

## Business & Professions Code Section 17922

Upon ceasing to transact business in this state under a fictitious business name *that was filed in the previous five years*, a person who filed a fictitious business name statement shall file a statement of abandonment of use of a fictitious business name. The statement shall be executed in the same manner as a fictitious business name statement and shall be filed with the county clerk of the county in which the person has filed his or her fictitious business name statement. The statement shall be published in the same manner as a fictitious business name statement and an affidavit showing its publication shall be filed with the county clerk after the completion of publication.

# INSTRUCTIONS

for completing a

## STATEMENT of ABANDONMENT of Use of a Fictitious Business Name

Please read all information below **BEFORE** completing the application!

Please provide the following information on the application:

- The fictitious name being abandoned, the street address and county of the principal place of business.
- The date on which the fictitious business name (FBN) statement relating to this abandonment was filed.
- The file number of the *original* fictitious business name statement.

The above information is located on the original FBN statement. It can also be found in the FBN indices located on our website [www.volorecorder.org](http://www.volorecorder.org), or in our office.

List all registrants and their *physical* residence addresses.

If a...

- *Husband and Wife*, the full name and residence address of both the husband and wife.
- *Partnership*, or other association of persons, the full names and residence addresses of all the general partners is required.
- *Corporation*, the name and address of the corporation, as set forth in its articles of incorporation and state of corporation are required.
- *Trust*, the full name and residence address of each trustee is required.
- *Limited Liability Company*, the name and address of the limited liability company as set out in its articles of organization and state of organization are required.
- *State of Local Registered Domestic Partners*, the full name and residence address of both domestic partners.

Your filed Statement of Abandonment must be published in a newspaper, once a week, for four (4) consecutive weeks and an affidavit of publication filed with the County Clerk when publication has been accomplished.

(Business & Professions [B&P] Code Section 17917)



Once your Statement has been filed with the County Clerk/Recorder and you have been issued three (3) certified copies, **NO** changes, additions or corrections may be made to this statement. If any alterations need to be made you will need to file a NEW Statement of Abandonment and pay a new \$55 filing fee.

Any person who executes, files, or publishes any fictitious business name, abandonment, or withdrawal statement, knowing that such statement is false, in whole or in part, is guilty of a misdemeanor and upon conviction thereof shall be fined not to exceed one thousand dollars (\$1,000). (B&P Code Section 17930)

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Nothing on this page constitutes a part of the fictitious business name statement of abandonment and is not required to be published pursuant to Business & Professional Code Section 17917.

