

BOARD OF SUPERVISORS
Yolo County, California

Meeting Date: June 27, 2023

To: Fin. Svcs. ✓

57.

Hold a public hearing, adopt the 2023-24 Master Fee Resolution, and approve changes to the Yolo County Master Fee Schedule for the Assessor/Clerk-Recorder/Elections, Community Services, Library and Sheriff departments. (General fund revenue impact: \$48,981) (Haynes/Estrada) (Est. Time: 10 min)

Minute Order No. 23-57: Held a public hearing and approved recommend action by **Resolution No. 23-104.**

MOVED BY: Barajas / SECONDED BY: Frerichs

AYES: Frerichs, Provenza, Barajas, Villegas.

NOES: None.

ABSTAIN: None.

ABSENT: Sandy.



County of Yolo

www.yolocounty.org

To: The Chair and Members of the Board of Supervisors

Time Set 57.

Board of Supervisors

Meeting Date: 06/27/2023
Brief Title: 2023-24 Master Fee Update
From: Tom Haynes, Interim Chief Financial Officer, Department of Financial Services
Staff Contact: David Estrada, Financial Services Analyst, Department of Financial Services, x8628

Supervisorial District Impact: Countywide

Subject

Hold a public hearing, adopt the 2023-24 Master Fee Resolution, and approve changes to the Yolo County Master Fee Schedule for the Assessor/Clerk-Recorder/Elections, Community Services, Library and Sheriff departments. (General fund revenue impact: \$48,981) (Haynes/Estrada) (Est. Time: 10 min)

Recommended Action

- A. Hold a public hearing;
- B. Adopt the 2023-24 Master Fee Resolution (Attachment A) and approve changes to the Yolo County Master Fee Schedule for the Assessor/Clerk Recorder/Elections, Community Services, Library and Sheriff departments; and
- C. Approve the proposed fee changes in Exhibit 1 to the 2023-24 Master Fee Resolution.

Strategic Plan Goal(s)



In Support of All Goals (Internal Departments Only)

Reason for Recommended Action/Background

This item presents the proposed update to the Master Fee Resolution for fiscal year 2023-24, incorporating fee changes for the Assessor Clerk Recorder Elections, Community Services, Library and Sheriff departments.

The Master Fee Resolution, first adopted by the Board of Supervisors in 1991, includes an estimated 1,300 fees and charges for services provided by County departments. The use of a single resolution and integrated fee schedule provides for a systematic review of County fees and allows for necessary adjustments to reflect changing service delivery costs. The Master Fee Schedule was last updated on December 6, 2022. The sections below describe in further detail the proposed fee changes in the 2023-24 Master Fee Resolution.

Assessor Clerk Recorder Elections (ACE)

ACE is proposing addition of 4 new fees and revision of 2 existing fees in the Clerk-Recorder's office. The Clerk-Recorder's office has recently begun an initiative to allow its customers to access more information online. In pursuit of these objectives, there is a need to establish fees that were not previously charged to the public. The Clerk-Recorder's office worked to determine what these new services are, the steps and time it takes to complete each of these new services, and then identify a total or per unit cost to be charged.

Along with these fees, there is new California legislation, Assembly Bill 1466 that allows Clerk-Recorder offices to charge a fee for all documents processed related to AB 1466. This legislation will result in a new fee for documents related to AB 1466. The Clerk Recorder's requested Master Fee changes are summarized in the table below:

ACE Proposed Fee Changes		
	Fee Amount	Description
New Fee	\$375.00 per set up	FTP Setup Fee - Adding new vendors to the FTP platform
New Fee	\$2.00 per transfer	FTP Transfer Fee - Transfer files electronically via FTP platform
New Fee	\$2.00 per email	Email Fee - Email official records, maps, and other documents to customers
New Fee	\$2.00 per Document	Documents processed related to AB 1466
New Fee	\$.11 Per image	Official Record Image copy fee rate change from .08 to .11 per image

Community Services

County Service Areas (CSA)

In 2023, the Department of Community Services engaged Wohlford Consulting, a fee consultant, to conduct an objective analysis of the full costs incurred in support of the Planning and Engineering services for which the County charges user fees. As part of this analysis, hourly rate for positions in the division were reviewed. The hourly rate for the Community Service Manager was determined to be \$190 an hour. This new hourly fee has been submitted for the Master Fee update on June 27, 2023. This is the rate that will be charged to the County Service Areas and will be used to cover the cost of the Community Service Manager, who spends all her time working on the County Service Areas.

Planning

As with the CSA's, the Department of Community Services engaged Wohlford Consulting, a fee consultant, to conduct an objective analysis of the full costs incurred by the Planning and Engineering Divisions for services for which the County charges user fees. To ensure accuracy and establish a clear nexus between the cost of services and the fees, the study required a detailed analysis of time required for staff to provide each component of service delivery.

The Planning Division's various Hourly Rate fees were adopted into the Master Fee schedule at the December 7th, 2021, Board of Supervisor's hearing. Effective January 1st, 2023, the County adopted an equitable, new compensation philosophy to set salaries at 100% of the market for various represented and unrepresented groups. As a result, Wohlford Consulting conducted a limited fee update using the existing fee study model for the various Planning Hourly Rates to account for the equity increases.

As part of these changes, the "Major Zone, Flood Variance" fee was deleted. This fee was a duplicate fee on the Master Fee schedule and has been replaced with the "Major Use Permit (PC) Amendment, Major Zone Variance, Flood Variance" combined fee that was updated in December 2022.

Integrated Waste Management (Landfill)

The Integrated Waste Management Division operates as a self-supporting enterprise fund and depends on revenue from disposal and recycling services and permit fees to fund most of its programs, including operation of the Yolo County Central Landfill (referenced as "Landfill") and the Esparto Convenience Center (referenced as "Esparto Transfer Station").

The Division worked in collaboration with the Department of Financial Services (DFS) and Innovation Technology Services (ITS) to administratively update the fee descriptions and organize the labels and sub-labels. These changes better organized the various fees, made each fee easier to find on the Master Fee schedule, and made the fees more distinctive for Landfill and Esparto Transfer Station customers.

New Fees (12)

A total of 12 new fees were added under Integrated Waste Management. All fees listed are free of charge to the public except for the "Untarped Fee Load" fee and can be referenced in the table below. The "Untarped Fee load" was added to the Master Fee schedule as a pass through and will be charged at cost to the public at a rate of \$15/Untarped load. Based upon survey data, Integrated Waste Management had 1,767 uncovered loads last year resulting in additional litter abatement.

Yolo Central Landfill	
Fee Amount	Fee Description
No Charge	Soil-Clean
\$15./each	Untarped Fell Load
No Charge	Agricultural Plastics
No Charge	Approved Material suitable for engineering applications
No Charge	Recyclable commodities-cardboard, paper, bottles, cans, rigid plastics
No Charge	Used motor oil - 15 gallon limit
Esparto Convenience Center	
Fee Amount	Fee Description
No Charge	Batteries - residential only
No Charge	Clean metals (excludes appliances)
No Charge	Electronic Waste - California Residence and Businesses only
No Charge	Electronic Waste-Fluorescent bulbs/tubes and household batteries
No Charge	Recyclable commodities - cardboard, paper, bottles, cans, rigid plastics
No Charge	Used motor oil - 15 gallon limit

Deleted Fees (12)

Various fees were deleted from the Master Fee schedule due to being redundant or because they are no longer applicable. Such fees are:

- Appliances-Washers fee under Landfill and Esparto Transfer Station were deleted as these fees were incorporated in the general application fee
- Loads of Clean Wood Waste fee under Landfill was incorporated into the green or wood fee
- All residential vehicles and small trailers with loads of gravel, concrete, and/or asphalt
- Clean metals hauled in autos, garbage cans, full-size pickups and vans, mini-pickups & mini-vans and trailers, which are less than 4 ft high and 10 long
- California Resident and Businesses ONLY recycle TVs and computer monitors with screens less than 20"
- California Residence and Businesses ONLY recycle TV's and computer monitors greater than 20"
- Cannery waste surcharge Non-residential mattresses and box springs (loads of 10 or more)
- Residential mini-pickups & mini-vans with loads of yard waste between 3 to 6 feet in height

Revised Fees (36)

The division is requesting to revise 29 Yolo Central Landfill fees and 7 Esparto Transfer Station fees on the Master Fee schedule.

Yolo Central Landfill

Under Construction and Demolition fees, three of the revisions were decreased on the Master Fee schedule.

- The "Debris -- High Quality" and "Debris -- Low Quality" had reductions ranging from 7%-8%, or \$3-\$7.
- The "Debris -- one garbage can, 60 gallons or less (max 2 cans)" fee has a larger reduction percentage of 17%, however this fee was only reduced by \$1 (from \$6 to \$5).
- The one Construction and Demolition fee that increased was the "Debris -- Auto" fee. This fee increased 20%, or by \$2.
- The Electronic (Universal) Waste fees have all been reduced on the Master Fee schedule. The various fees bulleted below have significant reductions, ranging from 25% to 40%, or \$5 to \$85.

Fee Title	% Charge	\$ Decrease
Electronic Waste - Non-Residential - Auto	-38%	-15.00
Electronic Waste - Non-Residential - Full Size pickups, full-size vans & small trailers less than 3 feet in height and less than 8 feet long	-38%	-85.00
Electronic Waste - Non-Residential - Mini pick-ups and minivans less than 3 feet high and 8 feet long	-40%	-60.00

Electronic Waste - Non-residential - One Garbage can, 60 gallons or less (maximum 2 cans per visit)	-25%	-5.00
Electronic Waste - Solar Panels	-39%	-14.48

The "Minimum Fee -- Non-Residential Electronic Waste" fee has been significantly reduced from \$150/each to \$90/each resulting in a 40% decrease. However, the "Miscellaneous-Engineering/Hydrogeologist Waste Analysis" fee increased from \$125/hour to \$150/hour, or 20%, due partially to the equity increases. The remaining amount of the increase is due to regular cost of living adjustments as the fee has not been updated since May 2012.

Various Organics, Waste and Tire fees have been adjusted to achieve full cost recovery. The revisions are all small dollar amounts, however two of the fees reflect large percentages.

- The "Green and Food Waste" and "Green or Wood Waste" fees both increased by \$2, or 3%.
- The "Green or Wood Waste -- Auto" fee increased by \$7 (from \$5 to \$12) resulting in 140% increase.
- The "Green or Wood Waste -- One garbage can, 60 gallons or less (max 2 cans)" fee increased \$2 (from \$3 to \$5) resulting in a 67% increase.
- The "Waste" fee increased by \$2 (from \$78 to \$80), or 3%.
- The "Waste -- Auto" fee also increased by \$2 (from \$10 to \$12), however the fee percentage increase is 20%.
- The "Waste Requiring Special Handling -- Biosolids" fee also increased by \$2 (from \$31 to \$33), or 6%.
- The "Waste Requiring Special Handling -- grits, rags, sewage & septic sludge" fee increased by \$2 (from \$78 to \$80), or 3%.
- The Waste fee that saw a reduction was the "Waste -- one garbage can, 60 gallons or less (max 2 cans)" fee reduced by \$1 (from \$6 to \$5), or 17%.

Esparto Transfer Station

Under the Esparto Organics section, the "Green or Wood Waste -- garbage can, 60 gallons or less (max 2 cans)" and "Green or Wood Waste - Auto" fees have significantly higher percentage increases (67% and 140% respectively); however, the dollar amount increase is low. The garbage can fee increased by \$2/each and the auto fee increased by \$7/each to achieve full cost recovery.

Additionally, under the Esparto Tires section, the "Tires -- Auto" and the "Tire -- Truck" fees also have significant percentage increases (29% and 33% respectively); however, the dollar amount for the Auto fee increased by \$1 while the Truck fee increased by \$2.

Under the Esparto Waste section, the "Waste -- Auto" fee increased by 20% or \$2. The other two fees, "Waste -- garbage can, 60 gallons or less (max 2 cans)" and "Waste -- Vehicles and trailers up to 6 feet high and 10 feet long" were decreased. The garbage can fee was reduced by 17%, or \$1 and the Waste-Vehicle/trailer fee was reduced by 10%, or \$5.

The fees under the Yolo Central Landfill and the Esparto Transfer Station were calculated and adjusted based on the prior year actuals, operations contract, general expenditure increases including salary and benefits, various services and supplies Integrated Waste Management needs to conduct business.

Overall, the proposed fees for Integrated Waste Management will increase revenue for the next fiscal year by approximately \$119,650. These increases were included in the FY23-24 Recommended Budget for the division.

Library

The Library department is adding a keycard fine and replacement fee for branches that lend out keycards for after-hours meeting room use. For security reasons, the keycard will be deactivated at the meeting's scheduled end time, but if it is not returned, Library staff will have to request a new keycard and pick it up from the General Services Department. The fine and replacement fee of \$50.00 is both to encourage the return of the keycards and to recover the cost of staff time and mileage to obtain a new keycard.

Additionally, the Library is removing its \$1.00 per page fee for color printing off the internet and changing its fees for copying to include both copying and printing. These services will be offered at the previously used copying rates of \$0.50 per page for color pages and \$0.20 per page for black and white pages. This change will provide consistent pricing for customers who use the public copiers or print from the public computers at our various branches.

Sheriff

The Sheriff's Office is requesting to update the current Master Fee schedule to adequately reflect the cost of

providing copies of crime reports. While the number of requests has remained relatively stable, staff has seen an increase in the time needed to produce these reports. At present, a request could require many steps such as locating the report and associated report supplements, contacting the case detective, redacting any information that would jeopardize an ongoing investigation, creating the actual copy, and mailing the report to the recipient. While salary costs for staff necessary to produce these reports has increased since the last fee update, staff has indicated that the amount of redactions and report supplements has also increased. Crime reports of 20 or fewer pages have increased from \$5.00 to \$15.00 per copy while Crime reports 20 or more pages in length are now \$15.00 for the first 20 pages and 0.25 per page thereafter.

Adjustments to the unit description, deletion of a redundant per page crime report copy fee, and code justification has been updated within the Master Fee schedule. As a result of these updates, it is estimated that the Detention Section will realize an increase of \$1,785 in revenue per year.

Collaborations (including Board advisory groups and external partner agencies)

Proposed fee changes were developed and submitted by the requesting departments. Fees were reviewed by the Department of Financial Services and County Counsel's Office.

Competitive Bid Process/Vendor Performance

N/A

Fiscal Information

Potential fiscal impact (see notes in explanation section below)

Fiscal Impact of this Expenditure

Total cost of recommended action	\$0
Amount budgeted for expenditure	\$0
Additional expenditure authority needed	\$0
One-time commitment	Yes

Source of Funds for this Expenditure

General Fund	\$48,981
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Further explanation as needed

The proposed changes to the Master Fee schedule are estimated to generate additional revenue of approximately \$170,416 annually as reflected in the table below:

Fund	Amount
General Fund	\$ 48,981
Public Safety Fund	\$ 1,785
IWM Enterprise Fund	\$ 119,650
Total Revenue	\$ 170,416

Attachments

- Att. A. 2023-24 Master Fee Resoultion
- Att. B. Exh. A1 - Proposed Fee Changes
- Att. C. Presentation

Form Review

Inbox	Reviewed By	Date
David Estrada	David Estrada	06/20/2023 09:21 AM
David Estrada	David Estrada	06/20/2023 01:49 PM
David Estrada	David Estrada	06/20/2023 04:09 PM
John Rowe	John Rowe	06/21/2023 11:41 AM
County Counsel	Phil Pogleidich	06/22/2023 07:18 AM
Form Started By: David Estrada		Started On: 05/08/2023 08:24 AM
Final Approval Date: 06/22/2023		

RESOLUTION NO. 23-104**A RESOLUTION OF THE BOARD OF SUPERVISORS OF YOLO COUNTY
ADOPTING THE 2023-24 MASTER FEE RESOLUTION****FILED**

June 27, 2023

BY Paul Higley
DEPUTY CLERK OF THE BOARD

WHEREAS, the Board of Supervisors of Yolo County ("Board") has authority to establish and change certain fees or service charges subject to legal requirements; and

WHEREAS, the Board has determined to exercise this authority by adopting the fees that are set forth in Attachment A, Exhibit 1, attached hereto and incorporated herein by this reference, as the Yolo County Master Fee Schedule for 2023-24; and

WHEREAS, the fees set forth in Attachment A, Exhibit 1 do not exceed the cost of providing the product or service or enforcing the regulation for which the fees are levied; and

WHEREAS, notice of the time and place of the June 27, 2023 meeting was mailed at least fourteen (14) days prior to the meeting to any interested party who filed a request with this Board for mailed notice of the meeting on renewal or increased fees or services charges; and

WHEREAS, the notice for the June 27, 2023 meeting included a general explanation of the matter to be considered, and a statement that the data required by applicable law is available; and

WHEREAS, public notice of the June 27, 2023 meeting hearing on the proposed fee changes was published in the Davis Enterprise on June 16, 2023 and June 21, 2023; and

WHEREAS, at least ten (10) days prior to the June 27, 2023 meeting, supporting documentation was available to the public data indicating the amount of the cost, or estimated cost, required to provide the service for which the fees and charges are levied and the revenue sources anticipated to provide the services, including General Fund revenues;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Yolo as follows:

1. That the Board of Supervisors finds that the amounts set forth in this Resolution are reasonably necessary to recover the costs of providing the services described and that the costs imposed by such fees are fairly apportioned so that charges allocated to any payor will bear a fair and reasonable relationship to the payor's burdens on or benefits from the services performed by the County of Yolo. The Board of Supervisors further finds that these fees are imposed for a specific government service provided directly to the payor that is not provided to those not charged, and do not exceed the reasonable costs to the County of providing the service;
2. Based on the above Recitals, the Board hereby adopts the 2023-24 Yolo County Master Fee Schedule attached hereto as Attachment A, Exhibit 1;
3. The adopted changes to the 2023-24 Master Fee Resolution apply only to the Assessor Clerk Recorder Elections, Community Services, Library and Sheriff's departments and the fees reflected in Attachment A, Exhibit 1 and supersede all inconsistent prior fees and charges;
4. The fees set forth in the Attachment A, Exhibit 1 shall become effective immediately;

5. This Resolution shall supersede the 2022-23 Yolo County Master Fee Schedule only as to those fees amended herein; and
6. The County Administrator is hereby authorized and directed to take the steps necessary to assure distribution and public availability of the 2023-24 Master Fee Schedule adopted herein.

PASSED AND ADOPTED by the Board of Supervisors of the County of Yolo, State of California, this 27th day of June 2023, by the following vote:

AYES: Frerichs, Provenza, Barajas, Villegas.

NOES: None.

ABSENT: Sandy.

ABSTAIN: None.

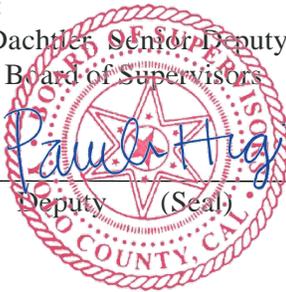


Oscar E. Villegas, Chair
Yolo County Board of Supervisors

Attest:

Julie Dachtler, Senior Deputy
Clerk, Board of Supervisors

By _____



Approved as to Form:

By _____

Philip J. Pogledich, County Counsel

Proposed Changes to the Master Fee Schedule

Fee Title	Current Fee Amount	Proposed Change	Status	Adopted or Last Revised	Code Justification	% Change	Revenue Increase
ACE							
Clerk Recorder							
Other Fees							
Email Fee		2.00 per transfer	CAO	NEW	GC 27366, 54985	0	3000
FTP Setup Fee		375.00 per setup	CAO	NEW	GC 27366, 54985	0	750
FTP Transfer Fee		2.00 per transfer	CAO	NEW	GC 27366, 54985	0	216
Recording Fees							
AB 1466 document fee		2.00 per document	CAO	NEW	GC 27388.2	0	36000
LIB							
Library Miscellaneous							
Color Printing Off the Internet	1.00 per page	DELETE	CAO	12/11/2018	61 Ops. Cal. Atty. Gen. 512 (November 1978)	0	
Keycard Fine & Replacement Fee		50.00 per keycard	CAO	NEW	61 Ops. Cal. Atty. Gen. 512 (November 1978)	0	0
Photocopying/Printing - Black & White	0.20 per page	0.20 per page	CAO	12/11/2018	61 Ops. Cal. Atty. Gen. 512 (November 1978)	0	0
Photocopying/Printing - Color	0.50 per page	0.50 per page	CAO	12/11/2018	61 Ops. Cal. Atty. Gen. 512 (November 1978)	0	0
PPW							
Public Works Division							

Fee Title	Current Fee Amount	Proposed Change	Status	Adopted or Last Revised	Code Justification	% Change	Revenue Increase
Central Landfill Fees							
All residential vehicles and small trailers with loads of gravel, concrete, and/or asphalt (no wire mesh, rebar or soil) less than 3 feet in height	0.00 each	DELETE	CAO	07/26/2016	GC 25823, Ord 1110	0	
Appliances-Washers	16.00 each	DELETE	CAO	12/07/2021	PRC 40059, Ord. 1110	0	
California Residence and Businesses ONLY Recycle TVs and Computer Monitors with screens greater than	0.00 No Charge	DELETE	CAO	05/17/2011	PRC 40057, 40058, 40059, Ord 1110	0	
California Residence and Businesses ONLY Recycle TVs and Computer Monitors with screens less than 20	0.00 No Charge	DELETE	CAO	05/17/2011	PRC 40057, 40058, 40059, Ord 1110	0	
Cannery waste surcharge	90.00 each	DELETE	CAO	06/26/2018	GC 25823, Ord 1110	0	
Clean metals hauled in autos, garbage cans, full-size pickups and vans, mini-pickups & mini-vans and trailers, which are less than 4 ft high & 10 long	0.00 each	DELETE	CAO	06/27/2017	GC 25823, Ord. 1110	0	
Loads of Clean Wood Waste	78.00 per ton	DELETE	CAO	06/28/2022	GC 25823, Ord. 1110	0	
Non-residential Mattresses and Boxsprings (loads of 10 or more)	0.00 each	DELETE	CAO	12/15/2015	PRC 40059, Ord. 1110	0	

Fee Title	Current Fee Amount	Proposed Change	Status	Adopted or Last Revised	Code Justification	% Change	Revenue Increase
Esparto Convenience Center							
Residential Mini-Pickups & Mini-Vans with loads of yard waste between 8 to 10 feet in length	30.00 each	DELETE	CAO	06/25/2019	GC25823, Ord 1110	0	
Residential Vehicles & Trailers with loads of yard waste between 3 to 6 feet in height	30.00 each	DELETE	CAO	06/28/2022	GC25823, Ord 1110	0	
Esparto Convenience Center Fees							
Appliances-Washers	16.00 each	DELETE	CAO	12/07/2021	PRC 40059, Ord. 1110	0	
Residential Vehicles & Trailers with Loads of waste between 3 feet and 6 feet in height	40.00 each	DELETE	CAO	06/29/2021	GC 25823, Ord. 1110	0	
Public Works Review of Planning Permits							
Ministerial Public Works Review - Each	360.00 Flat rate	360.00 Flat rate	CAO	12/06/2022	YCC8-1.1101	0	0
Division of Integrated Waste Management - Central Landfill							
Construction and Demolition							
Construction and Demolition Debris - Auto	10.00 each	12.00 each	CAO	06/28/2022	GC 25823, Ord 1110	20	1000
Construction and Demolition Debris - High Quality	87.00 ton	80.00 ton	CAO	06/28/2022	GC 25823, Ord 1110	-8.05	-49000

Fee Title	Current Fee Amount	Proposed Change	Status	Adopted or Last Revised	Code Justification	% Change	Revenue Increase
Construction and Demolition Debris - Low Quality	97.00 per ton	90.00 per ton	CAO	06/28/2022	GC 25823 ORD 1110	-7.22	-2450
Construction and Demolition Debris - One Garbage Can, 60 gallons or less (maximum 2 cans per visit)	6.00 each	5.00 each	CAO	06/29/2021	GC 25823, Ord 1110	-16.67	-2100
Electronic (Universal) Waste							
Electronic Waste - Non-Residential - Auto	65.00 each	40.00 each	CAO	06/26/2018	PRC 40057, 40058, 40059, Ord. 1110	-38.46	-125
Electronic Waste - Non-Residential - Full-size pickups, full-size vans & small trailers less than 3 feet in Height and less than 8 feet long	225.00 ton	140.00 each	CAO	06/26/2018	PRC 40057, 40058, 40059, Ord. 1110	-37.78	-425
Electronic Waste - Non-Residential - Mini-pick-ups and Minivans less than 3 feet high and 8 feet long	150.00 each	90.00 each	CAO	06/26/2018	PRC 40057, 40058, 40059, Ord. 1110	-40	-1200
Electronic Waste - Non-Residential - One Garbage Can, 60 gallons or less (maximum 2 cans per visit)	20.00 each	15.00 each	CAO	06/27/2017	PRC 40057, 40058, 40059, Ord. 1110	-25	-1125
Electronic Waste - Solar Panels	37.00 each	32.00 each	CAO	06/29/2021	GC 25823, Ord 1110	-13.51	0
Inert Material							
Soil - Clean		0.00 No charge	CAO	NEW	PRC 40059, ORD 1110	0	0

Fee Title	Current Fee Amount	Proposed Change	Status	Adopted or Last Revised	Code Justification	% Change	Revenue Increase
Soil - Requiring special handling	15.00 ton	16.00 ton	CAO	05/05/2015	GC 25823, Ord 1110	6.67	5000
Liquid Waste							
Liquid waste	45.00 ton	46.50 ton	CAO	06/28/2022	GC 25823, Ord. 1110	3.33	11250
Liquid Waste - High Solids or requiring special treatment	75.00 per ton	77.00 per ton	CAO	06/28/2022	GC 25823, Ord. 1110	2.67	8000
Minimum Fees							
Minimum Fee - Non-Residential - Electronic Waste	150.00 each	90.00 each	CAO	06/26/2018	GC 25823, Ord. 1110	-40	-1200
Miscellaneous							
Miscellaneous - Engineering/Hydrogeologist Waste Analysis	125.00 per hour	150.00 per hour	CAO	05/15/2012	GC 25823, Ord. 1110	20	0
Untarped Fee Load		15.00 each	CAO	NEW	UNTARP FEE	0	26505
Organics							
Green and Food Waste	78.00 ton	80.00 ton	CAO	06/28/2022	GC 25823, Ord. 1110	2.56	44000
Green or Wood Waste	78.00 per ton	80.00 per ton	CAO	06/28/2022	GC 25823, Ord. 1110	2.56	16000
Green or Wood Waste - Auto	5.00 each	12.00 each	CAO	06/25/2019	GC 25823, Ord. 1110	140	1050
Green or Wood Waste - One Garbage Can, 60 gallons or less (maximum 2 cans per visit)	3.00 each	5.00 each	CAO	05/05/2015	GC 25823, Ord. 1110	66.67	2000
Recycling							
Agricultural Drip Tape	78.00 ton	80.00 ton	CAO	06/28/2022	PRC 40059, Ord 1110	2.56	0

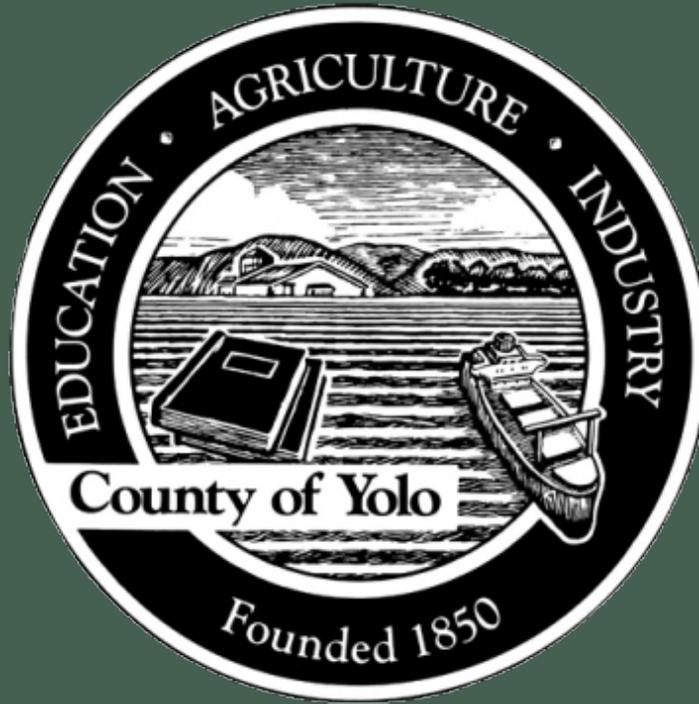
Fee Title	Current Fee Amount	Proposed Change	Status	Adopted or Last Revised	Code Justification	% Change	Revenue Increase
Agricultural Plastics - triple rinsed and inspected pesticide and herbicide containers - Yolo County only		0.00 No charge	CAO	NEW	PRC 40059	0	0
Approved material suitable for engineering applications		0.00 No charge	CAO	NEW	PRC 40059	0	0
Paint - Paintcare® covered latex and oil based paint	0.00 No Charge	0.00 No Charge	CAO	05/07/2013	GC 25823, Ord. 1110	0	0
Recyclable commodities-cardboard, paper, bottles, cans, rigid plastics		0.00 No charge	CAO	NEW	PRC 40059, ORD. 1110	0	0
Used motor oil - 15 gallon limit		0.00 No charge	CAO	NEW	PRC 40059	0	0
Tires							
Tires - Auto (tire size less than 16")	3.50 each	4.50 each	CAO	06/25/2019	PRC 40059, Ord 1110	28.57	2000
Tires - Bulk (whole, tire size 60" or smaller)	240.00 per ton	245.00 per ton	CAO	06/29/2021	PRC 40059, Ord. 1110	2.08	200
Tires - Oversize (tire size 22" through 60")	20.00 each	22.00 each	CAO	06/25/2019	PRC 40059, Ord. 1110	10	200
Tires - Truck (tire size 16" through 22")	6.00 each	8.00 each	CAO	06/25/2019	PRC 40059, Ord. 1110	33.33	3000
Waste							
Waste	78.00 per ton	80.00 per ton	CAO	06/28/2022	GC25823, Ord 1110	2.56	52000
Waste - Auto	10.00 each	12.00 each	CAO	06/28/2022	GC 25823, Ord. 1110	20	8800

Fee Title	Current Fee Amount	Proposed Change	Status	Adopted or Last Revised	Code Justification	% Change	Revenue Increase
Waste - One Garbage Can, 60 gallons or less (maximum 2 cans per visit)	6.00 each	5.00 each	CAO	06/29/2021	GC 25823, Ord. 1110	-16.67	-17500
Waste Requiring Special Handling - Biosolids	31.00 PER TON	33.00 PER TON	CAO	06/28/2022	GC 25823, ORD. 1110	6.45	10000
Waste Requiring Special Handling - grits & rags, sewage & septic sludge, etc.	78.00 per ton	80.00 per ton	CAO	06/28/2022	GC 25823, Ord. 1110	2.56	650
County Service Area							
CSA							
Community Service Manager Hourly Rate		190.00 Hour	CAO	NEW	Sec. 3-8.02	0	0
Division of Integrated Waste Management - Esparto Convenience Center - Residential Only							
Esparto Organics							
Green or Wood Waste - garbage can, 60 gallons or less (maximum 2 cans per visit)	3.00 each	5.00 each	CAO	06/29/2021	GC25823, Ord 1110	66.67	280
Green or Wood Waste - Auto	5.00 each	12.00 each	CAO	06/23/2020	GC25823, Ord 1110	140	140
Esparto Tires							
Tires - Auto (tire size less than 16")	3.50 each	4.50 each	CAO	06/25/2019	PRC 40059, Ord. 1110	28.57	2000
Tires - Truck (tire size 16" through 22")	6.00 each	8.00 each	CAO	06/25/2019	PRC 40059, Ord. 1110	33.33	3000
Esparto Waste							
Waste - Auto	10.00 each	12.00 each	CAO	06/28/2022	GC 25823, Ord. 1110	20	800

Fee Title	Current Fee Amount	Proposed Change	Status	Adopted or Last Revised	Code Justification	% Change	Revenue Increase
Waste - Garbage can, 60 gallons or less (maximum 2 cans per visit)	6.00 each	5.00 each	CAO	06/29/2021	GC 25823, Ord. 1110	-16.67	-2600
Waste - Vehicles and Trailers - Up to 6 feet high and 10 feet long	50.00 each	45.00 each	CAO	06/23/2020	GC 25823, Ord. 1110	-10	-500
Recycling							
Batteries - residential household only		0.00 No charge	CAO	NEW	PRC 40059	0	0
Clean Metals (excludes appliances)		0.00 No charge	CAO	NEW	PRC 40059	0	0
Electronic Waste - Covered Electronic Devices, California Residence and Businesses ONL		0.00 No charge	CAO	NEW	PRC 40059	0	0
Electronic Waste - Fluorescent Bulbs and Tubes, and household batteries		0.00 No charge	CAO	NEW	PRC 40059	0	0
Recyclable commodities - cardboard, paper, bottles, cans, rigid plastics		0.00 No charge	CAO	NEW	PRC 40059	0	0
Used Motor Oil - 15 gallon limit		0.00 No charge	CAO	NEW	PRC 40059, ORD 1110	0	0
Planning/Building Division							
Plan & Zone Comm. Fees							
Major Zone, Flood Variance	2420.00 Deposit, Actual Cost	DELETE	CAO	12/07/2021	GC 65909.5, 66014, 66016	0	

Fee Title	Current Fee Amount	Proposed Change	Status	Adopted or Last Revised	Code Justification	% Change	Revenue Increase
Planning Director Fees							
Accounting Technician Hourly Rate	132.00 Per Hour	145.00 Hour	CAO	12/07/2021	GC 65909.5, 66014, 66016, 65104	9.85	0
Associate / Assistant Planner Hourly Rate	177.00 Per Hour	195.00 Hour	CAO	12/07/2021	GC 65909.5, 66014, 66016, 65104	10.17	0
Chief Assistant Director of Comm Serv. Hourly Rate	280.00 Per Hour	308.00 Hour	CAO	12/07/2021	GC 65104	10	0
Community Services Analysis Hourly Rate	169.00 Per Hour	186.00 Hour	CAO	12/07/2021	GC 65104	10.06	0
Office Support Specialist Hourly Rate	134.00 Per Hour	147.00 Hour	CAO	12/07/2021	GC 65909.5, 66014, 66016, 65104	9.7	0
Principal Planner Hourly Rate	254.00 Per Hour	279.00 Hour	CAO	12/07/2021	GC 65909.5, 66014, 66016, 65104	9.84	0
Secretary Hourly Rate	149.00 Per Hour	164.00 Hour	CAO	12/07/2021	GC 65909.5, 66014, 66016, 65104	10.07	0
Senior Planner Hourly Rate	221.00 Per Hour	243.00 Hour	CAO	12/07/2021	GC 65909.5, 66014, 66016, 65104	9.95	0
Standard Planner (blended) Hourly Rate	196.00 Per Hour	216.00 Hour	CAO	12/07/2021	GC 65909.5, 66014, 66016, 65104	10.2	0
REC							
Clerk Recorder							
Recording Fees							
Official Record Image Copy Fee	0.08 per image	0.11 per image	CAO	05/19/2009	GC 27366	37.5	9015

Fee Title	Current Fee Amount	Proposed Change	Status	Adopted or Last Revised	Code Justification	% Change	Revenue Increase
SHE							
Sheriff Management Fees							
Crime Report 20 or more pages - per page copy fee	0.10 per page	DELETE	CAO	09/16/1991	GC 6254	0	
Crime Reports 20 or fewer pages	5.00 per copy	15.00 per copy	CAO	09/16/1991	GC 26727	200	1339
Crime Reports 20 or more pages	4.00 per quarter hour + per page	15.00 per copy first 20 pages, 0.25 per page thereafter	CAO	09/16/1991	GC 26727	275	446



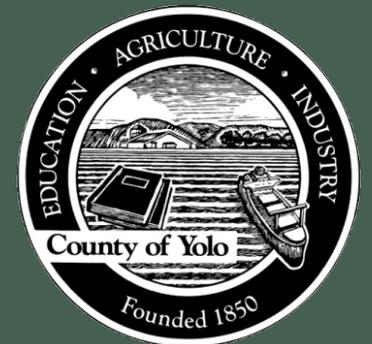
MASTER FEE REVISION

JUNE 27, 2023

Laura Liddicoet
Chief Budget Official

The Master Fee Resolution

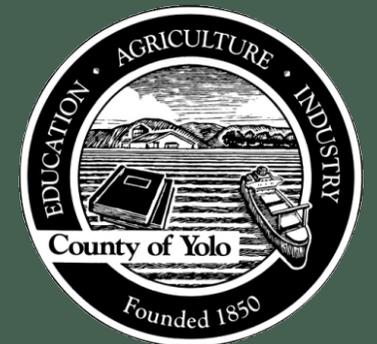
- The Master Fee Resolution, first adopted by the Board of Supervisors in 1991 includes an estimated 1,300 fees and charges for services provided by County departments.
- The use of a single resolution and integrated fee schedule provides for a systematic review of County fees and allows for necessary adjustments to reflect changing service delivery costs.
- The Master Fee Schedule was last updated on December 6, 2022.



Cost Recovery and Fees

The Yolo County Policy on Cost Recovery and Fees states:

- Departments shall seek to recover the full cost of all services they provide.
- The purpose of full cost recovery is to preserve the ability to provide sustained services and reduce reliance on the General Fund
- All fees and proposed changes must be supported by calculations that have been reviewed by the Department of Financial Services (DFS), using an approved methodology.
- Incremental fee increases are favored over large fee increases.



2023-24 Summary of Changes

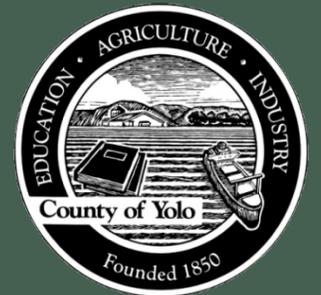
Includes changes to Assessor/Clerk Recorder/Elections (ACE), Community Services, Library and Sheriff departments

Adjustment	Number
New Fees	18
Fee Deletions	15
Fee Increases	40
Fee Decreases	12



Assessor/Clerk Recorder/ Elections (ACE)

- New Fees
 - File Transfer Protocol (FTP) Setup Fee – Adding new vendors to the FTP platform: \$375.00 per setup
 - FTP Transfer Fee – Transfer files electronically via FTP platform: \$2.00 per transfer
 - Email Fee – Email official records, maps, and other documents to customers: \$2.00 per email
 - AB 1466 document fee: \$2.00 per document
- Fee Revisions
 - Official record image fee: \$0.11 per image



Community Services

Integrated Waste Management (IWM)

New Fees

- A total of 12 new fees were added under Integrated Waste Management. 11 of the new fees being added are free of charge. The division intended to have full transparency by including services that are free of charge to the public on the Master Fee schedule.
- Integrated Waste Management has requested the addition of an Untarped Fee Load to the Master Fee Schedule. The "Untarped Fee load" was added to the Master Fee schedule as a pass through and will be charged at cost to the public at a rate of \$15/untarped load. Based on survey data, Integrated Waste Management had 1,767 uncovered loads last year resulting in additional litter abatement.

Fee Revisions

- The Division worked in collaboration with the Department of Financial Services (DFS) and Innovation Technology Services (ITS) to administratively update fee descriptions and organize labels throughout the Master Fee schedule. These updates along with fee increases and decreases, resulted in 36 fee revisions to IWM fees.

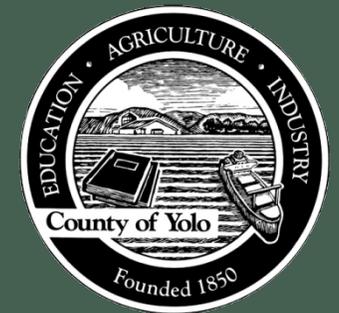
Community Services Cont.

Integrated Waste Management

Fee Deletions

Various fees were deleted from the Master Fee schedule due to being redundant or are no longer applicable. Such fees are:

- All residential vehicles and small trailers with loads of gravel, concrete, and/or asphalt
- Clean metals hauled in autos, garbage cans, full-size pickups and vans, mini-pickups & mini-vans and trailers, which are less than 4 ft high and 10 long
- California Resident and Businesses ONLY recycle TVs and computer monitors with screens less than 20"
- California Residence and Businesses ONLY recycle TV's and computer monitors greater than 20"
- Cannery waste surcharge
- Non-residential mattresses and box springs (loads of 10 or more)



Community Services Cont.

Planning/County Service Area

Planning

- The department asked Wohlford Consulting to conduct a limited fee update using the existing fee study model for the various Planning Hourly Rates to account for the County's move to 100% of marker for equity increases. This resulted in changes to the Planning Divisions hourly rates.
- As part of these changes, the "Major Zone, Flood Variance" fee was deleted. This fee was a duplicate fee on the master fee schedule and has been replaced with the "Major Use Permit (PC) Amendment, Major Zone Variance, Flood Variance" fee.

County Service Area (CSA)

New Fees:

- Community Service Manager Hourly Rate @ \$190.00 p/hour

Additional Fee Changes

Sheriff

- Fee Revisions for Crime reports
 - Fees established for Crime Reports 20 or fewer pages in length
 - Fees established for Crime Reports 20 or more pages in length
- Deletion of per page copy fee for Crime Reports

Library

- New Fee: Keycard Fine and Replacement Fee \$50.00
- Revisions: Title changes to Photocopying and Printing Fees for B/W and Color
- Fee Deletion: Color Printing off the Internet Fee



Conclusion

Estimated Annual Revenue Impact	
IWM Enterprise Fund	\$119,650
General Fund	\$48,981
Public Safety Fund	\$1,785
Total	\$170,416

