANT>> Delivery times may vary between one to three days, depending on destination.

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Upon approval of the charges, by your credit card company, this form will be shredded.

Cardholder Name (printed) \_\_\_\_\_

Cardholder Billing Address \_\_\_\_\_  
\_\_\_\_\_

Daytime and/or Cell telephone number ( ) \_\_\_\_\_ ( ) \_\_\_\_\_  
Daytime Cell

Card Type:  Master Card  Visa  Discover  American Express

Card Number \_\_\_\_\_ Exp Date: \_\_\_\_\_

CVC Number \_\_\_\_\_ (Located on backside, next to your signature on Visa, MC & Discover cards. On front on AmX)

Cardholder Signature \_\_\_\_\_

Mailing Address

Yolo County Clerk/Recorder  
PO Box 1130  
Woodland CA 95776-1130

FAX Number: (530) 666-8109

NOTE: Fax machine is located in secure area accessible to staff only.