

Yolo County California Voter's Choice Act Election Administration Plan



Section 3: Appendix

Table of Contents for Appendix

| | |
|----------------------------------------------------------------------------------------|-----|
| Appendix A Language Requirements..... | 30 |
| Appendix B Proposed Voter Assistance Centers and Ballot Drop Boxes..... | 32 |
| Appendix C Voter Assistance Center Facility Layouts..... | 39 |
| Appendix D Voting Accessibility and Language Accessibility Advisory Committees | 53 |
| VAAC Members..... | 53 |
| VAAC Meeting Schedule | 53 |
| LAAC Members..... | 54 |
| LAAC Meeting Schedule | 54 |
| Appendix E Community Partners and Events..... | 56 |
| Appendix F Media Partners | 60 |
| Appendix G Direct-to-Voter Contact Materials..... | 63 |
| Appendix H Maps and Spatial Data | 75 |
| Appendix I Public Comments..... | 100 |
| Appendix J Sample Emergency Response Plan..... | 106 |
| Appendix K Mutual Aid MOU | 128 |
| Appendix L Acronyms and Glossary..... | 134 |
| Appendix M Legislation and Code Citations..... | 145 |

Yolo County
California Voter's Choice Act
Election Administration Plan



Appendix A | Language Requirements

There are currently no federal mandates under Section 203 of the federal Voting Rights Act to provide election materials in languages other than English in Yolo County.

The State of California requires Yolo County to provide the following:

| Language | Legal Authority | Services and Materials |
|----------------|-----------------|--------------------------------------------|
| Chinese | CA EC §14201 | Bilingual Assistance and Facsimile Ballots |
| Korean | CA EC §14201 | Bilingual Assistance and Facsimile Ballots |
| Punjabi | CA EC §14201 | Bilingual Assistance and Facsimile Ballots |
| Russian | CA EC §14201 | Bilingual Assistance and Facsimile Ballots |
| Spanish | CA EC §14201 | Bilingual Assistance and Facsimile Ballots |

While not a legal requirement, Yolo County Elections provides bilingual assistance and facsimile ballots in Russian.

Proposed Voter
Assistance Centers
& Ballot Drop Boxes

*EAP Appendix B
Draft 1*

Yolo County
California Voter's Choice Act
Election Administration Plan



Appendix B | Proposed Voter Assistance Centers and Ballot Drop Boxes

Voter Assistance Centers (VACs) and Ballot Drop Box (BDB) locations and hours are subject to change.

VAC and BDB Locations

EC §§4005(a)(10)(I)(vi)(III) and 4005(a)(10)(I)(vi)(IV)

| Voter Assistance Centers | Status as of 12/03/2021 |
|------------------------------------------------------------------------------|---------------------------------------|
| Davis | |
| UC Davis ARC Ballroom A & B 760 Orchard Rd., Davis | Confirmed |
| Veterans Memorial Center – MPR 203 East Fourteenth St., Davis | Confirmed (11-day VAC) |
| Montgomery Elementary School – MPR 1440 Danbury St., Davis | Confirmed |
| Emerson Junior High School – MPR 2121 Calaveras Ave., Davis | Confirmed |
| Esparto | |
| Esparto Community Center 17020 Yolo Ave., Esparto | Accessibility survey in January 2022 |
| West Sacramento | |
| Bridgeway Lakes Boathouse 3650 Southport Pkwy., West Sacramento | Waiting for confirmation. |
| Virtual Academy – Gym 1100 Clarendon St., West Sacramento | Waiting for confirmation (11-day VAC) |
| Bryte CCT - Bryte Café 637 Todhunter Ave., West Sacramento | Waiting for confirmation |
| Winters | |
| Public Safety Facility – EOC Training Room 702 W. Main St., Winters | Confirmed |
| Woodland | |
| Yolo County Admin Building – Room 106 625 Court St., Woodland | Confirmed (11-day VAC) |
| Woodland High School – Gym 21 N. West St. Woodland | Confirmed |
| Pioneer High School – Cafeteria or Gym 1400 Pioneer Ave., Woodland | Confirmed |
| Woodland Community & Senior Center Banquet Room 3 2001 East St., Woodland | |

| Ballot Drop Box Location | Status as of 12/10/2021 |
|-----------------------------------------------------------------------|--------------------------------------------------|
| Clarksburg | |
| Clarksburg Library 52915 Netherlands Ave., Clarksburg | Exterior – 24/7 – Confirmed |
| Davis | |
| Davis City Hall 23 Russell Blvd., Davis | Exterior – 24/7 – Confirmed |
| Westlake Market 1260 Lake Blvd., Davis | Too early to confirm; contact in January 2022 |
| Nugget Markets (Mace) 409 Mace Blvd., Davis | Waiting for a response |
| Nugget Markets (E. Covell) 1414 E. Covell Blvd., Davis | Waiting for a response |
| UC Davis – Location TBD | Exterior – 24/7- Pending |
| Esparto | |
| Esparto Regional Library 17065 Yolo Ave., Esparto | Exterior – 24/7 – Confirmed |
| West Sacramento | |
| West Sacramento City Hall 1110 W. Capitol Ave., West Sacramento | Exterior – 24/7 – Confirmed |
| Nugget Markets 2000 Town Center Plaza, West Sacramento | Waiting for a response |
| Raley's 1601 W. Capitol Ave., West Sacramento | Confirmed |
| Arteaga Starlite Super Market 900 Sacramento Ave., West Sacramento | Confirmed |
| Winters | |
| Lorenzo's Market 121 E. Grant Avenue, Winters | Confirmed |
| Woodland | |
| Post Office Parking Lot 720 Court St., Woodland | Exterior – 24/7 – Confirmed |
| Raley's 367 W. Main St., Woodland | Confirmed |
| Bell Air 1885 E. Gibson Road, Woodland | Confirmed |
| Yolo County Elections Office – Room B-05 625 Court St., Woodland | Confirmed |

VAC and BDB Hours of Operation

EC §§4005(a)(10)(I)(vi)(VI) and 4005(a)(10)(I)(vi)(VII)

VAC hours will be consistent throughout the county. Other than the 24/7 outdoor BDBs, the drop boxes located inside a facility will be available during the business hours of the selected location. All VACs and all BDB, regardless of location, will be open on Election Day 7:00 a.m. to 8:00 p.m.

The hours of operation of service locations from the 2021 Recall Election and 2020 Presidential General Election are on the next page. The hours of operation may vary slightly for a given election; however, the dates and hours of availability of the VACs and the BDBs will be widely promoted every election.

2021 Gubernatorial Recall Election

2021 VOTER ASSISTANCE CENTERS (VACs)

Open Sep. 11 to Sep. 13, 10:00 a.m. – 6:00 p.m.
Open Sep. 14 (Election Day), 7:00 a.m. – 8:00 p.m.

DAVIS

UC Davis Memorial Union- Garrison Room 212
225 E. Quad, Davis

Veterans Memorial Center- Multipurpose Rm.
203 E. 14th Street, Davis

Montgomery Elementary School- Multipurpose Rm.
1441 Danbury Street, Davis

Emerson Junior High School- Indoor Commons Rm. 1
2121 Calaveras Avenue, Davis

ESPARTO

Esparto High School- Gymnasium
26675 Plainfield Street, Esparto

WEST SACRAMENTO

Bridgeway Lakes Boathouse
3650 Southport Parkway, West Sacramento

Washington USD Office- Multipurpose Rm.
930 Westacre Road, West Sacramento

Bryte CCT – Bryte Café- Multipurpose Rm.
637 Todhunter Avenue, West Sacramento

WINTERS

Public Safety Facility - EOC Training Rm.
702 W. Main Street, Winters

WOODLAND

Yolo County Administration Building- Room 106
625 Court Street, Woodland

Woodland High School- Gymnasium
21 N. West Street, Woodland

Pioneer High School- Cafeteria
1400 Pioneer Avenue, Woodland

Woodland Community & Senior Center- Ballroom 3
2001 East Street, Woodland

2021 BALLOT DROP BOXES (BDBs)

Available Aug. 16 through Sep. 13 (hours listed)
Sep. 14 (Election Day) until 8:00 p.m.

CLARKSBURG

Clarksburg Library (Exterior – 24/7)
52915 Netherlands Avenue, Clarksburg

DAVIS

City Hall (Exterior – 24/7)
23 Russell Boulevard, Davis

Nugget Markets (Daily 6:00 a.m. – 10:00 p.m.)
409 Mace Boulevard, Davis

Nugget Markets (Daily 6:00 a.m. – 10:00 p.m.)
1414 E. Covell Boulevard, Davis

Westlake Market (Daily 7:00 a.m. – 11:00 p.m.)
1260 Lake Boulevard, Davis

ESPARTO

Esparto Regional Library (Exterior – 24/7)
17065 Yolo Avenue, Esparto

WEST SACRAMENTO

City Hall (Exterior – 24/7)
1110 W. Capitol Avenue, West Sacramento

West Sacramento Recreation Center
Weekdays 6:00 a.m. - 1:00 p.m.; 5:00 p.m. - 8:00 p.m.
Sat 8:00 a.m. – 5:30 p.m.; Sun 12:00 p.m. – 5:30 p.m.
2801 Jefferson Boulevard, West Sacramento

Arteaga's Starlite Supermarket
(Daily 8:00 a.m. – 8:00 p.m.)

940 Sacramento Avenue, West Sacramento

WINTERS

Lorenzo's Market (Daily 7:00 a.m. – 10:00 p.m.)
121 E. Grant Avenue, Winters

WOODLAND

Post Office Parking Lot (Exterior – 24/7)
720 Court Street, Woodland

Raley's (Daily 6:00 a.m. – 11:00 p.m.)
367 W. Main Street, Woodland

Bel Air (Daily 6:00 a.m. – 11:00 p.m.)
1885 E. Gibson Road, Woodland

Yolo County Elections Office (Weekdays 8 a.m. – 5 p.m.)
625 Court Street, Suite B-05, Woodland

2020 Presidential General Election

VOTER ASSISTANCE CENTERS (VACs)

Open Oct. 31 to Nov. 2, 10:00 a.m. – 6:00 p.m.
Open Nov. 3 (Election Day), 7:00 a.m. – 8:00 p.m.

BALLOT DROP BOXES (BDBs)

Available Oct. 5 through Nov. 2 (hours listed)
Nov. 3 (Election Day) until 8:00 p.m.

DAVIS

UC Davis ARC- Ballroom
760 Orchard Road, Davis

Veterans Memorial Center- Multipurpose Rm.
203 E. 14th Street, Davis

Montgomery Elementary School- Multipurpose Rm.
1441 Danbury Street, Davis

Patwin Elementary School- Multipurpose Rm.
2222 Shasta Drive, Davis

DAVIS

City Hall (Exterior – 24/7)
23 Russell Boulevard, Davis

Nugget Markets (Daily 6:00 a.m. – 10:00 p.m.)
409 Mace Boulevard, Davis

Nugget Markets (Daily 6:00 a.m. – 10:00 p.m.)
1414 E. Covell Boulevard, Davis

Westlake Market (Daily 7:00 a.m. – 11:00 p.m.)
1260 Lake Boulevard, Davis

ESPARTO

Esparto High School- Gymnasium
26675 Plainfield Street, Esparto

ESPARTO

Esparto Regional Library (Exterior – 24/7)
17065 Yolo Avenue, Esparto

WEST SACRAMENTO

River City High School- Gymnasium
1 Raider Lane, West Sacramento

Washington USD Office- Multipurpose Rm.
930 Westacre Road, West Sacramento

Bryte CCT- Multipurpose Rm.
637 Todhunter Avenue, West Sacramento

WEST SACRAMENTO

City Hall (Exterior – 24/7)
1110 W. Capitol Avenue, West Sacramento

Nugget Markets (Daily 6:00 a.m. – 10:00 p.m.)
2000 Town Center Plaza, West Sacramento

Arteaga’s Starlite Supermarket
(Daily 8:00 a.m. – 8:00 p.m.)
940 Sacramento Avenue, West Sacramento

WINTERS

Winters Community Center- Multipurpose Rm.
201 Railroad Avenue, Winters

WINTERS

Lorenzo’s Market (Daily 7:00 a.m. – 10:00 p.m.)
121 E. Grant Avenue, Winters

WOODLAND

Yolo County Administration Building- Room 106
625 Court Street, Woodland

Woodland High School- Gymnasium
21 N. West Street, Woodland

Pioneer High School- Gymnasium
1400 Pioneer Avenue, Woodland

WOODLAND

Post Office Parking Lot (Exterior – 24/7)
720 Court Street, Woodland

Raley’s (Daily 6:00 a.m. – 11:00 p.m.)
367 W. Main Street, Woodland

Bel Air (Daily 6:00 a.m. – 11:00 p.m.)
1885 E. Gibson Road, Woodland

Voter Assistance
Center Facility
Layouts

*EAP Appendix C
Draft 1*

Yolo County
California Voter's Choice Act
Election Administration Plan



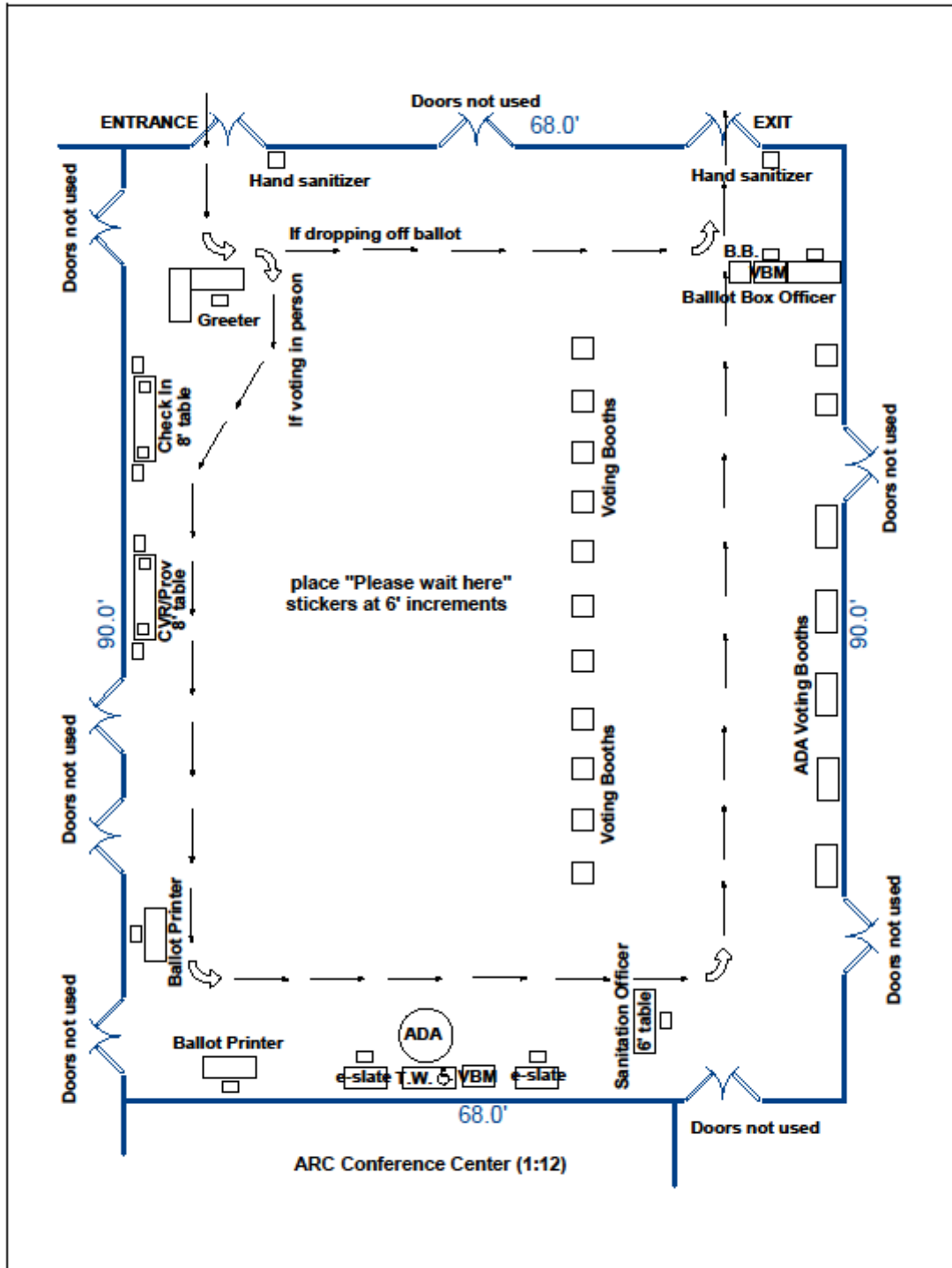
Appendix C | Voter Assistance Center Facility Layouts

EC §4005(a)(10)(I)(vi)(XI)

Yolo County Elections surveys and plots a floor plan for each of the Voter Assistance Centers. Following are the room layouts of Voter Assistance Centers from the November 3, 2020 General Election and the September 14, 2021 California Gubernatorial Recall Election. We plan to use these rooms for the next election; however, the locations are subject to change. Several of the facility floor plans are scheduled to be updated in 2022. Locations marked with an asterisk (*) are scheduled to be replaced in 2022.

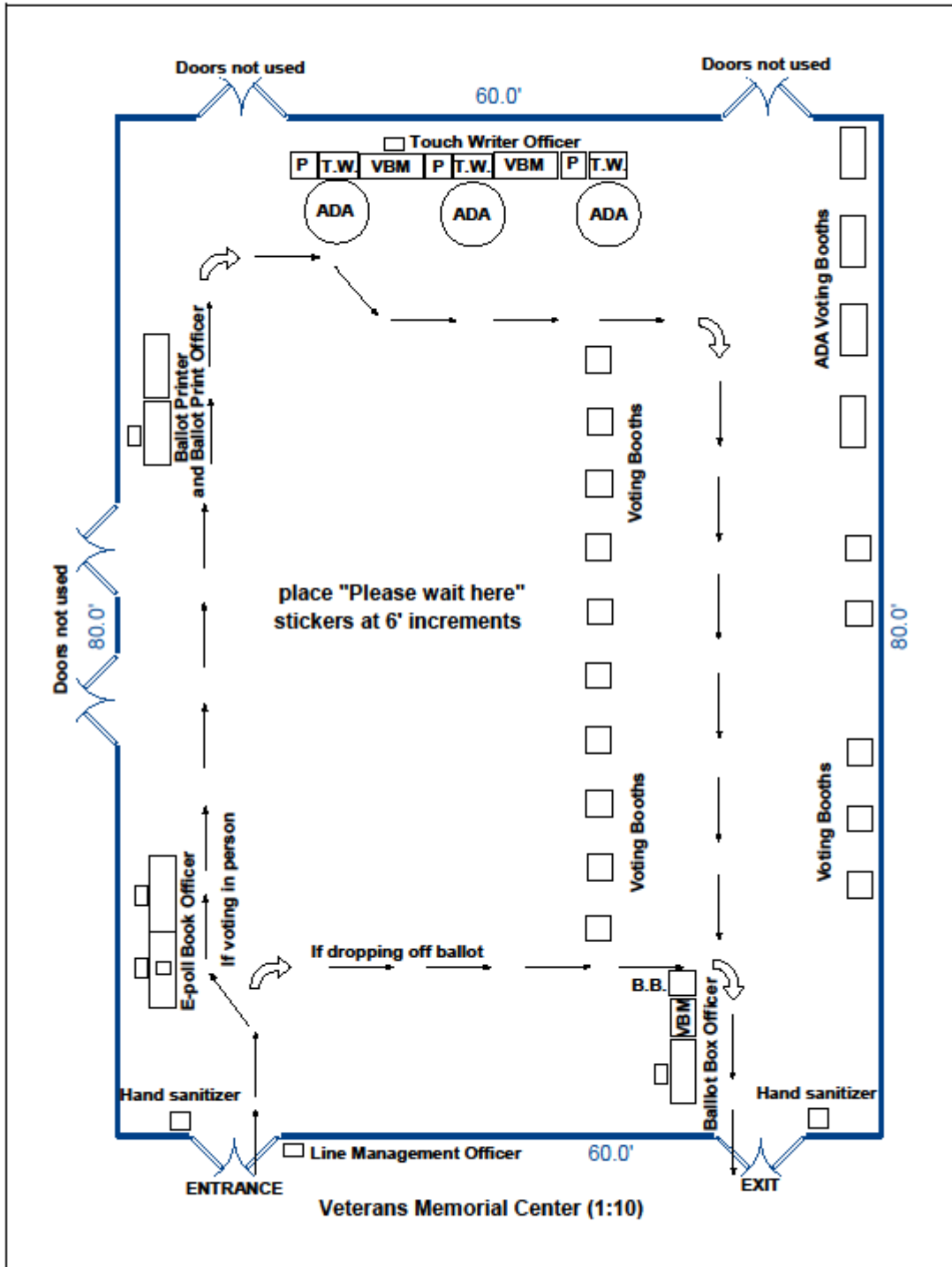
UC Davis – ARC Ballrooms A&B (2020)

BUILDING SKETCH



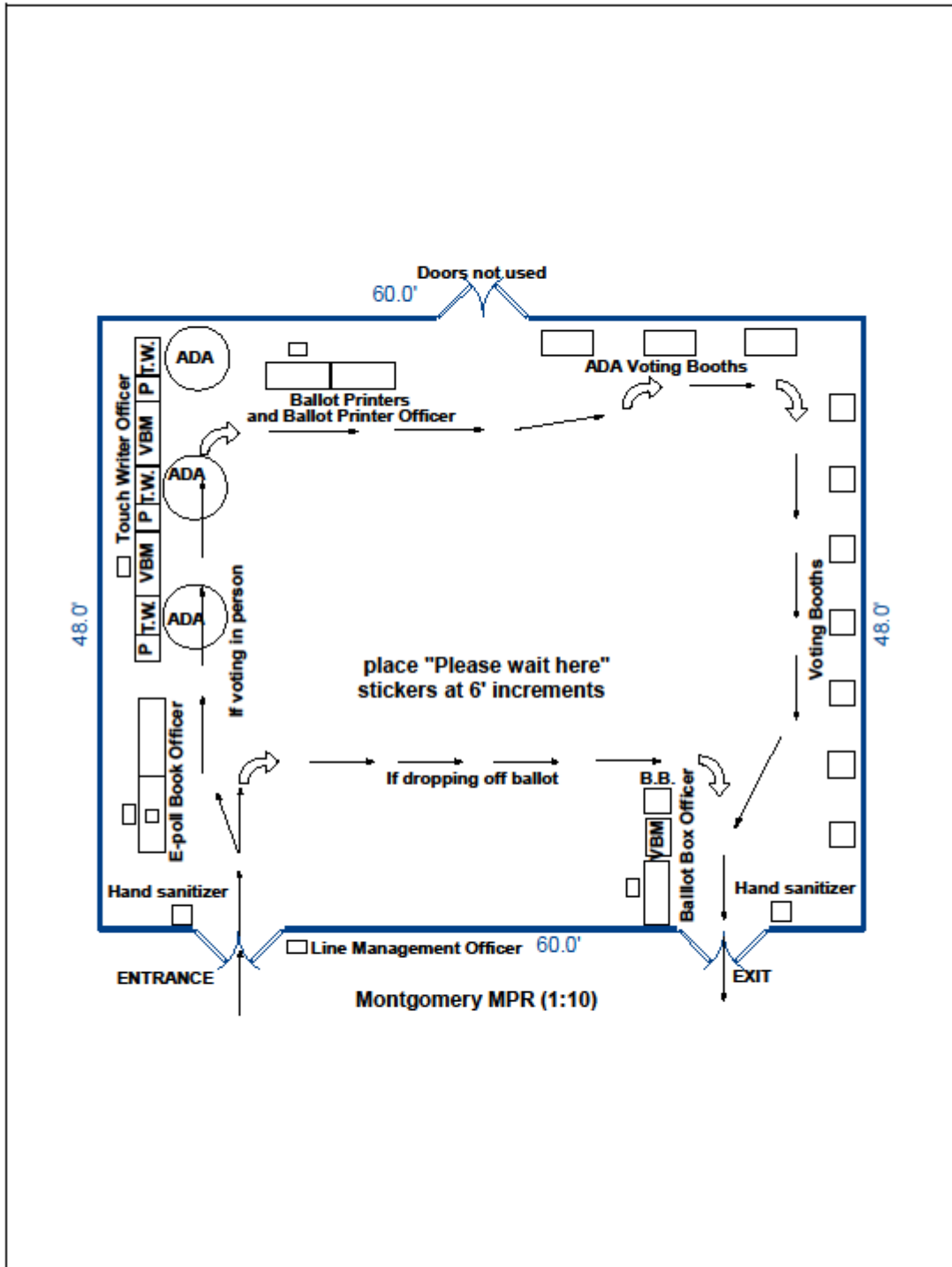
Veterans Memorial Center – Multipurpose Room (2021)

BUILDING SKETCH



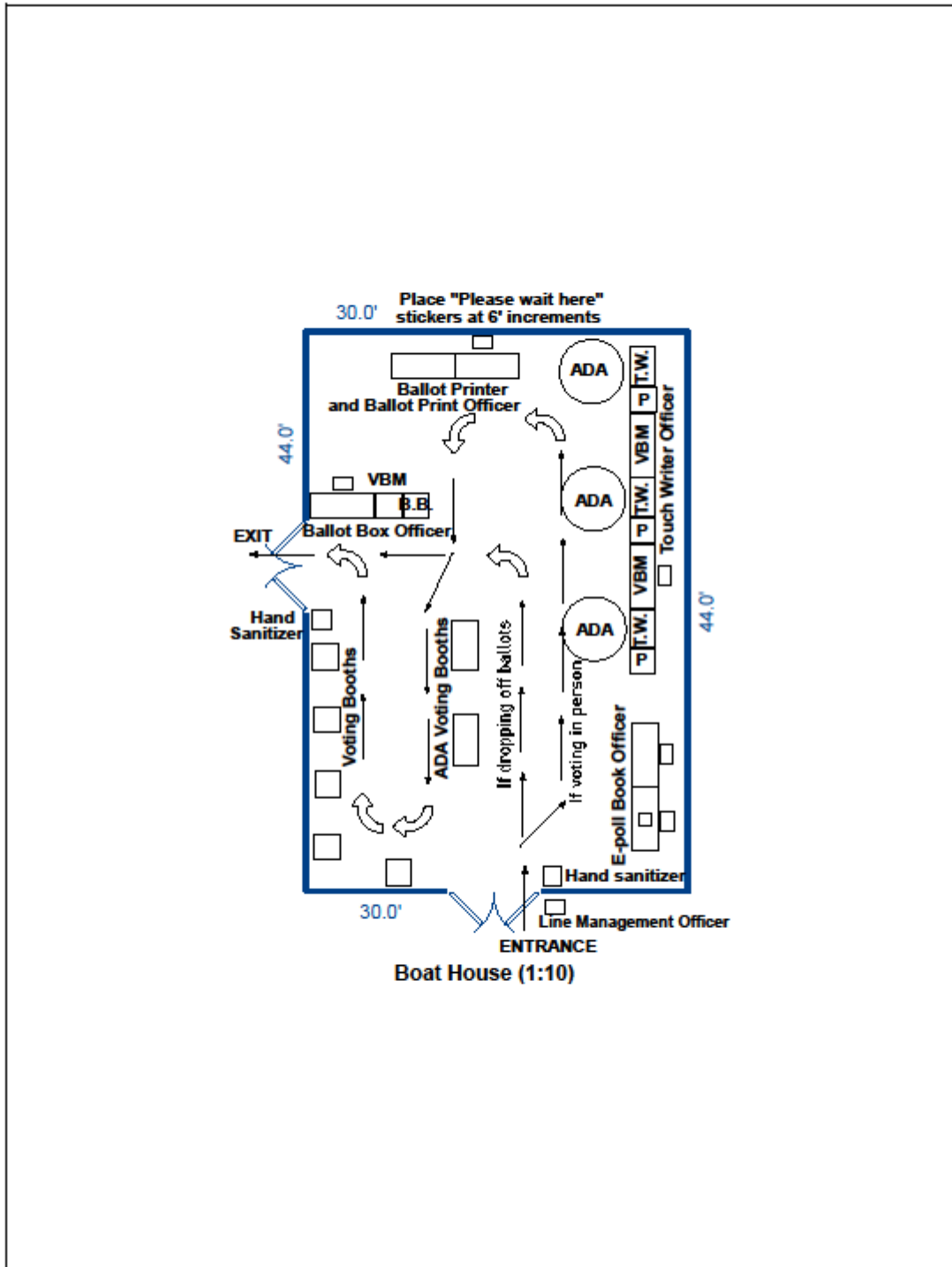
Montgomery Elementary School – Multipurpose Room (2021)

BUILDING SKETCH



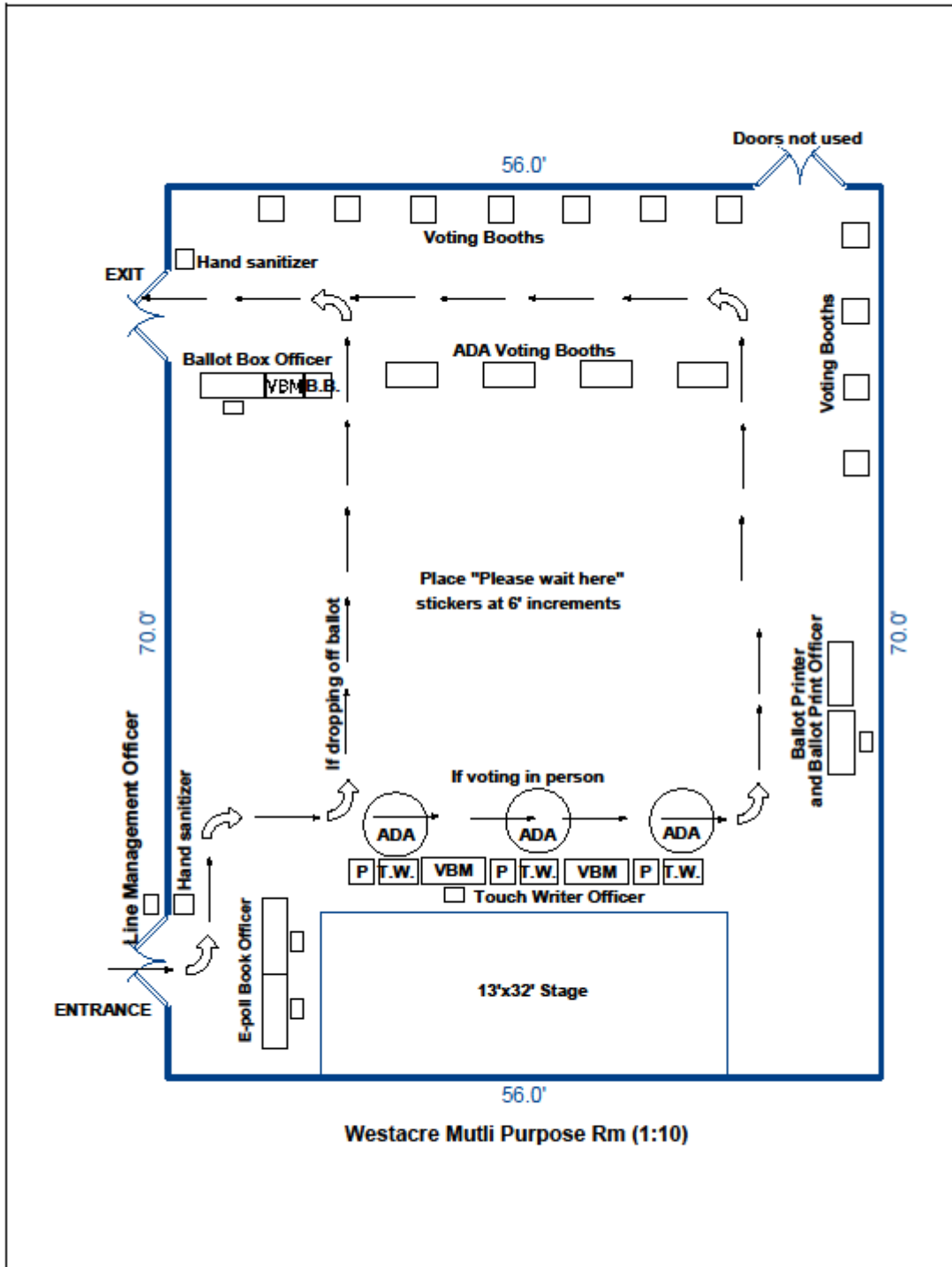
Bridgeway Lakes Boathouse (2021)

BUILDING SKETCH



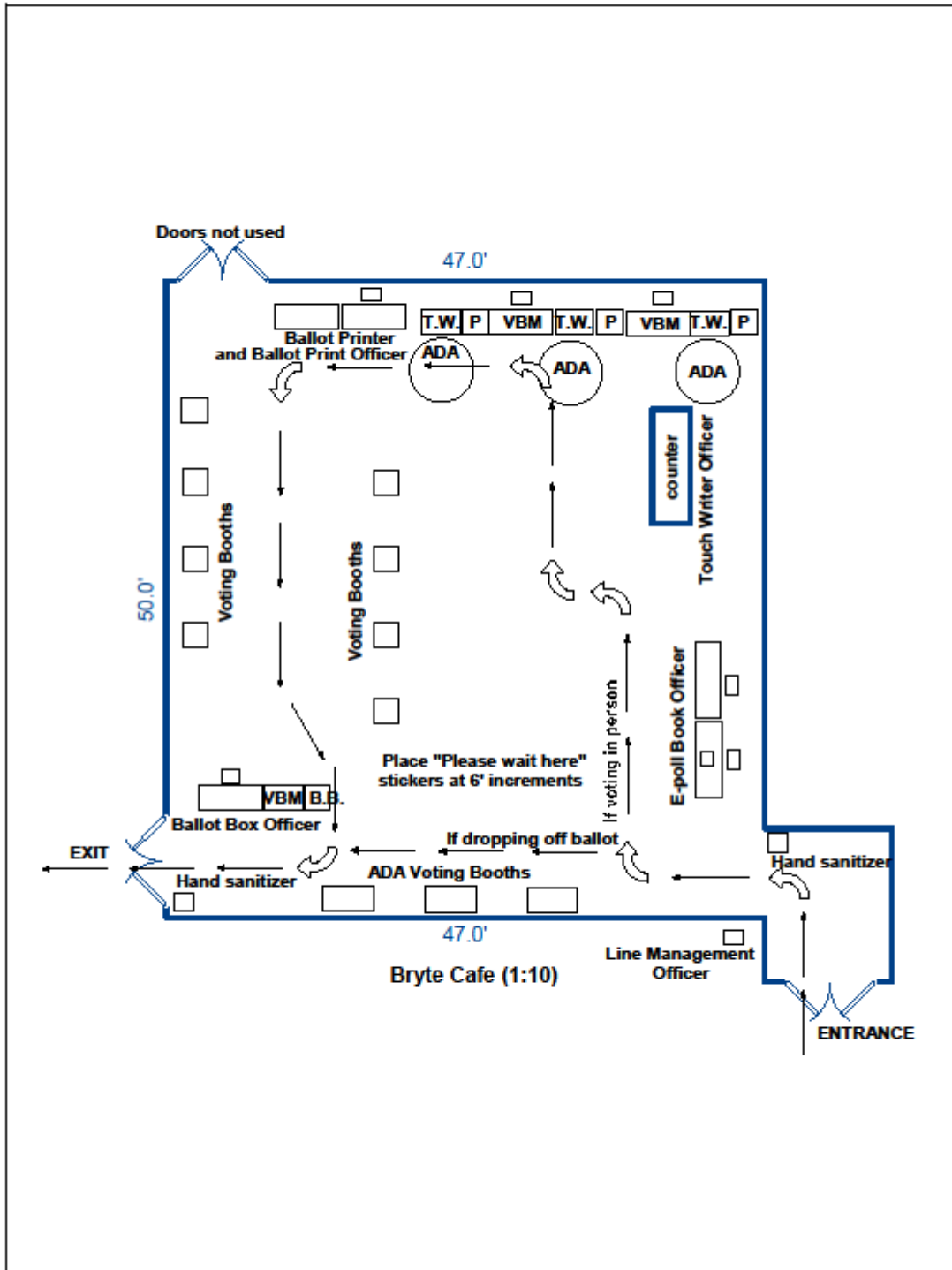
Washington USD Office – Multipurpose Room (2021) *

BUILDING SKETCH



Bryte CCT – Bryte Café (2021)

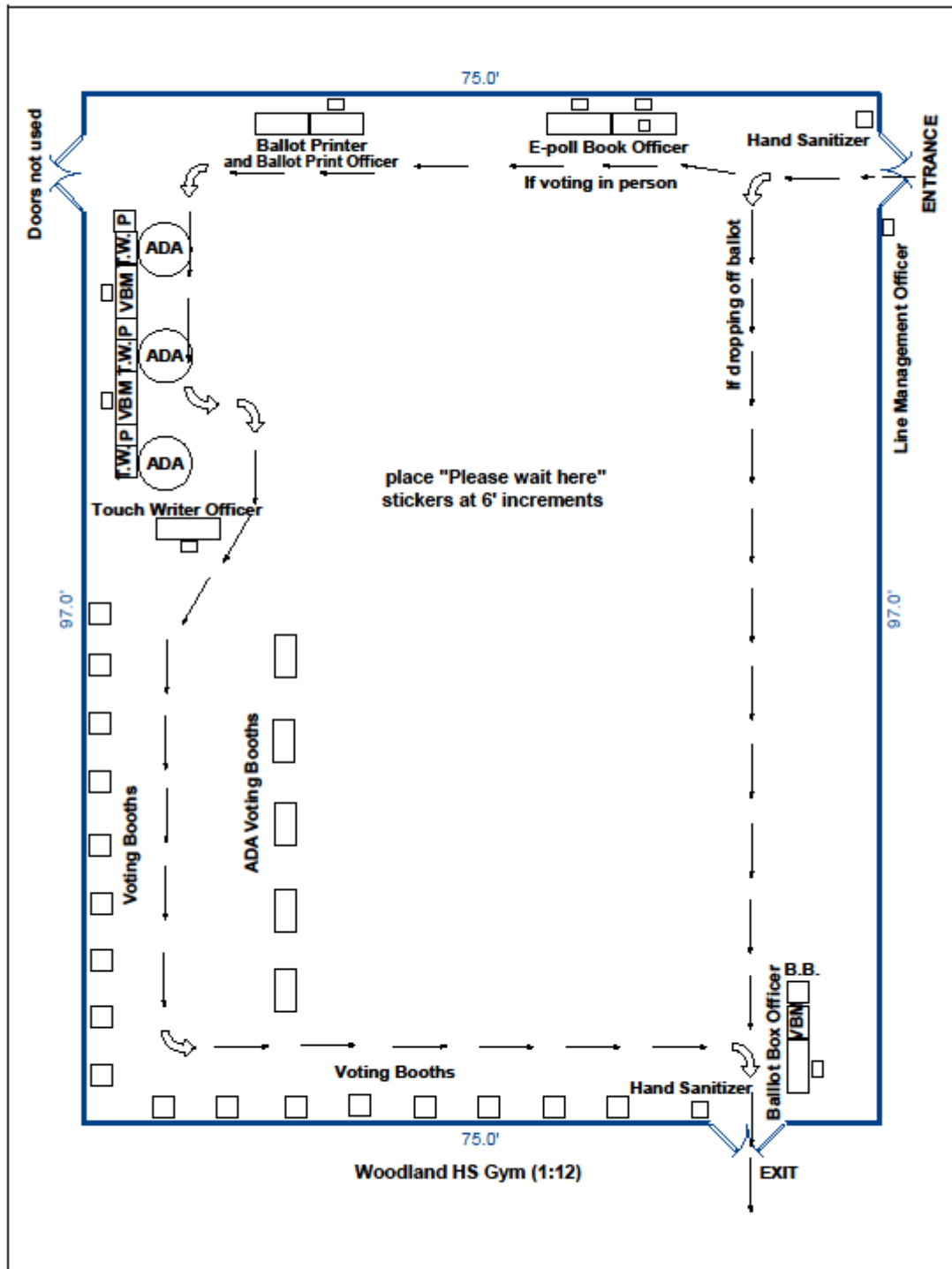
BUILDING SKETCH



© Starcap Marketing, LLC. dba Apex Software

Woodland High School –Gymnasium (2021)

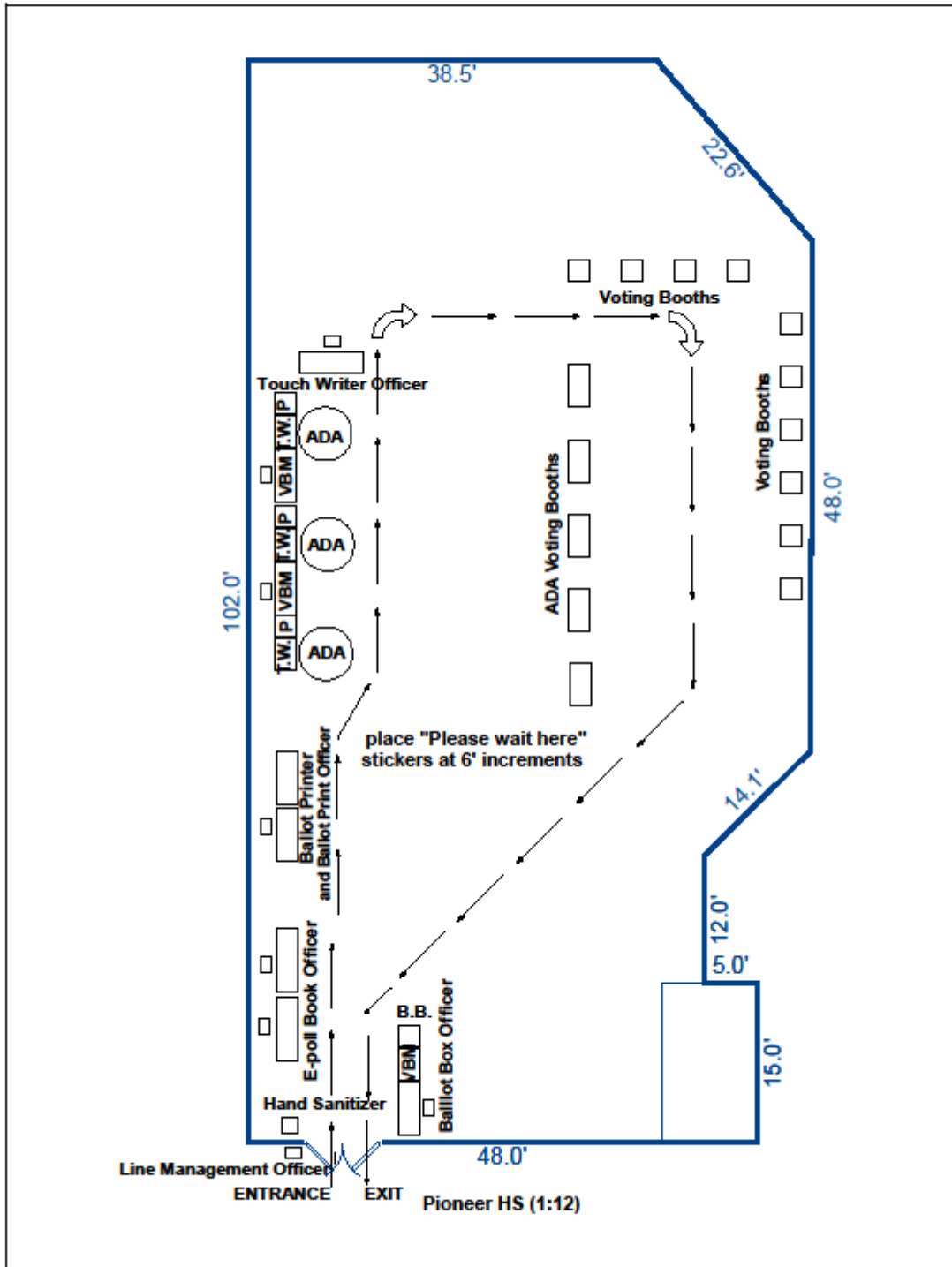
BUILDING SKETCH



© Starcap Marketing, LLC. dba Apex Software

Pioneer High School – Cafeteria (2021)

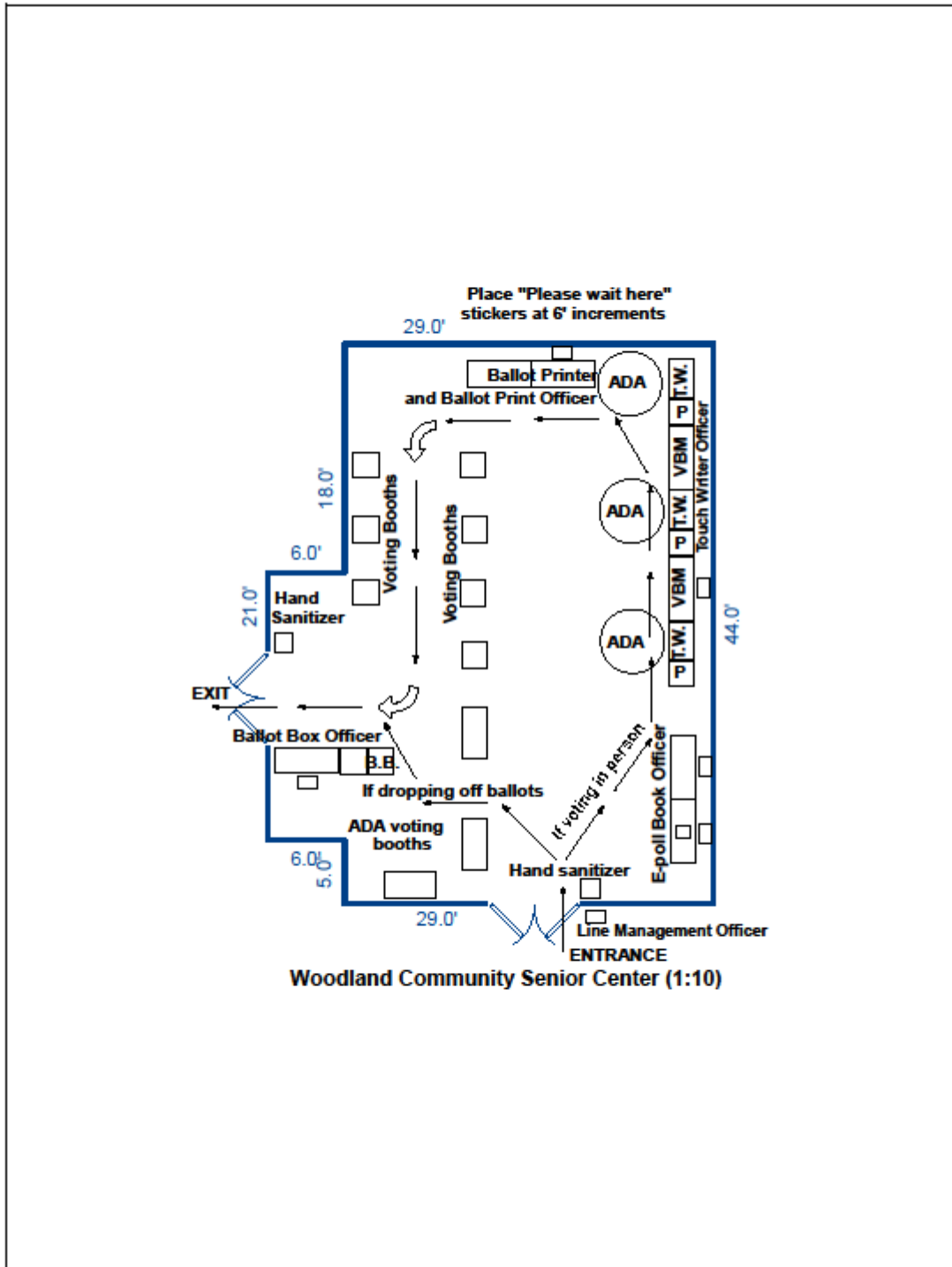
BUILDING SKETCH



© Starcap Marketing, LLC. dba Apex Software

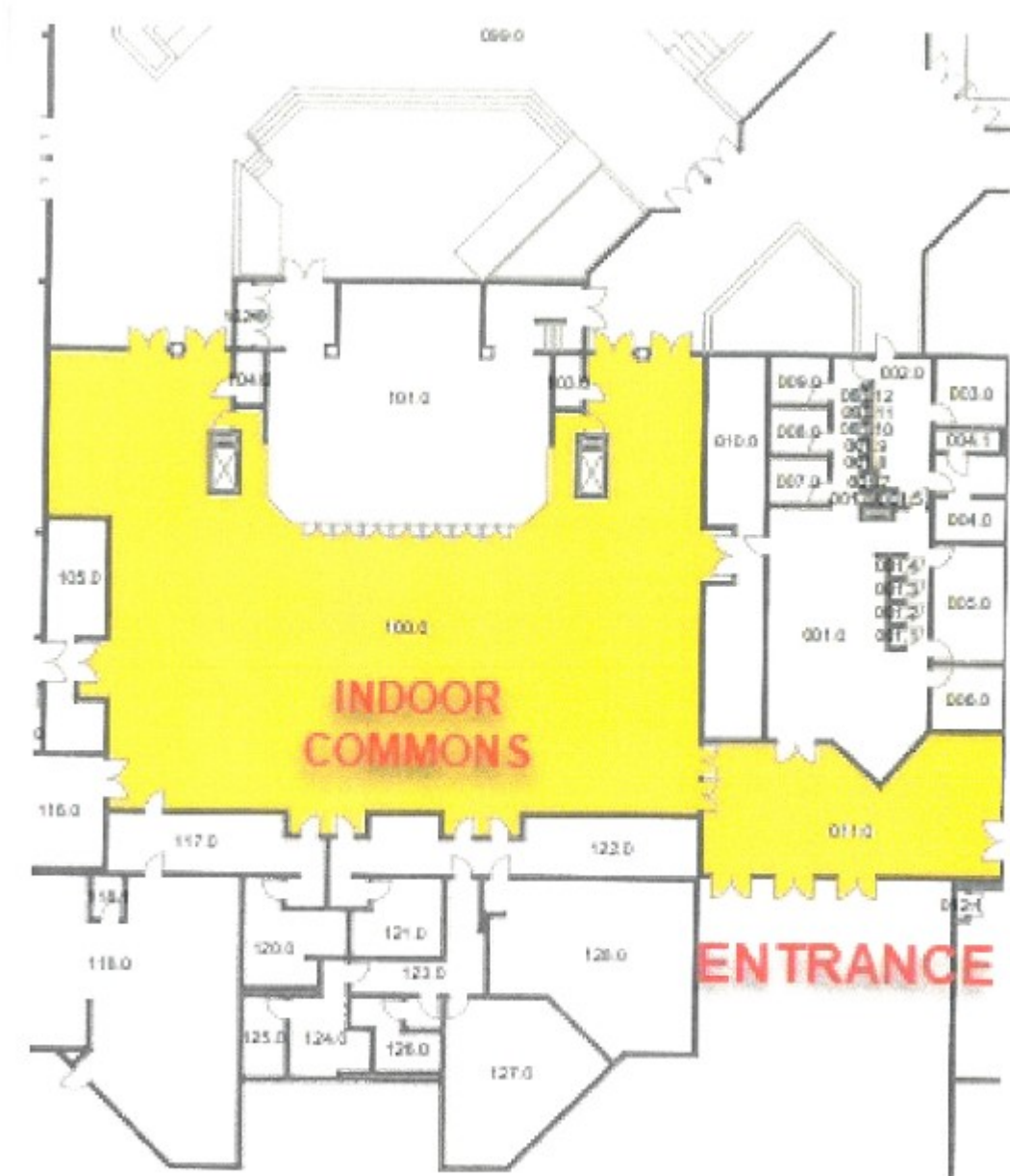
Woodland Community & Senior Center –Ballroom 3 (2021)

BUILDING SKETCH



Emerson Junior High School - Indoor Commons (Multipurpose Room)

The site has been surveyed for accessibility. In 2022, the Voter Assistance Center will be in a room adjacent to the one used in 2021. The floor layout will be created for 2022.



Yolo County California Voter's Choice Act Election Administration Plan



Appendix D | Advisory Committees

Voting Accessibility Advisory Committee Members

Of the initial meetings of the Voting Accessibility Advisory Committee (VAAC), members identified as part of a disability community, a family member of a person with a disability, an advocate, a person employed, or volunteers in a capacity that serves people with disabilities. Current outreach activities are anticipated to seat more members with an even wider diversity of individuals.

VAAC Meeting Schedule

The Voting Accessibility Advisor Committee (VAAC) convened for the first time on Thursday, August 26, 2021. Unless otherwise specified, the committee meets on the third Thursday of the month. The committee may meet more often in preparation for the 2022 election cycle.

| Meeting Date | Time | Number of Attendees |
|------------------------------|------------------------|---------------------|
| Thursday, August 26, 2021 | 5:00 p.m. to 6:00 p.m. | 15 |
| Thursday, September 30, 2021 | 5:00 p.m. to 6:00 p.m. | 11 |
| Thursday, October 21, 2021 | 5:00 p.m. to 6:00 p.m. | 7 |
| Thursday, November 18, 2021 | 6:30 p.m. to 7:30 p.m. | 5 |
| Thursday, December 16, 2021 | 6:30 p.m. to 7:30 p.m. | |
| Thursday, January 20, 2022 | 6:30 p.m. to 7:30 p.m. | |
| Thursday, Feb. 17, 2022 | 6:30 p.m. to 7:30 p.m. | |
| Thursday, March 17, 2022 | 6:30 p.m. to 7:30 p.m. | |
| Thursday, April 21, 2022 | 6:30 p.m. to 7:30 p.m. | |
| Thursday, May 19, 2022 | 6:30 p.m. to 7:30 p.m. | |
| Thursday, June 16, 2022 | 6:30 p.m. to 7:30 p.m. | |
| Thursday, July 21, 2022 | 6:30 p.m. to 7:30 p.m. | |
| Thursday, August 18, 2022 | 6:30 p.m. to 7:30 p.m. | |
| Thursday, September 15, 2022 | 6:30 p.m. to 7:30 p.m. | |

Language Accessibility Advisory Committee Members

Of the initial meetings of the LAAC the following languages were represented: ASL, Italian, Korean, Portuguese, and Spanish. Current outreach activities are anticipated to seat more members with an even wider diversity of perspectives and languages.

LAAC Meeting Schedule

The Language Accessibility Advisory Committee (LAAC) convened for the first time on Thursday, August 26, 2021. The committee meets on the third Thursday of the month unless otherwise specified. The committee may meet more often in preparation for the 2022 election cycle.

| Meeting Date | Time | Number of Attendees |
|------------------------------|------------------------|---------------------|
| Thursday, August 26, 2021 | 6:00 p.m. to 7:00 p.m. | 15 |
| Thursday, September 30, 2021 | 6:00 p.m. to 7:00 p.m. | 8 |
| Thursday, October 21, 2021 | 6:00 p.m. to 7:00 p.m. | 7 |
| Thursday, November 18, 2021 | 5:30 p.m. to 6:30 p.m. | 5 |
| Thursday, December 16, 2021 | 5:30 p.m. to 6:30 p.m. | |
| Thursday, January 20, 2022 | 5:30 p.m. to 6:30 p.m. | |
| Thursday, Feb. 17, 2022 | 5:30 p.m. to 6:30 p.m. | |
| Thursday, March 17, 2022 | 5:30 p.m. to 6:30 p.m. | |
| Thursday, April 21, 2022 | 5:30 p.m. to 6:30 p.m. | |
| Thursday, May 19, 2022 | 5:30 p.m. to 6:30 p.m. | |
| Thursday, June 16, 2022 | 5:30 p.m. to 6:30 p.m. | |
| Thursday, July 21, 2022 | 5:30 p.m. to 6:30 p.m. | |
| Thursday, August 18, 2022 | 5:30 p.m. to 6:30 p.m. | |
| Thursday, September 15, 2022 | 5:30 p.m. to 6:30 p.m. | |

Yolo County California Voter's Choice Act Election Administration Plan



Appendix E | Community Partners and Events

| Partner in Siting Voter Assistance Centers and Ballot Drop Boxes | City |
|------------------------------------------------------------------|----------------------------|
| Arteaga's Starlite Supermarket | West Sacramento |
| Bel Air Grocery Store | Woodland |
| Lorenzo's Market | Winters |
| Nugget Markets | Davis & West Sacramento |
| Raley's Grocery Store | West Sacramento & Woodland |
| Westlake Market | Davis |
| City of Davis City Clerk | Davis |
| City of West Sacramento City Clerk | West Sacramento |
| City of Woodland City Clerk | Woodland |
| City of Winters City Clerk | Winters |
| Davis Joint Unified School District | Davis |
| Esparto Unified School District | Esparto |
| Washington Unified School District | West Sacramento |
| Woodland Joint Unified School District | Woodland |
| Yolo County Public Library | Clarksburg & Esparto |
| University of California | Davis |
| U.S. Postal Service | Woodland |

| Organizations at U.C. Davis – Outreach Contacts | |
|--------------------------------------------------------------------------------------|-----------------------------------------------------|
| Indian Student Association at UC Davis | Korean Graduate Student Association |
| Japanese American Student Society | Chicanx Latinx Collegiate Association |
| La Raza Pre-Law Student Association | Compas at UCD |
| Young Democratic Socialists of America at UC Davis | Graduate Student & Post-Doctoral SACNAS at UC Davis |
| Korean-American Scientists and Engineers Association Young Generation, Davis Chapter | Latinx Law Students Association |
| Mujeres Ayudando la Raza | Hmong Student Union |
| Mexican Graduate Student Association | Aggie Neurodiversity Community |
| Mariachi Cielito Lindo | Davis College Democrats |
| Model United Nations at UC Davis | Hermanas Unidas de UC Davis |

Samples of Flyers Posted by Local Business

YOUR VOTE MATTERS!

**IMPORTANT CHANGES
DUE TO COVID-19**

GET READY:

Check your voter registration status & address
voterstatus.sos.ca.gov

NEW IN 2020:

Every active registered CA voter will receive a
Vote-by-Mail ballot starting October 5

NEW LOCATIONS & DATES:

12 Ballot Drop Boxes (Oct. 5 - Nov. 3)
12 Voter Assistance Centers (Oct. 31 - Nov. 3)
www.yoloelections.org (QR code)

For more information:
(530) 666-8133

elections@yolocounty.org

**YOLO VOTES!
VOTE SAFE YOLO!**



¡SU VOTO IMPORTA!

**CAMBIOS IMPORTANTES
DEBIDO AL COVID-19**

PREPÁRESE:

Revisa el estado de tu inscripción y dirección
voterstatus.sos.ca.gov

NUEVO EN EL 2020:

Cada votante de California inscrito y activo recibirá
una boleta electoral por correo a partir del
5 de octubre

NUEVAS UBICACIONES Y FECHAS:

12 urnas electorales
(Del 5 de octubre al 3 de noviembre)
12 centros de asistencia al votante
(Del 31 de octubre al 3 de noviembre)
www.yoloelections.org (código QR)

Para más información:
(530) 666-8133

elections@yolocounty.org

**¡YOLO VOTA!
¡YOLO VOTA DE
MANERA SEGURA!**



여러분의 한 표가 중요합니다!

COVID-19로 인한 중요
변경 사항

준비하십시오:

여러분의 유권자 등록 현황과 주소를 확인하십시오
voterstatus.sos.ca.gov

2020년도 신규 사항:

현재 등록된 모든 CA 유권자는 10월 5일부터 우편 투표용지를 수령하게 됩니다.

신규 투표 장소 및 운영 일자:

12 군데의 투표용지 투입함(10월 5일 - 11월 3일)
12 군데의 유권자 지원 센터(10월 31일 - 11월 3일)
www.yoloelections.org (QR 코드)



더 자세한 사항은

(530) 666-8133
elections@yolocounty.org

YOLO가 투표합니다!

YOLO에서 안전하게 투표하십시오!



您的投票至關重要！

因COVID-19產生的
重要變更

做好準備：

查看您的選民登記狀態和地址：
voterstatus.sos.ca.gov

2020年的新變化：

每位已經完成登記的CA選民將
自10月5日起收到一份郵寄選票

新地點與日期：

12個選票投遞箱（10月5日至11月3日）
12個選民協助中心（10月31日至11月3日）
www.yoloelections.org（二維碼）



獲取更多資訊：

(530) 666-8133
elections@yolocounty.org

**YOLO積極投票！
YOLO安全地進行投票！**



ਤੁਹਾਡੀ ਵੋਟ ਮਾਇਨੇ ਰੱਖਦੀ ਹੈ!

ਜ਼ਰੂਰੀ ਬਦਲਾਅ
COVID - 19 (ਕੋਵਿਡ-19) ਦੇ ਕਾਰਨ

ਤਿਆਰ ਰਹੋ:

voterstatus.sos.ca.gov
'ਤੇ ਜਾਕੇ ਆਪਣੇ ਵੋਟਰ ਰਜਿਸਟ੍ਰੇਸ਼ਨ ਦੀ ਸਥਿਤੀ ਅਤੇ ਪਤੇ ਨੂੰ ਚੈਕ ਕਰੋ

2020 ਵਿੱਚ ਨਵਾਂ:

5 ਅਕਤੂਬਰ ਤੋਂ ਹਰੇਕ ਕੈਲੀਫੋਰਨੀਆਂ (California, CA) ਵੋਟਰ ਨੂੰ ਇੱਕ ਡਾਕ ਰਾਹੀਂ ਵੋਟ ਬੈਲਟ ਪ੍ਰਾਪਤ ਹੋਵੇਗਾ

ਨਵੀਆਂ ਥਾਵਾਂ ਅਤੇ ਤਾਰੀਖਾਂ:

12 ਬੈਲਟ ਕ੍ਰੈੱਪ-ਬੋਕਸ (5 ਅਕਤੂਬਰ - 3 ਨਵੰਬਰ)
12 ਵੋਟਰ ਸਹਾਇਤਾ ਕੇਂਦਰ (31 ਅਕਤੂਬਰ - 3 ਨਵੰਬਰ)
www.yoloelections.org (QR ਕੋਡ)



ਵਧੇਰੀ ਜਾਣਕਾਰੀ ਲਈ:

(530) 666-8133
elections@yolocounty.org
YOLO ਵੋਟ ਯਾਦ ਰਹੇ:
YOLO ਸੁਰੱਖਿਅਤ ਤਰੀਕੇ ਨਾਲ ਵੋਟ ਪਾਓ!



ВАШ ГОЛОС ВАЖЕН!

ВАЖНЫЕ ИЗМЕНЕНИЯ
ПО ПРИЧИНЕ COVID - 19

БУДЬТЕ ГОТОВЫ:

проверьте свой статус и адрес, указанные при регистрации избирателя, на веб-сайте voterstatus.sos.ca.gov

ЧТО НОВОГО В 2020 ГОДУ:

каждый активный зарегистрированный избиратель CA получит бюллетень для голосования по почте начиная с 5 октября

НОВЫЕ МЕСТА И ДАТЫ:

12 урн для сбора бюллетеней (5 октября - 3 ноября)
12 центров поддержки избирателей (31 октября - 3 ноября)
www.yoloelections.org (QR-код)



Более подробная информация:

(530) 666-8133
elections@yolocounty.org
YOLO ГОЛОСУЕТ!
YOLO ЗА БЕЗОПАСНОЕ ГОЛОСОВАНИЕ!



Community Events

Samples of Flyers Inviting Public to the EAP Consultation Meetings

The Yolo County Elections Office invites you to attend a virtual meeting



Share your thoughts on how to make voting more accessible for people with disabilities.
Any member of the public can give input into the county's election administration plan.

Monday, December 13, 2021 | 7:00pm-8:00 p.m.
Zoom link: <https://yolocounty.zoom.us/j/88167107445>
Meeting ID: 881 6710 7445

You can also submit comments by email to:
elections@yolocounty.org

The Yolo County Elections Office invites you to attend a virtual meeting



Share your thoughts on how to make voting more accessible for voters of minority language groups.
Any member of the public can give input into the county's election administration plan.

Monday, December 13, 2021 | 6:00pm-7:00 p.m.
Zoom link: <https://yolocounty.zoom.us/j/82851165501>
Meeting ID: 828 5116 5501

You can also submit comments by email to:
elections@yolocounty.org

Yolo County California Voter's Choice Act Election Administration Plan



Appendix F | Media Partners

EC §4005(a)(10)(I)(i)(I)

| Media Partners | |
|-------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Television | KCRA 3 Univision 19 (Spanish) NBCUniversal ABC10 Fox40 CBS13 Telemundo (Spanish) |
| Radio | KDVS (UC Davis) Davis Media Access NPR/Cap Radio KHTK KFBK KOVV Ethno.fm 87.7FM Radio (Russian) |
| Print and Online Media | CalMatters (UC Berkeley) Daily Democrat Davis Enterprise Winters Express West Sacramento News-Ledger Sacramento Bee The Aggie (UC Davis) Davis Vanguard Associated Press d'primeramano (Spanish) Diaspora Community Newspaper (Russian) Valley Voice |

Elections Office Social Media as of 12/03/2021

| Platform | Followers |
|---------------------------|------------------|
| Facebook.com/YoloACE | 796 |
| Instagram.com/YoloCoACE | 394 |
| Twitter.com/YoloCoACE | 479 |
| YouTube - Yolo County ACE | N/A |

Direct-to-Voter
Contact Materials

*EAP Appendix G
Draft 1*

Yolo County
California Voter's Choice Act
Election Administration Plan



Appendix G | Direct-to-Voter Contact Materials

EC §4005(a)(10)(I)(i)(X)

The images in this section are representative of Yolo County Elections' previous mailers and flyers. These will be updated for the 2022 elections.

Figure 1 Vote-by-Mail Period Starting Notice

YOLO COUNTY ELECTIONS OFFICE

A BALLOT IS ON ITS WAY!
ALL ACTIVE REGISTERED
VOTERS WILL BE SENT A
BALLOT STARTING
OCTOBER 5, 2020!

Check your mailbox regularly & return your marked ballot early to prevent any delays in processing.

Vote Safe Yolo!

Return your ballot in any of three ways:

- 1) By Mail
- 2) By Ballot Drop Box
- 3) Early and in person at one of the 12 Voter Assistance Centers in Yolo County

Sign up to track your ballot:
california.ballottrax.net/voter/

For more information: yoloelections.org | Contact us: (530) 666-8133 or elections@yolocounty.org

Figure 2 Preparing for the 2020 General Election (English version)

THINGS TO KNOW IN PREPARATION FOR THE NOVEMBER 3, 2020 GENERAL ELECTION


Register to Vote/Check Your Voter Status:
register tovote.ca.gov
voterstatus.sos.ca.gov

Every Active Registered Voter Will Be Sent a Vote-by-Mail Ballot

Return Your Ballot:

- 1) By Mail (Return Postage Paid)
- 2) At any Ballot Drop Box
- 3) At any of the 12 Yolo County Voter Assistance Centers- Saturday, October 31 to Tuesday, November 3, 2020.

Vote Safe. Vote Early.



The logo for the Voter Assistance Center (VAC) is circular with a gold border. It features a central image of a building and the text "VOTER ASSISTANCE CENTER" around the top and "WOOD COUNTY" around the bottom.

Ballot Drop Box Locations:

- 1) Post Office Parking Lot - Exterior 24/7
720 Court Street, Woodland
- 2) Raley's- Daily, 6:00 a.m.-11:00 p.m.
367 W. Main Street, Woodland
- 3) Bel Air- Daily, 6:00 a.m.-11:00 p.m.
1885 E. Gibson Road, Woodland

Voter Assistance Center Locations:

- 1) Woodland High School-Gymnasium,
21 N. West Street, Woodland
- 2) Pioneer High School- Gymnasium,
1400 Pioneer Avenue, Woodland
- 3) Yolo County Admin. Bldg. - Rm. 106
625 Court Street, Woodland

Figure 3 Preparing for the 2020 General Election (Spanish version)

COSAS QUE TIENE QUE SABER EN PREPARACIÓN PARA LA ELECCIÓN GENERAL DEL 3 DE NOVIEMBRE DEL 2020

Regístrese para Votar/Verifique su Status de Votante:
register tovot e.ca.gov
voterstatus.sos.ca.gov

A Cada Votante Registrado Activo Se le Enviara una Balota para Votar por Correo

Ubicación de entrega de balotas

- 1) Oficina Postal Estacionamiento - Exterior 24/7
720 Court Street, Woodland
- 2) Raley's-Diario, 6:00 a.m.-11:00 p.m.
367 W. Main Street, Woodland
- 3) Bel Air- Diario, 6:00 a.m.-11:00 p.m.
1885 E. Gibson Road, Woodland

Devuelva Su Balota:

- 1) Por Correo (franqueo pagado)
- 2) En un Buzón Electoral Oficial
- 3) En cualquiera de los 12 Centros de Asistencia al Votante en el Condado de Yolo- sábado, 31 de octubre a martes, 3 de noviembre del 2020.

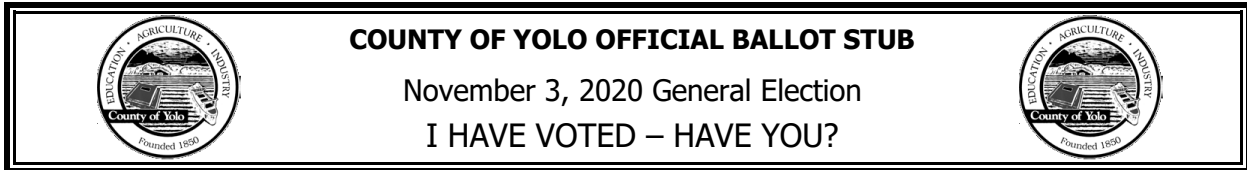
Vote seguro. Vote temprano.

Ubicación de Centros de Asistencia al Votante:

- 1) Woodland High School-Gimnasio,
21 N. West Street, Woodland
- 2) Pioneer High School- Gimnasio,
1400 Pioneer Avenue, Woodland
- 3) Yolo County Edificio Administrativo-
Sal. 106, 625 Court Street, Woodland



Figure 4 Nov 2020 General Election Official Ballot Stub & Voter Information



State law requires that voters receive a ballot stub as evidence that an official ballot was issued. The California Elections Code allows counties to provide a paper ballot stub. This is your official ballot stub should you wish to keep it.

IMPORTANT MESSAGE FOR VOTE BY MAIL VOTERS

To preserve public health in the face of the threat of COVID-19, as of June 18, 2020 per Assembly Bill No. 860, every active registered voter for the November 3, 2020 General Election will automatically receive an official ballot in the mail. To ensure that the November election is accessible, secure, and safe, in-person voting opportunities are available this November in a manner that is consistent with public health guidance and requirements. If you plan on voting in-person, please bring your official Vote by Mail packet with you to the voting location. If you have questions, call the Yolo County Elections Office at (530) 666-8133 or toll-free in CA at (800) 649-9943.

To ensure your ballot is counted correctly, turn this sheet over.



Voter Survey



Register to Vote



Visit yoloelections.org



Do you want your ballot to be counted? WE DO!

Make sure to do the following:

- 1. SIGN YOUR ENVELOPE.** You must sign your return envelope, or your ballot cannot be counted. State law requires the Yolo County Elections Office to match the signature on your registration card to the signature on the outside of your return envelope before we count your ballot.
- 2. SIGNATURE AUTHORIZING ANOTHER TO RETURN YOUR BALLOT.** While most mail ballot voters return their voted ballots by mail, you may choose to return your ballot in person to the Yolo County Elections Office in Woodland or to any voting or ballot drop off locations in California. You may also authorize certain people to return your ballot, but you must sign your envelope where required and the designee must sign the authorization section on the return envelope, or we cannot accept your ballot from that person.
- 3. PLAN TO HAVE YOUR BALLOT ARRIVE ON TIME.** If you hand-deliver your ballot on Election Day, it must be received by the Elections Office in Woodland or at any voting or ballot drop box location in California no later than 8:00 PM for it to count. If you return your ballot by mail, no postage is necessary. Make sure to check with your local post office for current days/hours of operation, as your ballot must be postmarked on or before Election Day and received within 17 days after Election Day or it cannot be counted. We suggest you mail your ballot at your earliest convenience.

For more information, visit www.yoloelections.org and/or call (530) 666-8133.

YOLO COUNTY ELECTIONS OFFICE 625
COURT STREET, SUITE B-05
WOODLAND, CA 95695

IMPORTANT CHANGES TO THE NOVEMBER ELECTION



A ballot for the November 3, 2020 General Election will be mailed to all voters beginning October 5, 2020. No request is necessary.



No postage is necessary to return your ballot by mail. You may also return your ballot to any of our secure Ballot Drop Boxes. These locations can be found at yoloelections.org and in the Voter Information Guide that will be mailed to you beginning September 24, 2020.



Please check your registration information at VoterStatus.sos.ca.gov to confirm that you are registered and that your ballot will arrive to your correct address.



Sign up at WheresMyBallot.sos.ca.gov to track your ballot and receive notifications on the mailing and counting of your ballot through automatic email, text or voice call notifications.



Our Remote Accessible Vote-by-Mail (RAVBM) system provides an accessible option for voters to receive their ballots digitally at home and mark them independently and privately before returning them to us. Visit yoloelections.org or call us for more information. For the November 3, 2020 Election, any registered voter may use the RAVBM option.



Language assistance is available for in-person voting at all Voter Assistance Centers. We provide translated facsimile ballots in Chinese, Korean, Punjabi, Russian and Spanish for reference purposes only. You can call our Elections Office to request a facsimile translated ballot by mail.



In-person voting will take place at Voter Assistance Centers - there will be no neighborhood polling places. We will operate 12 Voter Assistance Centers throughout the County between October 31 and November 3. The locations and hours of operation are listed at yoloelections.org or in the Voter Information Guide you will receive by mail.

DID YOUR ADDRESS CHANGE? If you've interacted with the DMV since April of 2018, your voter registration information may have been inadvertently changed. It's important to confirm your voter status, political party affiliation, vote-by-mail status and information to make sure you are still registered correctly. Please check your registration at VoterStatus.sos.ca.gov and if necessary update your information **at least 15 days prior to the next election** or you may be required to vote using a provisional ballot.



(800) 649-9943 or (530) 666-8126

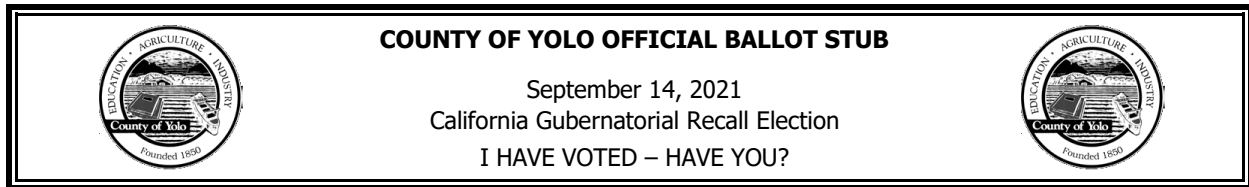


yoloelections.org



elections@yolocounty.org

Figure 6 2021 Recall Election Official Ballot Stub & Voter Information



State law requires that voters receive a ballot stub as evidence that an official ballot was issued. The California Elections Code allows counties to provide a paper ballot stub. This is your official ballot stub should you wish to keep it.

IMPORTANT MESSAGE FOR VOTE BY MAIL VOTERS

Senate Bill 152 (SB152, passed on June 28, 2021) permits the 2021 gubernatorial recall election to be an all-mail ballot election. SB152 also authorized a local government entity that previously called a special local election to consolidate that election with a gubernatorial recall election if certain conditions were met. This means every active registered voter for the September 14, 2021 California Gubernatorial Recall Election will automatically receive an official ballot in the mail. If you plan on voting in-person, please bring your official Vote by Mail packet with you to the voting location. Call the Yolo County Elections Office at (530) 666-8133 or toll-free in CA at (800) 649-9943 to answer any questions you may have. You can visit www.yolocounty.org to locate voting and official ballot drop box locations.

To ensure your ballot is counted correctly, turn this sheet over.



Voter Survey



Register to Vote



Visit yoloelections.org



Do you want your ballot to be counted? WE DO!

Make sure you do the following:

1. **SIGN YOUR ENVELOPE.** You must sign your return envelope, or your ballot cannot be counted. State law requires the Yolo County Elections Office to match the signature in your voter record to the signature on the outside of your return envelope before we count your ballot.
2. **SIGNATURE AUTHORIZING ANOTHER TO RETURN YOUR BALLOT.** While most mail ballot voters return their voted ballots by mail, you may choose to return your ballot in person to the Yolo County Elections Office in Woodland or to any official ballot drop off location in California. You may also authorize certain people to return your ballot, but you must sign your envelope where required and the designee must sign the authorization section on the return envelope, or we cannot accept your ballot from that person.
3. **PLAN TO HAVE YOUR BALLOT ARRIVE ON TIME.** If you hand-deliver your ballot, it must be received by the Yolo County Elections Office in Woodland or at any official ballot drop box location in California no later than 8:00 PM on Election Day for it to count. If you return your ballot by mail, no postage is necessary. Make sure to check with your local post office for current days/hours of operation, as your ballot must be postmarked on or before Election Day and received within 7 days after Election Day or it cannot be counted. We suggest you mail your ballot at your earliest convenience.

For more information, visit www.yoloelections.org and/or call (530) 666-8133.

Figure 7 2021 Recall Election Voter Alert Information Household Notice Postcard

YOLO COUNTY ELECTIONS OFFICE
625 COURT STREET, SUITE B-05
WOODLAND, CA 95695

IMPORTANT CHANGES TO THE RECALL ELECTION



A ballot for the September 14, 2021 California Gubernatorial Recall

Election will be mailed to all active voters beginning August 16, 2021. No request is necessary.



No postage is necessary to return your ballot by mail. You may also return

your ballot to any of our secure Ballot Drop Boxes. These locations can be found at yoloelections.org and in the Voter Information Guide that will be mailed to you at the end of August.



Please check your registration information at VoterStatus.sos.ca.gov to

that you are registered and that your ballot will arrive at your correct address.



Sign up at WheresMyBallot.sos.ca.gov to track your ballot and receive

notifications on the mailing and counting of your ballot through automatic email, text or voice call notifications



Our Remote Accessible Vote-by-Mail (RAVBM) system provides an accessible

option for voters to receive their ballots digitally at home and mark them independently and privately before returning them to us. Visit yoloelections.org or call us for more information. For the September 14, 2021 Election, any registered voter may use the RAVBM option.



Language assistance is available for in-person voting at all Voter Assistance

Centers. We provide translated facsimile ballots in Chinese, Korean, Punjabi, Russian and Spanish for reference purposes only. You can call our Elections Office to request a facsimile translated ballot by mail.



In-person voting will take place at Voter Assistance Centers - there will be

no neighborhood polling places. We will operate 13 Voter Assistance Centers throughout the county between September 11 and September 14. The locations and hours of operation are listed at yoloelections.org or in the Voter Information Guide you will receive by mail.

DID YOUR ADDRESS CHANGE? If you've interacted with the DMV since April of 2018, your voter registration information may have been inadvertently changed. It's important to your voter status, political party vote-by-mail status and information to make sure you are still registered correctly. Please check your registration at VoterStatus.sos.ca.gov and if necessary update your information **at least 15 days prior to the next election** or you may be required to vote using a provisional ballot.

(800) 649-9943 or (530) 666-8133 yoloelections.org elections@yolocounty.org

Figure 8 Nov 2020 General Election Billboard messaging

ARE YOU ELECTION READY?
VOTE SAFE YOLO!

For More Information:
(530) 666-8133
elections@yolocounty.org
www.yoloelections.org

Vote-by-Mail
A ballot will be mailed to all active registered voters

Ballot Drop Box
12 Locations Available
October 5 - November 3

Early In-Person
12 Locations Open
October 31 - November 3

ARE YOU ELECTION READY?
VOTE SAFE YOLO!

For More Information:
(530) 666-8133
elections@yolocounty.org
www.yoloelections.org

Vote-by-Mail
A ballot will be mailed to all active registered voters

Ballot Drop Box
12 Locations,
available October 5 - November 3

Early In-Person
12 Locations,
Open October 31 - November 3

ARE YOU ELECTION READY?
VOTE SAFE YOLO!

For More Information:
(530) 666-8133
elections@yolocounty.org
www.yoloelections.org

Vote-by-Mail
A ballot will be mailed to all active registered voters

Ballot Drop Box
12 Locations,
available October 5 - November 3

Early In-Person
12 Locations,
Open October 31 - November 3

ARE YOU ELECTION READY?
VOTE SAFE WINTERS!

For More Information:
(530) 666-8133
elections@yolocounty.org
www.yoloelections.org

Vote-by-Mail
A ballot will be mailed to all active registered voters

Ballot Drop Box
Lorenzo's Market,
Available October 5 - November 3

Early In-Person
Winters Community Center,
Open October 31 - November 3

ARE YOU ELECTION READY?
VOTE SAFE YOLO!

For More Information:
(530) 666-8133
elections@yolocounty.org
www.yoloelections.org

Vote-by-Mail
A ballot will be mailed to all active registered voters

Ballot Drop Box
12 Locations,
Available October 5 - November 3

Early In-Person
12 Locations,
Open October 31 - November 3

QR Code

ARE YOU ELECTION READY?
VOTE SAFE YOLO!

Remember:

• All Active Register Voters Will Receive a Ballot in the Mail
• Ballot Drop Boxes open on Monday, October 5, 2020
• 12 Voter Assistance Centers Open on Saturday, October 31, 2020

Register to Voter / Check Your Voter Status:
registerandvote.ca.gov/
voterstatus.sos.ca.gov/

Track Your Ballot:
california.ballottrax.net/voter/

Choose One of Three Safe Voting Options:

Vote by Mail Ballot Drop Box Early In-Person Drop off


Figure 9 Recall Election City Specific Newspaper Advertisement Messaging

| | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>By Mail Postmarked by Election Day (Tuesday, September 14, 2021) and received by the Elections Office by Tuesday, September 21, 2021</p> <p>VOTE SAFE YOLO!</p> | <p>By Ballot Drop Box City Hall (Selector - Daily, 24/7) 25 Russell Blvd., Davis, CA Nugget Markets (Daily, 6:00 a.m. - 10:00 p.m.) 409 Howe Rd., or 1414 E. Condit Blvd., Davis, CA Westlake Market (Daily, 7:00 a.m. - 1:00 p.m.) 1260 Lake Blvd., Davis, CA Available until 8:00 p.m. on Election Day (Tuesday, September 14, 2021)</p> | <p>In Person at any Voter Assistance Center Saturday, September 11, 2021, through Monday, September 13, 2021, from 9:00 a.m. to 6:00 p.m. Tuesday, September 14, 2021, from 7:00 a.m. to 8:00 p.m. UC Davis Memorial Union - Quivira Room 202 2255 Davis, Davis, CA Vahsons Memorial Center - Multipurpose Rm. 203 E. 14th Street Davis, CA Montgomery Elementary School - Multipurpose Rm. 1481 Donkey Street, Davis, CA Emerson Junior High School - Indoor Commons Rm. 1 4025 Emerson Street, Davis, CA</p> |
| <p>Thanks to All Official Ballot Drop Boxes & Voter Assistance Centers Host Partners: Nugget Markets, Westlake Market, City of Davis, Yolo County Office of Education, Davis Joint Unified School District - Montgomery Elementary and Emerson Junior High School, Veterans Memorial Center, and the University of California, Davis. STAY CONNECTED Facebook: @YoloCA, Instagram: @YoloCA, Twitter: @YoloCA www.yoloelections.org (530) 666-8133 election@yolocounty.org</p> | | |
| <p>By Mail Postmarked by Election Day (Tuesday, September 14, 2021) and received by the Elections Office by Tuesday, September 21, 2021</p> <p>VOTE SAFE YOLO!</p> | <p>By Ballot Drop Box Lorenza's Market (Daily 7:00 a.m. - 10:00 p.m.) 121 E. Crest Avenue, Winters, CA Available until 8:00 p.m. on Election Day (Tuesday, September 14, 2021)</p> | <p>In Person at any Voter Assistance Center Saturday, September 11, 2021, through Monday, September 13, 2021, from 10:00 a.m. to 6:00 p.m. Tuesday, September 14, 2021, from 7:00 a.m. to 8:00 p.m. Public Safety Facility - SOC Training Rm. 192 N. Main Street, Winters</p> |
| <p>Thanks to All Official Ballot Drop Boxes & Voter Assistance Centers Host Partners: Lorenza's Market, City of Winters, and Winters Public Safety Facility. STAY CONNECTED Facebook: @YoloCA, Instagram: @YoloCA, Twitter: @YoloCA www.yoloelections.org (530) 666-8133 election@yolocounty.org</p> | | |
| <p>By Mail Postmarked by Election Day (Tuesday, September 14, 2021) and received by the Elections Office by Tuesday, September 21, 2021</p> <p>VOTE SAFE YOLO!</p> | <p>By Ballot Drop Box City Hall (Selector - Daily, 24/7) 101 W. Capitol Avenue, West Sacramento Arpeggio's Supermarket (Daily 8:00 a.m. - 8:00 p.m.) 540 Sacramento Avenue, West Sacramento West Sacramento Recreation Center Weekdays 6:00 a.m. - 1:00 p.m.; 5:00 p.m. - 8:00 p.m. Saturday 8:00 a.m. - 3:30 p.m.; Sunday 12:00 p.m. - 3:30 p.m. 2002 Jefferson Boulevard, West Sacramento Available until 8:00 p.m. on Election Day (Tuesday, September 14, 2021)</p> | <p>In Person at any Voter Assistance Center Saturday, September 11, 2021, through Monday, September 13, 2021, from 10:00 a.m. to 6:00 p.m. Tuesday, September 14, 2021, from 7:00 a.m. to 8:00 p.m. Bridgeway Lakes Bookhouse 5655 Southport Parkway, West Sacramento Washington USD Office - Multipurpose Rm. 930 Westlake Road, West Sacramento Brigade C&T - Brigs Cafe - Multipurpose Rm. 637 Toadstool Avenue, West Sacramento</p> |
| <p>Thanks to All Official Ballot Drop Boxes & Voter Assistance Centers Host Partners: Arpeggio's Supermarket, City of West Sacramento, West Sacramento Recreation Center, Bridgeway Lakes Bookhouse, Yolo County Office of Education, Washington Unified School District, Brigade C&T - Brigs Cafe, STAY CONNECTED Facebook: @YoloCA, Instagram: @YoloCA, Twitter: @YoloCA www.yoloelections.org (530) 666-8133 election@yolocounty.org</p> | | |
| <p>By Mail Postmarked by Election Day (Tuesday, September 14, 2021) and received by the Elections Office by Tuesday, September 21, 2021</p> <p>VOTE SAFE YOLO!</p> | <p>By Ballot Drop Box Fuel Office Parking Lot (Selector - 24/7) 720 Court Street, Woodland MaJo's (Daily 6:00 a.m. - 10:00 p.m.) 507 W. Main Street, Woodland MaJo's (Daily 6:00 a.m. - 10:00 p.m.) 885 E. Gibson Road, Woodland Yolo County Elections Office (Weekdays 8:00 a.m. - 5:00 p.m.) 425 Court Street, Suite 103, Woodland Available on Election Day until 8:00 p.m. on Tuesday, September 14, 2021</p> | <p>In Person at any Voter Assistance Center Saturday, September 11, 2021, through Monday, September 13, 2021, from 10:00 a.m. to 6:00 p.m. Tuesday, September 14, 2021, from 7:00 a.m. to 8:00 p.m. Yolo County Administration Building - Room 106 425 Court Street, Woodland Woodland High School - Gymnasium 275 N. Main Street, Woodland Pioneer High School - Cafeteria 480 Pioneer Avenue, Woodland Woodland Community & Senior Center - Ballroom 3 2011 Court Street, Woodland</p> |
| <p>Thanks to All Official Ballot Drop Boxes & Voter Assistance Centers Host Partners: Bel Air, Baling's, City of Woodland, Woodland Community and Senior Center, Yolo County Office of Education, Woodland Joint Unified School District, Woodland High School, Pioneer High School. STAY CONNECTED Facebook: @YoloCA, Instagram: @YoloCA, Twitter: @YoloCA www.yoloelections.org (530) 666-8133 election@yolocounty.org</p> | | |
| <p>By Mail Postmarked by Election Day (Tuesday, September 14, 2021) and received by the Elections Office by Tuesday, September 21, 2021</p> <p>VOTE SAFE YOLO!</p> | <p>By Ballot Drop Box City Hall (Selector - Daily, 24/7) 25 Russell Blvd., Davis, CA Nugget Markets (Daily, 6:00 a.m. - 10:00 p.m.) 409 Howe Blvd., or 1414 E. Condit Blvd., Davis, CA Westlake Market (Daily, 7:00 a.m. - 1:00 p.m.) 1260 Lake Blvd., Davis, CA Available on Election Day until 8:00 p.m. on Tuesday, September 14, 2021</p> | <p>In Person at any Voter Assistance Center Saturday, September 11, 2021, through Monday, September 13, 2021, from 9:00 a.m. to 6:00 p.m. Tuesday, September 14, 2021, from 7:00 a.m. to 8:00 p.m. UC Davis Memorial Union - Quivira Room 202 2255 Davis, Davis, CA Vahsons Memorial Center - Multipurpose Rm. 203 E. 14th Street Davis, CA Montgomery Elementary School - Multipurpose Rm. 1481 Donkey Street, Davis, CA Emerson Junior High School - Indoor Commons Rm. 1 4025 Emerson Street, Davis, CA</p> |
| <p>Thanks to All Official Ballot Drop Boxes & Voter Assistance Centers Host Partners: Arpeggio's Supermarket, Bel Air, Lorenza's Market, Nugget Markets, Baling's, Westlake Market, Local Jurisdictions, Yolo County Office of Education & School Districts, Yolo County Library, and University of California, Davis. STAY CONNECTED Facebook: @YoloCA, Instagram: @YoloCA, Twitter: @YoloCA www.yoloelections.org (530) 666-8133 election@yolocounty.org</p> | | |
| <p>By Mail Postmarked by Election Day (Tuesday, September 14, 2021) and received by the Elections Office by Tuesday, September 21, 2021</p> <p>VOTE SAFE YOLO!</p> | <p>By Ballot Drop Box Lorenza's Market (Daily 7:00 a.m. - 10:00 p.m.) 121 E. Crest Avenue, Winters, CA Available on Election Day until 8:00 p.m. on Tuesday, September 14, 2021</p> | <p>In Person at any Voter Assistance Center Saturday, September 11, 2021, through Monday, September 13, 2021, from 10:00 a.m. to 6:00 p.m. Tuesday, September 14, 2021, from 7:00 a.m. to 8:00 p.m. Public Safety Facility - SOC Training Rm. 192 N. Main Street, Winters</p> |
| <p>Thanks to All Official Ballot Drop Boxes & Voter Assistance Centers Host Partners: Arpeggio's Supermarket, Bel Air, Lorenza's Market, Nugget Markets, Baling's, Westlake Market, Local Jurisdictions, Yolo County Office of Education & School Districts, Yolo County Library, and University of California, Davis. STAY CONNECTED Facebook: @YoloCA, Instagram: @YoloCA, Twitter: @YoloCA www.yoloelections.org (530) 666-8133 election@yolocounty.org</p> | | |
| <p>By Mail Postmarked by Election Day (Tuesday, September 14, 2021) and received by the Elections Office by Tuesday, September 21, 2021</p> <p>VOTE SAFE YOLO!</p> | <p>By Ballot Drop Box City Hall (Selector - Daily, 24/7) 101 W. Capitol Avenue, West Sacramento Arpeggio's Supermarket (Daily 8:00 a.m. - 8:00 p.m.) 540 Sacramento Avenue, West Sacramento West Sacramento Recreation Center Weekdays 6:00 a.m. - 1:00 p.m.; 5:00 p.m. - 8:00 p.m. Saturday 8:00 a.m. - 3:30 p.m.; Sunday 12:00 p.m. - 3:30 p.m. 2002 Jefferson Boulevard, West Sacramento Available on Election Day until 8:00 p.m. on Tuesday, September 14, 2021</p> | <p>In Person at any Voter Assistance Center Saturday, September 11, 2021, through Monday, September 13, 2021, from 10:00 a.m. to 6:00 p.m. Tuesday, September 14, 2021, from 7:00 a.m. to 8:00 p.m. Bridgeway Lakes Bookhouse 5655 Southport Parkway, West Sacramento Washington USD Office - Multipurpose Rm. 930 Westlake Road, West Sacramento Brigade C&T - Brigs Cafe - Multipurpose Rm. 637 Toadstool Avenue, West Sacramento</p> |
| <p>Thanks to All Official Ballot Drop Boxes & Voter Assistance Centers Host Partners: Arpeggio's Supermarket, Bel Air, Lorenza's Market, Nugget Markets, Baling's, Westlake Market, Local Jurisdictions, Yolo County Office of Education & School Districts, Yolo County Library, and University of California, Davis. STAY CONNECTED Facebook: @YoloCA, Instagram: @YoloCA, Twitter: @YoloCA www.yoloelections.org (530) 666-8133 election@yolocounty.org</p> | | |
| <p>By Mail Postmarked by Election Day (Tuesday, September 14, 2021) and received by the Elections Office by Tuesday, September 21, 2021</p> <p>VOTE SAFE YOLO!</p> | <p>By Ballot Drop Box Fuel Office Parking Lot (Selector - 24/7) 720 Court Street, Woodland MaJo's (Daily 6:00 a.m. - 10:00 p.m.) 507 W. Main Street, Woodland MaJo's (Daily 6:00 a.m. - 10:00 p.m.) 885 E. Gibson Road, Woodland Yolo County Elections Office (Weekdays 8:00 a.m. - 5:00 p.m.) 425 Court Street, Suite 103, Woodland Available on Election Day until 8:00 p.m. on Tuesday, September 14, 2021</p> | <p>In Person at any Voter Assistance Center Saturday, September 11, 2021, through Monday, September 13, 2021, from 10:00 a.m. to 6:00 p.m. Tuesday, September 14, 2021, from 7:00 a.m. to 8:00 p.m. Yolo County Administration Building - Room 106 425 Court Street, Woodland Woodland High School - Gymnasium 275 N. Main Street, Woodland Pioneer High School - Cafeteria 480 Pioneer Avenue, Woodland Woodland Community & Senior Center - Ballroom 3 2011 Court Street, Woodland</p> |
| <p>Thanks to All Official Ballot Drop Boxes & Voter Assistance Centers Host Partners: Arpeggio's Supermarket, Bel Air, Lorenza's Market, Nugget Markets, Baling's, Westlake Market, Local Jurisdictions, Yolo County Office of Education & School Districts, Yolo County Library, and University of California, Davis. STAY CONNECTED Facebook: @YoloCA, Instagram: @YoloCA, Twitter: @YoloCA www.yoloelections.org (530) 666-8133 election@yolocounty.org</p> | | |

Figure 10 Recall Election Bilingual Notice

V
O
T
E

| | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| CHOOSE ONE OF THE THREE SIMPLE, SAFE AND SECURE VOTING OPTIONS: | ESCOJA UNA DE LAS TRES OPCIONES SIMPLES, SEGURAS Y PROTEJIDAS PADA VOTAR: |
| BY MAIL OFFICIAL BALLOT DROP BOX IN-PERSON | POR CORREO BUZON ELECTORAL OFICIAL EN PERSONA |
| SAFE VOTING IS BOTH, YOUR RIGHT AND YOUR RESPONSIBILITY! Have questions? Contact Us: Yolo County Elections Office www.yoloelections.org (530) 666-8133 | ¡VOTAR DE MANERA SEGURA ES AMBOS, SU DERECHO Y SU RESPONSABILIDAD! ¿Tiene preguntas? Comuníquese: Oficina de Elecciones del Condado de Yolo www.yoloelections.org (530) 666-8133 |



The Yolo County Elections Office invites you to participate and represent Yolo County Voters by joining the Yolo County Elections Office Voting Accessibility Advisory Committee (VAAC) and Language Accessibility Advisory Committee (LAAC).

Interested? Contact The Yolo County Elections Office or the Outreach Specialist facilitating these committees:
elections@yolocounty.org
 (530) 666-8133
 María D. Coronel, Outreach Specialist
María.Coronel@yolocounty.org
 (530) 666-8136

La Oficina de Elecciones del Condado de Yolo le invita a participar y representar a los votantes del Condado de Yolo uniéndose al Comité Asesor de Accesibilidad al Votante (VAAC) y al Comité Asesor de Accesibilidad Lingüística (LAAC) de la Oficina de Elecciones del Condado de Yolo.

¿Interesado(a)? Comuníquese con La oficina de Elecciones del Condado de Yolo "o" la Especialista de Alcance que facilita estos comités:
elections@yolocounty.org
 (530) 666-8133
 María D. Coronel, Especialista de Alcance
María.Coronel@yolocounty.org
 (530) 666-8136




Figure 11 Recall Election Messaging Banners

YOLO COUNTY RESIDENTS VOTE!
For a Complete List of Official Ballot Drop Boxes, Voter Assistant Centers, and Latest Official Election Information
Contact Us At:
★ The Yolo County Elections Office ★
(530) 666-8133 / (916) 375-6490 / (800) 649-9943
elections@yolocounty.org
www.yoloelections.org
Facebook: @YoloACE
Instagram: @YoloCoACE
Twitter: @YoloCoACE

LOS RESIDENTES DEL CONDADO DE YOLO VOTAN!
Para una Lista Completa de Todos los Buzones Electorales Oficiales, Centros de Asistencia al Votante, E Información Electoral Oficial
Comuníquese con:
★ La Oficina de Elecciones del Condado de Yolo ★
(530) 666-8133 / (916) 375-6490 / (800) 649-9943
elections@yolocounty.org
www.yoloelections.org
Facebook: @YoloACE
Instagram: @YoloCoACE
Twitter: @YoloCoACE

YOLO COUNTY RESIDENTS VOTE!
Try One of Three Simple, Safe & Secure Ways to Vote:
Vote-by-Mail, Drop at an Official Ballot Drop Box, Early In-Person
Stay Informed, Contact Us At:
★ The Yolo County Elections Office ★
(530) 666-8133 / (916) 375-6490 / (800) 649-9943
elections@yolocounty.org
www.yoloelections.org
Facebook: @YoloACE
Instagram: @YoloCoACE
Twitter: @YoloCoACE

LOS RESIDENTES DEL CONDADO DE YOLO VOTAN!
Vote Utilizando Una de las Tres Maneras Simples, Seguras & Protegidas para Votar:
Vote por Correo, Entregue su boleta en un Bozón Electoral Oficial, o En Persona los Días de Votación
Manténgase Informado, Comuiquese con:
★ La Oficina de Elecciones del Condado de Yolo ★
(530) 666-8133 / (916) 375-6490 / (800) 649-9943
elections@yolocounty.org
www.yoloelections.org
Facebook: @YoloACE
Instagram: @YoloCoACE
Twitter: @YoloCoACE

Yolo County California Voter's Choice Act Election Administration Plan



Appendix H | Maps and Spatial Data

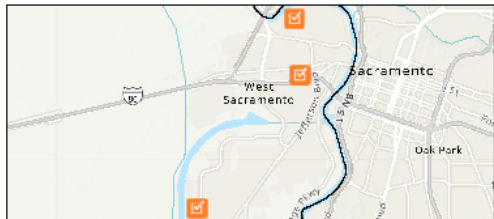
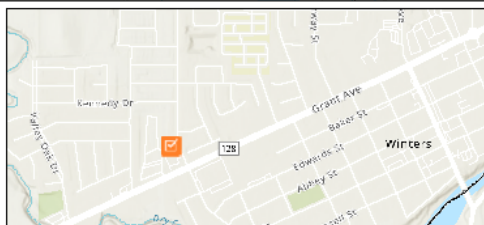
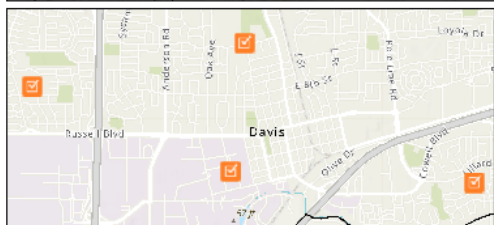
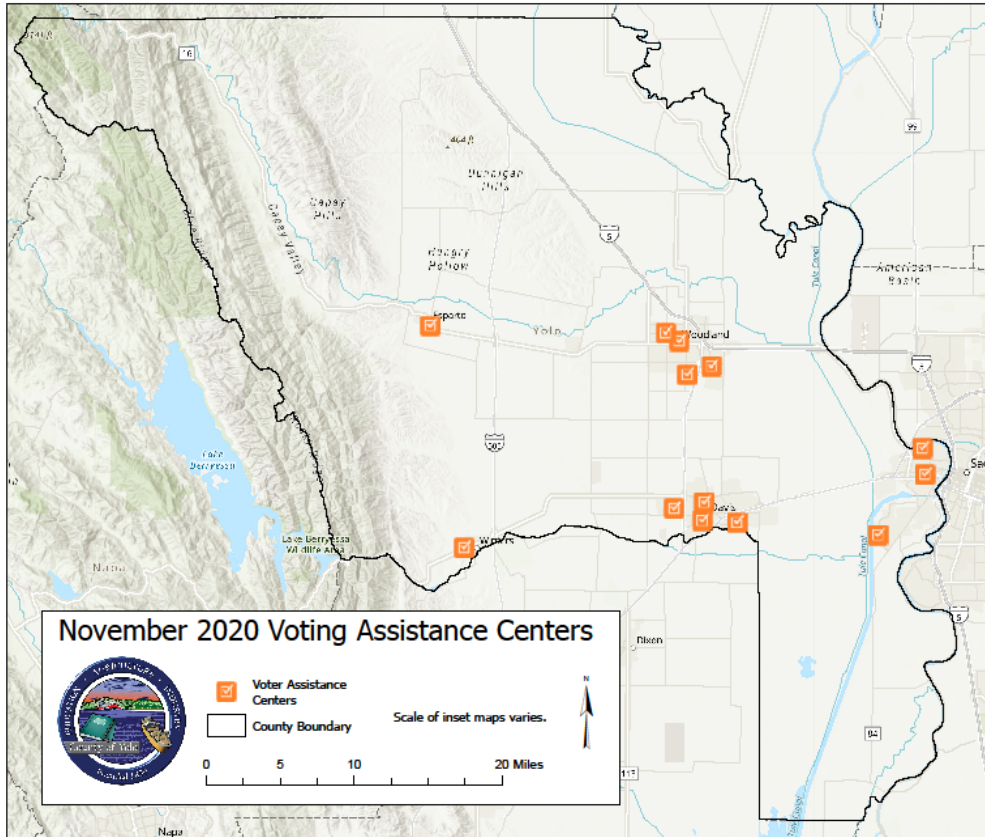
Customized maps with precincts, census tracts and other spatial analyses will be available after the ACE GIS team has completed the re-districting process in preparation for the June 7, 2022 Statewide Direct Primary Election. Credit and citations are provided for each of the maps below.

Voter Assistance Center Maps

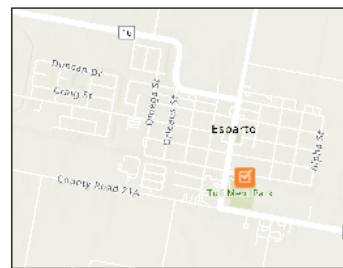
EC §4005(a)(10)(I)(vi)(V)

Many of the locations used in the 2020 Presidential General Election and the 2021 Gubernatorial Recall Election will be used in the June 2022 Statewide Direct Primary Election. Maps will be published for each election.

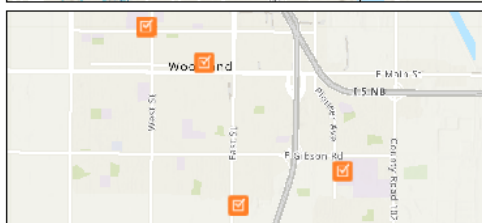
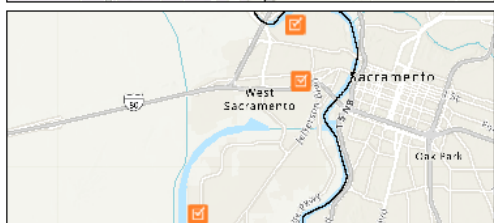
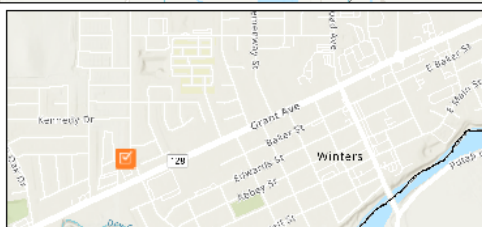
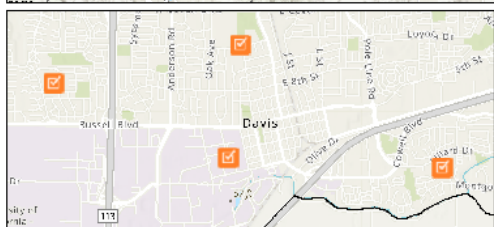
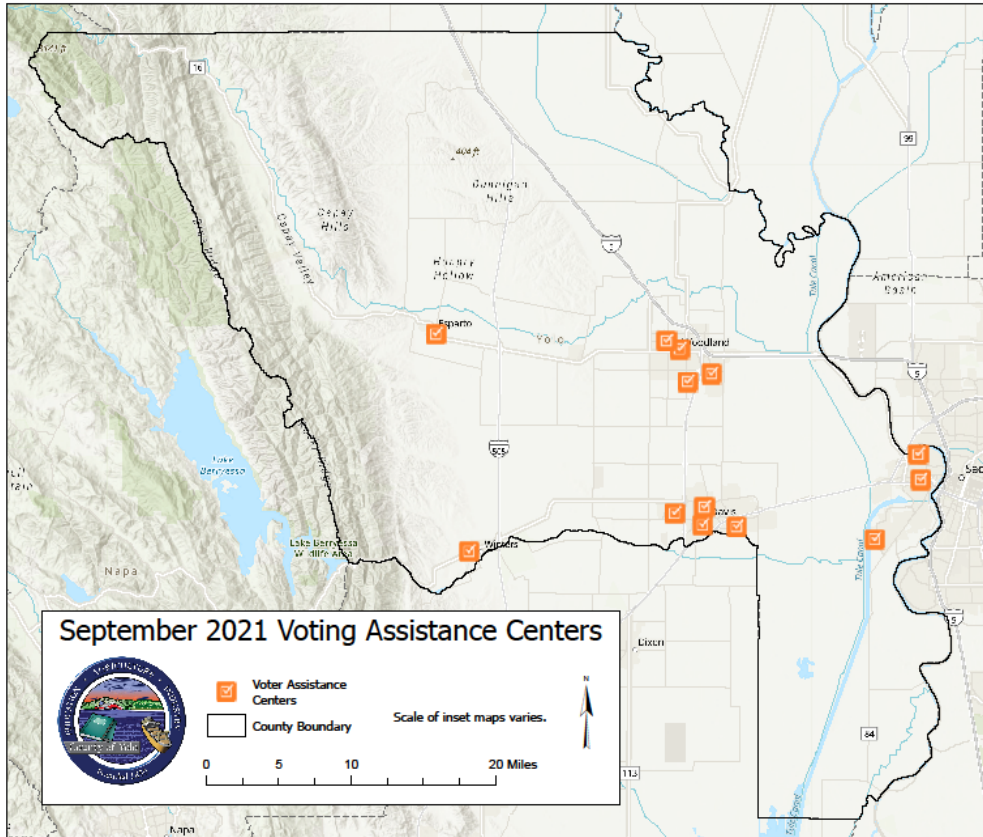
November 2020 Voter Assistance Centers



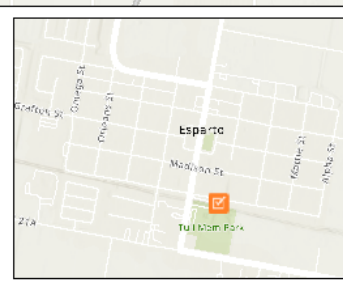
| Name | Address | City | State | Zip |
|---------------------------------------------------|-------------------------|-----------------|-------|-------|
| Emerson Junior High School - Indoor Commons Rm. 1 | 2121 Calaveras Ave | Davis | CA | 95616 |
| Montgomery Elementary School - Multipurpose Rm. | 1441 Danbury Street | Davis | CA | 95618 |
| UC Davis Memorial Union - Garrison Room 212 | 225 E Quad | Davis | CA | 95616 |
| Veterans Memorial Center - Multipurpose Rm. | 203 E. 14th Street | Davis | CA | 95616 |
| Esparto High School - Gymnasium | 26675 Plainfield Street | Esparto | CA | 95627 |
| Bridgeway Lakes Bathhouse | 3650 Southport Pkwy | West Sacramento | CA | 95691 |
| Bryte CCT - Bryte Cafe - Multipurpose Rm. | 637 Todhunter Avenue | West Sacramento | CA | 95608 |
| Washington USD Office - Multipurpose Rm. | 930 Westacre Road | West Sacramento | CA | 95691 |
| Public Safety Facility - EOC Training Rm. | 702 W. Main Street | Winters | CA | 95694 |
| Pioneer High School - Cafeteria | 1400 Pioneer Avenue | Woodland | CA | 95776 |
| Woodland Community & Senior Center - Ballroom | 2001 East St | Woodland | CA | 95776 |
| Woodland High School - Gymnasium | 21 N. West Street | Woodland | CA | 95695 |
| Yolo County Admin. Building - Room 106 | 625 Court Street | Woodland | CA | 95695 |



September 2021 Voter Assistance Centers



| Name | Address | City | State | Zip |
|---------------------------------------------------|-------------------------|-----------------|-------|-------|
| Emerson Junior High School - Indoor Commons Rm. 1 | 2121 Calaveras Ave | Davis | CA | 95616 |
| Montgomery Elementary School - Multipurpose Rm. 1 | 1441 Danbury Street | Davis | CA | 95618 |
| UC Davis Memorial Union - Garrison Room 212 | 225 E Quad | Davis | CA | 95616 |
| Veterans Memorial Center - Multipurpose Rm. | 203 E. 14th Street | Davis | CA | 95616 |
| Esparto High School - Gymnasium | 26675 Plainfield Street | Esparto | CA | 95627 |
| Bridgeway Lakes Boathouse | 3650 Southport Pkwy | West Sacramento | CA | 95691 |
| Bryce CCT - Bryce Cafe - Multipurpose Rm. | 637 Todhunter Avenue | West Sacramento | CA | 95608 |
| Washington USD Office - Multipurpose Rm. | 930 Westacre Road | West Sacramento | CA | 95691 |
| Public Safety Facility - EOC Training Rm. | 702 W. Main Street | Winters | CA | 95694 |
| Pioneer High School - Cafeteria | 1400 Pioneer Avenue | Woodland | CA | 95776 |
| Woodland Community & Senior Center - Ballroom 3 | 2001 East St | Woodland | CA | 95776 |
| Woodland High School - Gymnasium | 21 N. West Street | Woodland | CA | 95695 |
| Yolo County Admin. Building - Room 106 | 625 Court Street | Woodland | CA | 95695 |

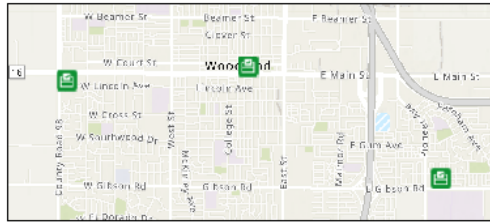
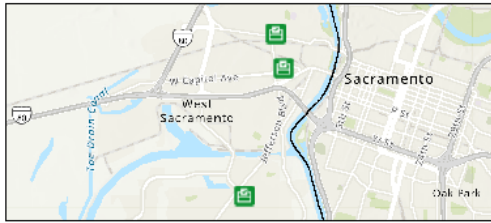
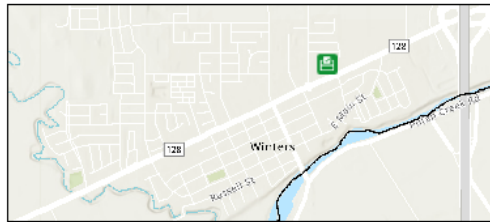
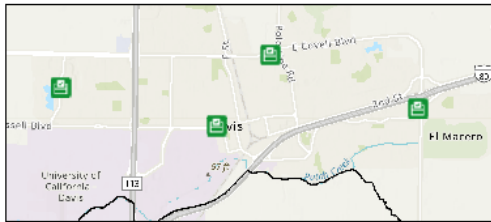
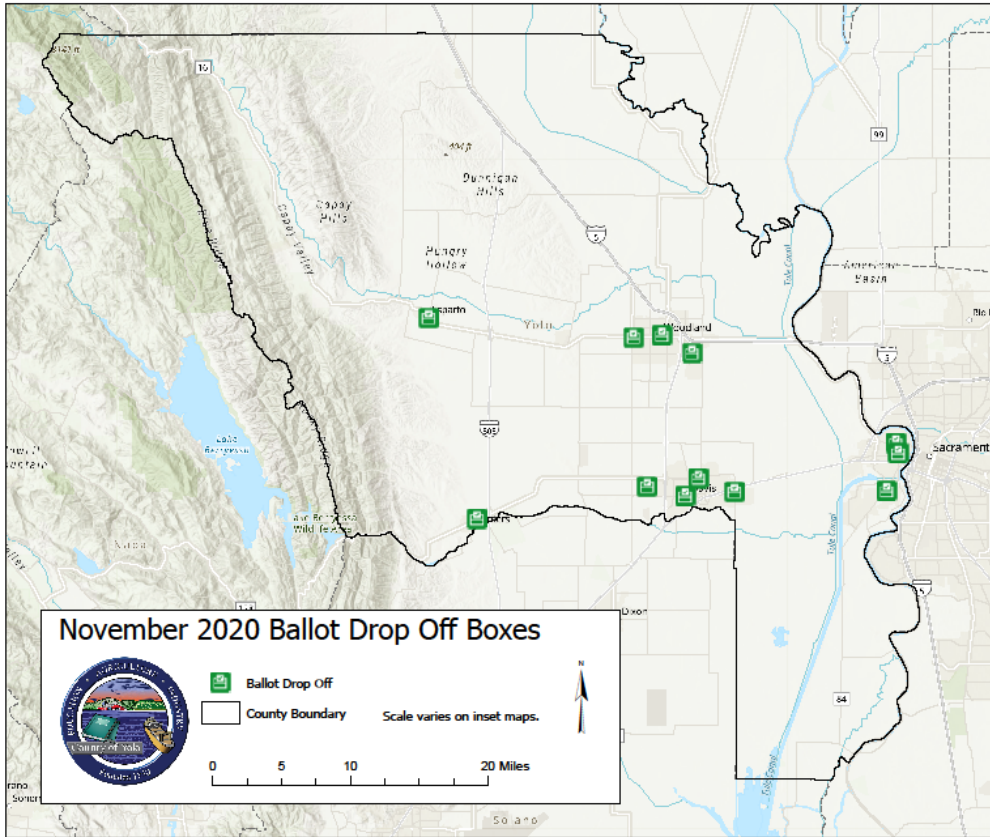


Ballot Drop Box Maps

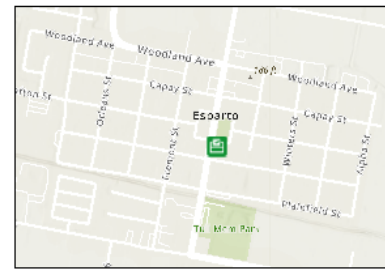
EC §4005(a)(10)(I)(vi)(V)

Many of the locations used in the 2020 Presidential General Election and the 2021 Gubernatorial Recall Election will be used in the June 2022 Statewide Direct Primary Election. Maps will be published for each election.

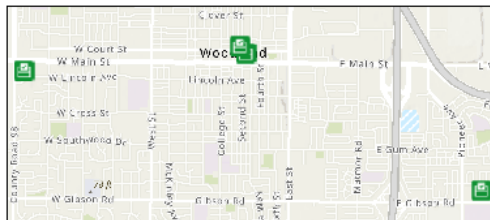
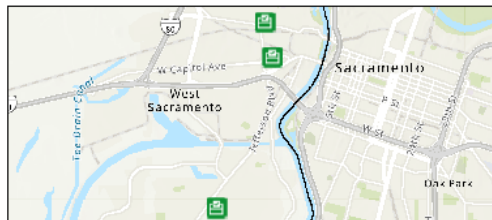
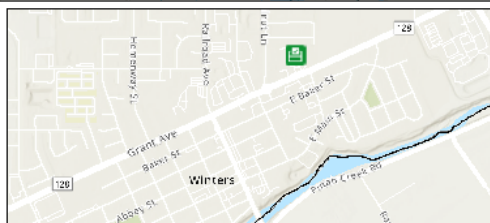
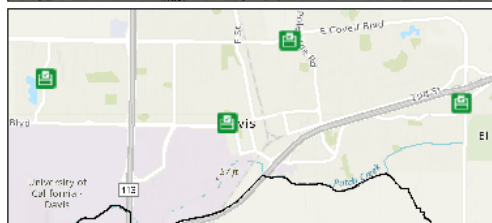
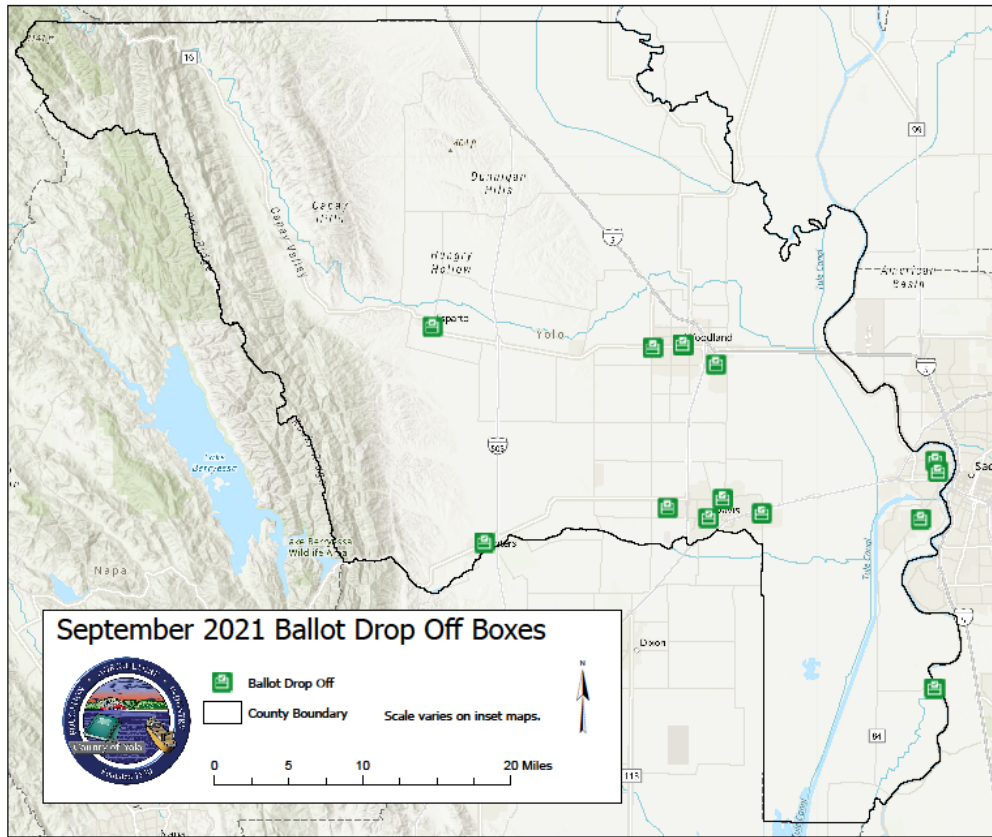
November 2020 Official Ballot Drop Boxes



| Name | Address | City | State | Zip |
|--------------------------------|--------------------------|-----------------|-------|-------|
| Davis City Hall | 23 Russell Boulevard | Davis | CA | 95616 |
| Nugget Market | 409 Mace Boulevard | Davis | CA | 95618 |
| Nugget Market | 1414 E. Covell Boulevard | Davis | CA | 95616 |
| Westlake Market | 1260 Lake Boulevard | Davis | CA | 95616 |
| Esparto Regional Library | 17065 Yolo Avenue | Esparto | CA | 95627 |
| Arteaga's Starlite Supermarket | 940 Sacramento Avenue | West Sacramento | CA | 95605 |
| Nugget Market | 2000 Town Center Plaza | West Sacramento | CA | 95691 |
| West Sacramento City Hall | 1110 W. Capitol Avenue | West Sacramento | CA | 95691 |
| Lorenzo's Market | 121 E Grant Ave | Winters | CA | 95694 |
| Bel Air | 1885 E. Gibson Road | Woodland | CA | 95776 |
| Post Office Parking Lot | 720 Court Street | Woodland | CA | 95695 |
| Raley's | 367 W. Main Street | Woodland | CA | 95695 |



September 2021 Official Ballot Drop Boxes

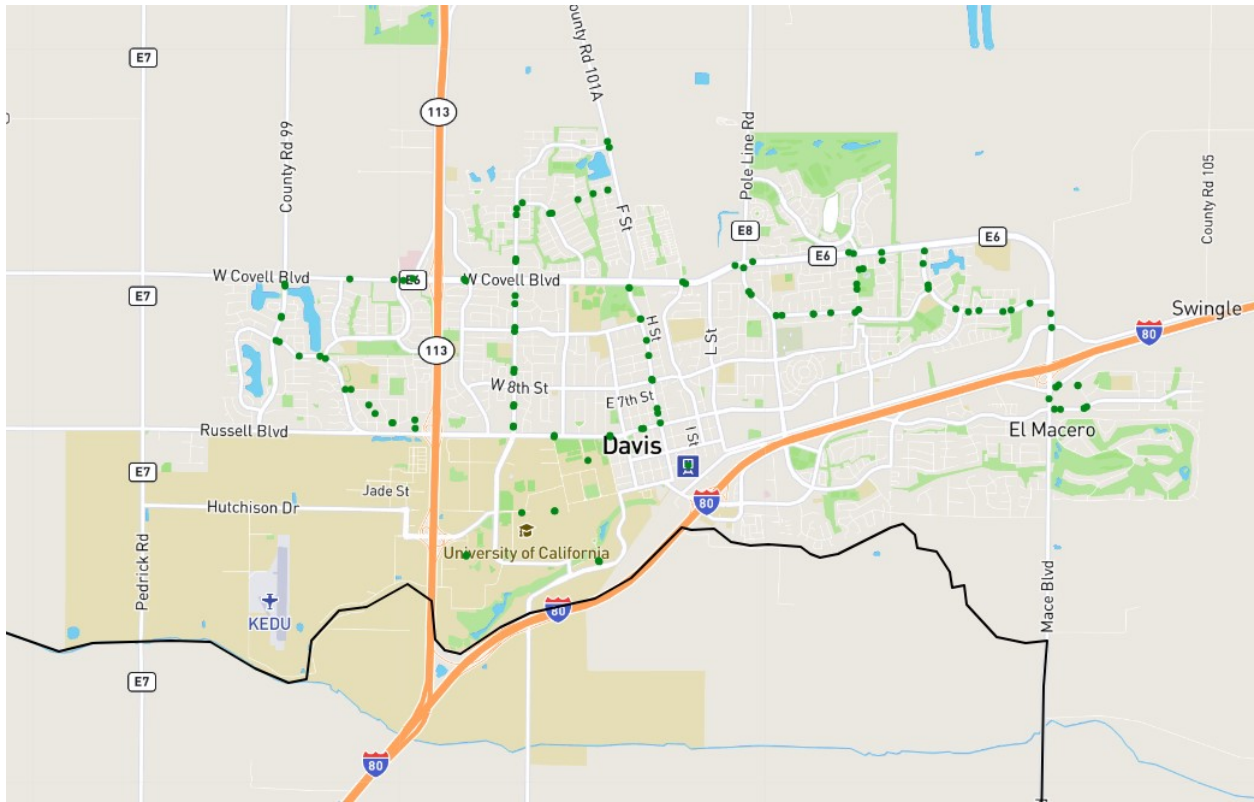


| Name | Address | City | State | Zip |
|-----------------------------------------|-----------------------|-----------------|-------|-------|
| Clarksburg Library | 52915 Netherlands Ave | Clarksburg | CA | 95612 |
| Devis City Hall | 23 Russell Blvd | Davis | CA | 95616 |
| Nugget Market | 409 Mace Blvd | Davis | CA | 95618 |
| Nugget Market | 1414 E. Covell Blvd | Davis | CA | 95616 |
| Westlake Market | 1260 Lake Blvd | Davis | CA | 95616 |
| Esparto Regional Library | 17065 Yolo Ave | Esparto | CA | 95627 |
| Artega's Starlite Supermarket | 940 Sacramento Ave | West Sacramento | CA | 95605 |
| West Sacramento City Hall | 1110 W. Capitol Ave | West Sacramento | CA | 95691 |
| West Sacramento Recreation Center | 2801 Jefferson Blvd | West Sacramento | CA | 95691 |
| Lorenzo's Market | 121 E Grant Ave | Winters | CA | 95694 |
| Bel Air | 1885 E. Gibson Rd | Woodland | CA | 95776 |
| Post Office Parking Lot | 720 Court St | Woodland | CA | 95695 |
| Raley's | 367 W. Main St | Woodland | CA | 95695 |
| Yolo County Elections Office, Room B-05 | 625 Court St | Woodland | CA | 95695 |



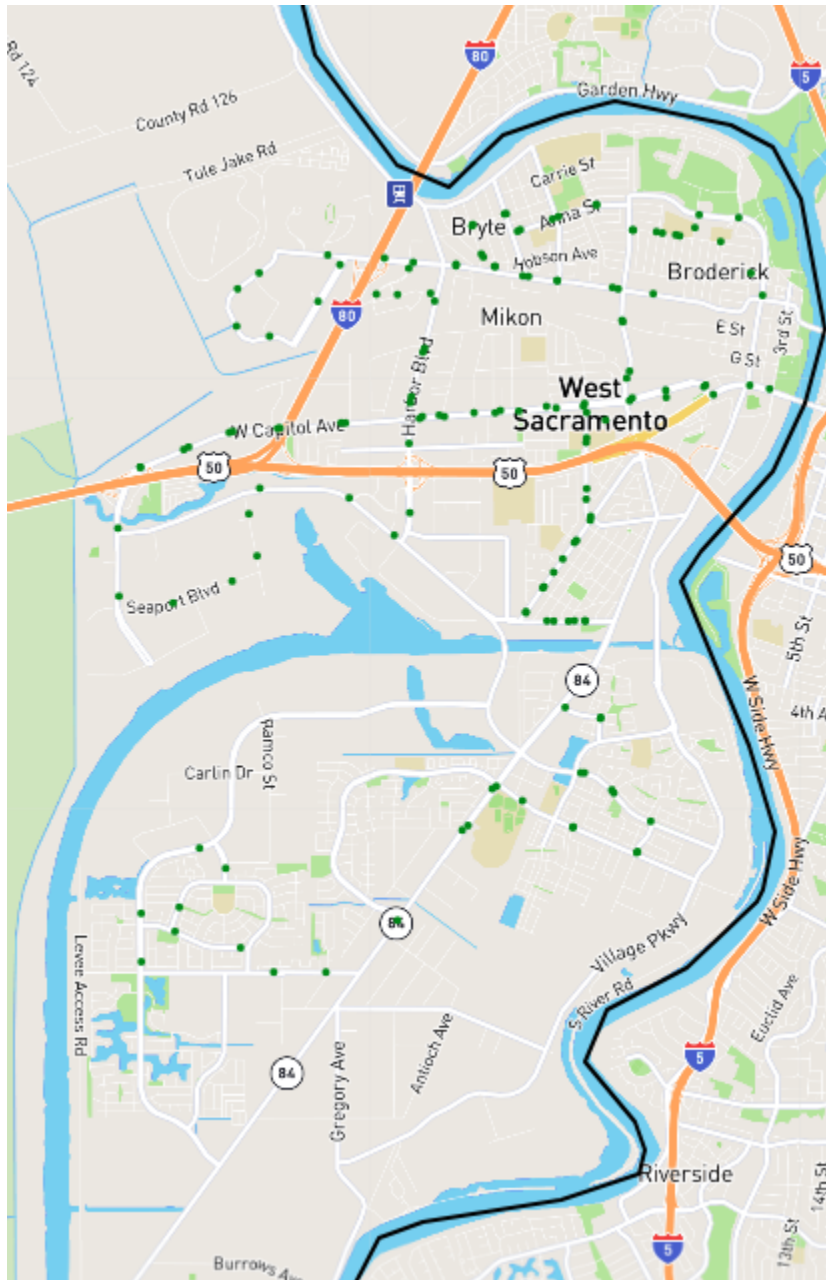
City of Davis

● Transit Stops



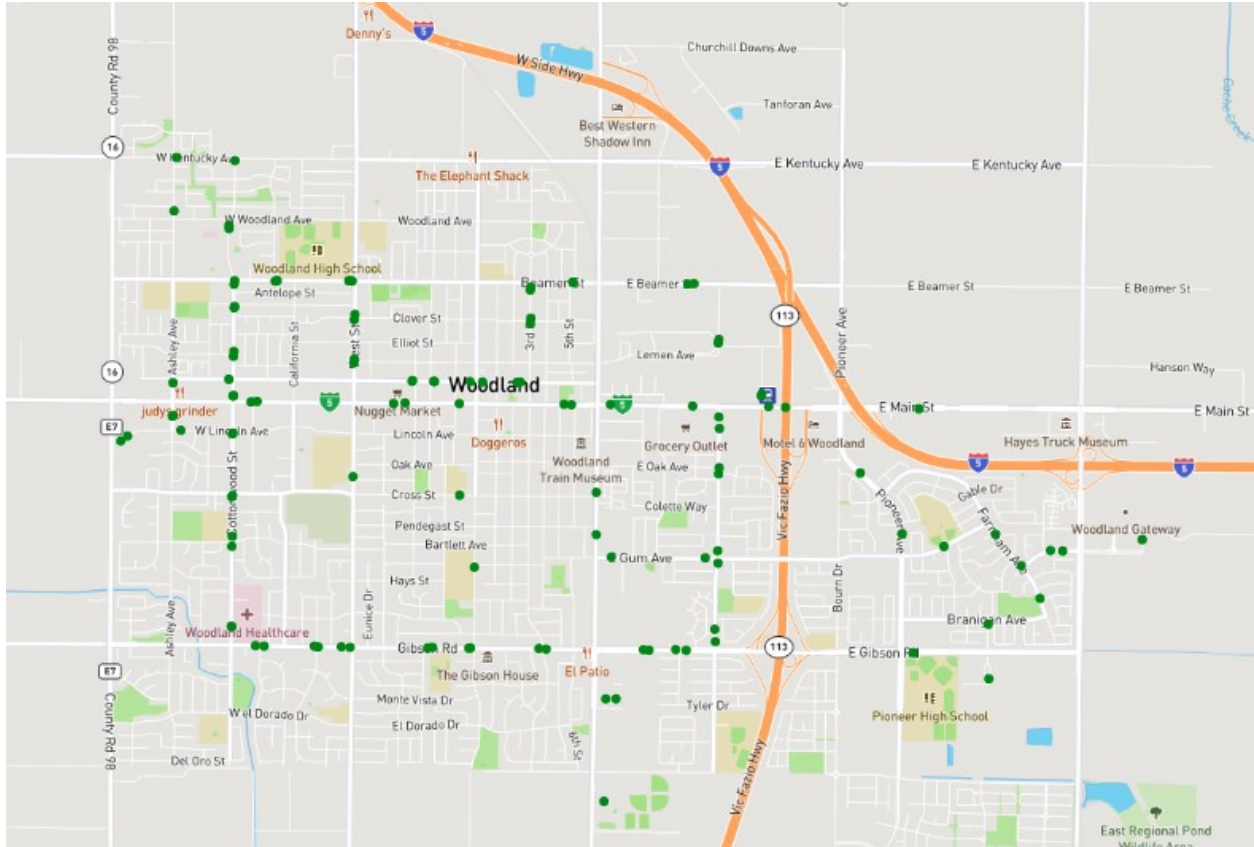
City of West Sacramento

● Transit Stops



City of Woodland

● Transit Stops



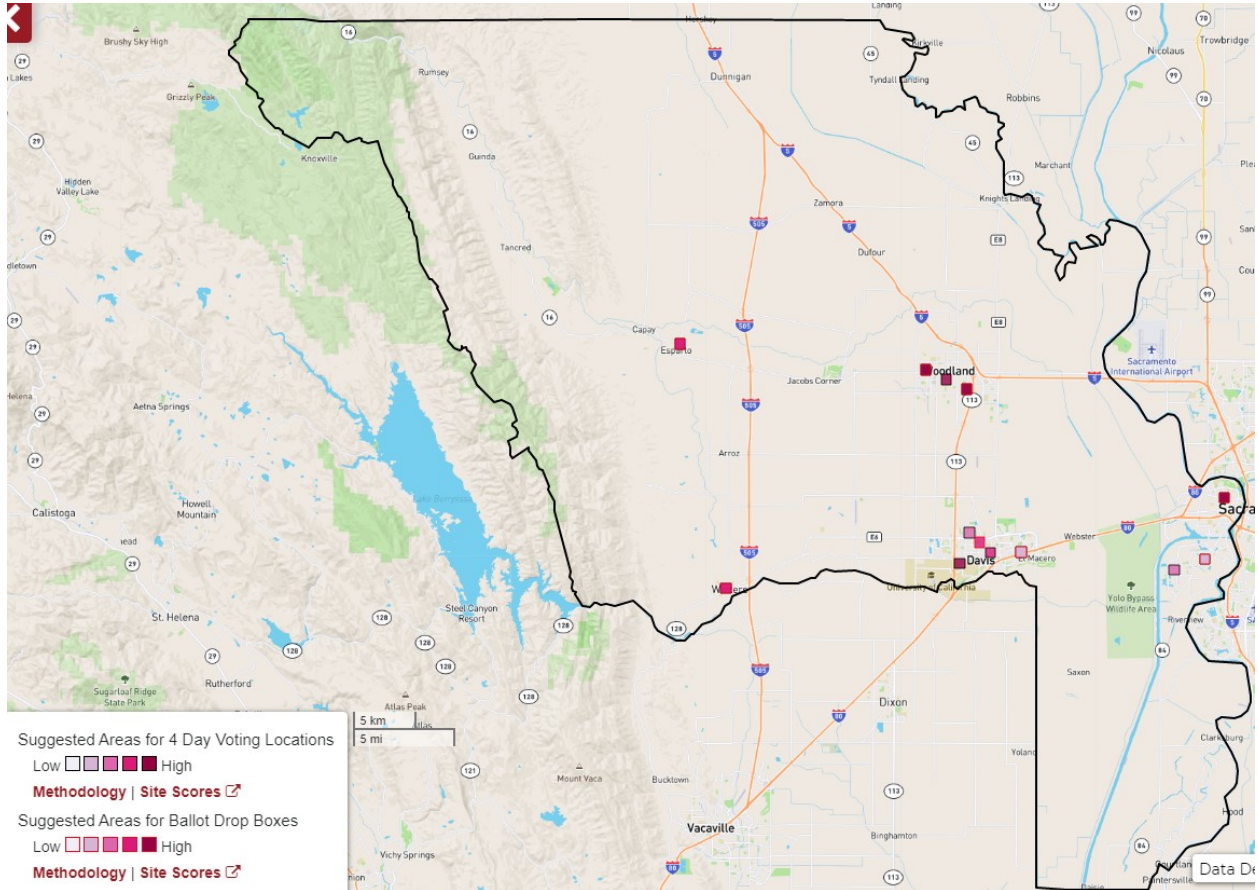
Unincorporated

● Transit Stops



Center for Inclusive Democracy Maps

Maps from the Center for Inclusive Democracy (CID) are derived from an online tool. The map below uses the “siting tool” and only shows SUGGESTED VOTE CENTER AND DROP BOX LOCATIONS.

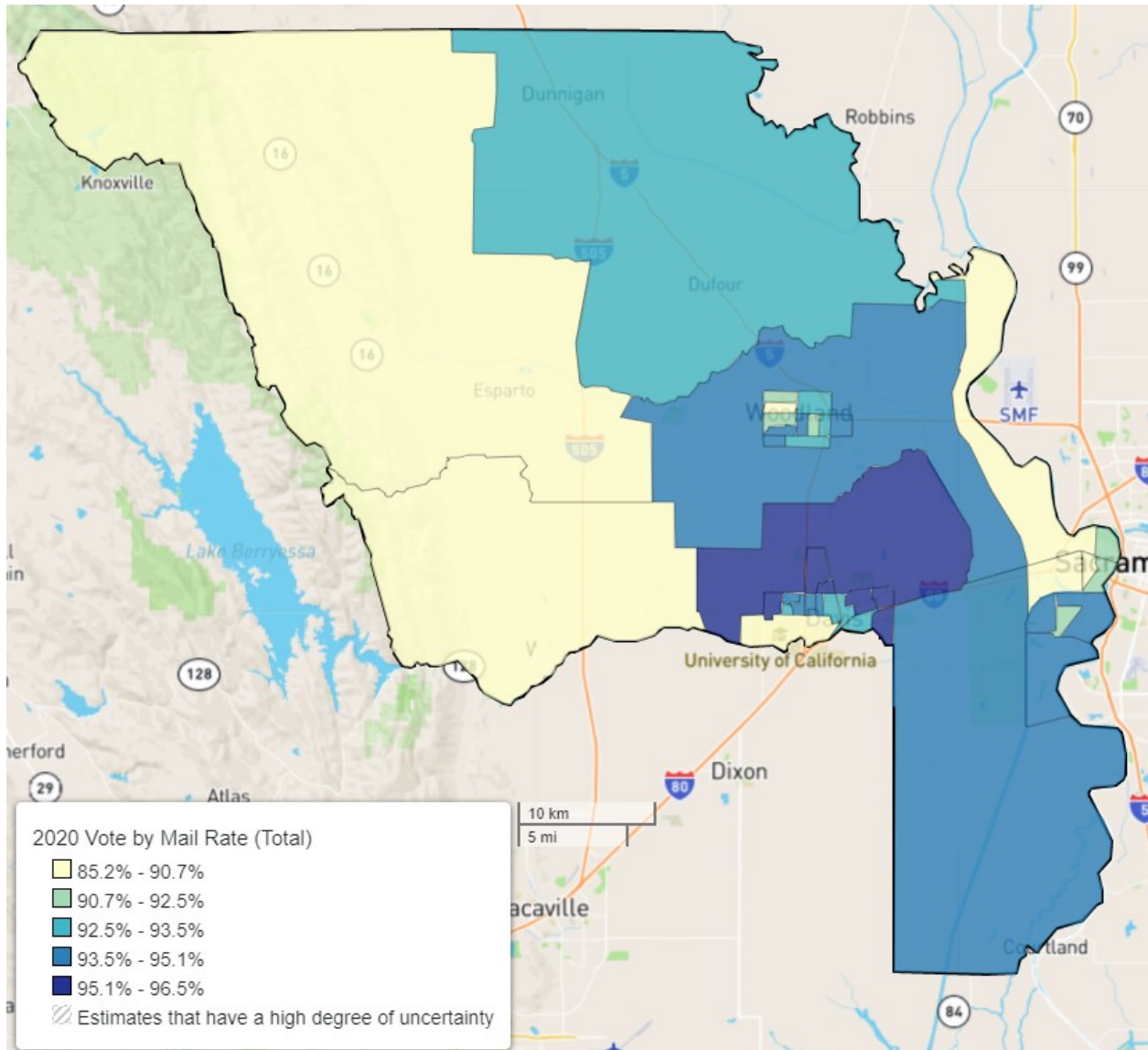


<https://ca.cidsitingtool.org/county.html?county=113>

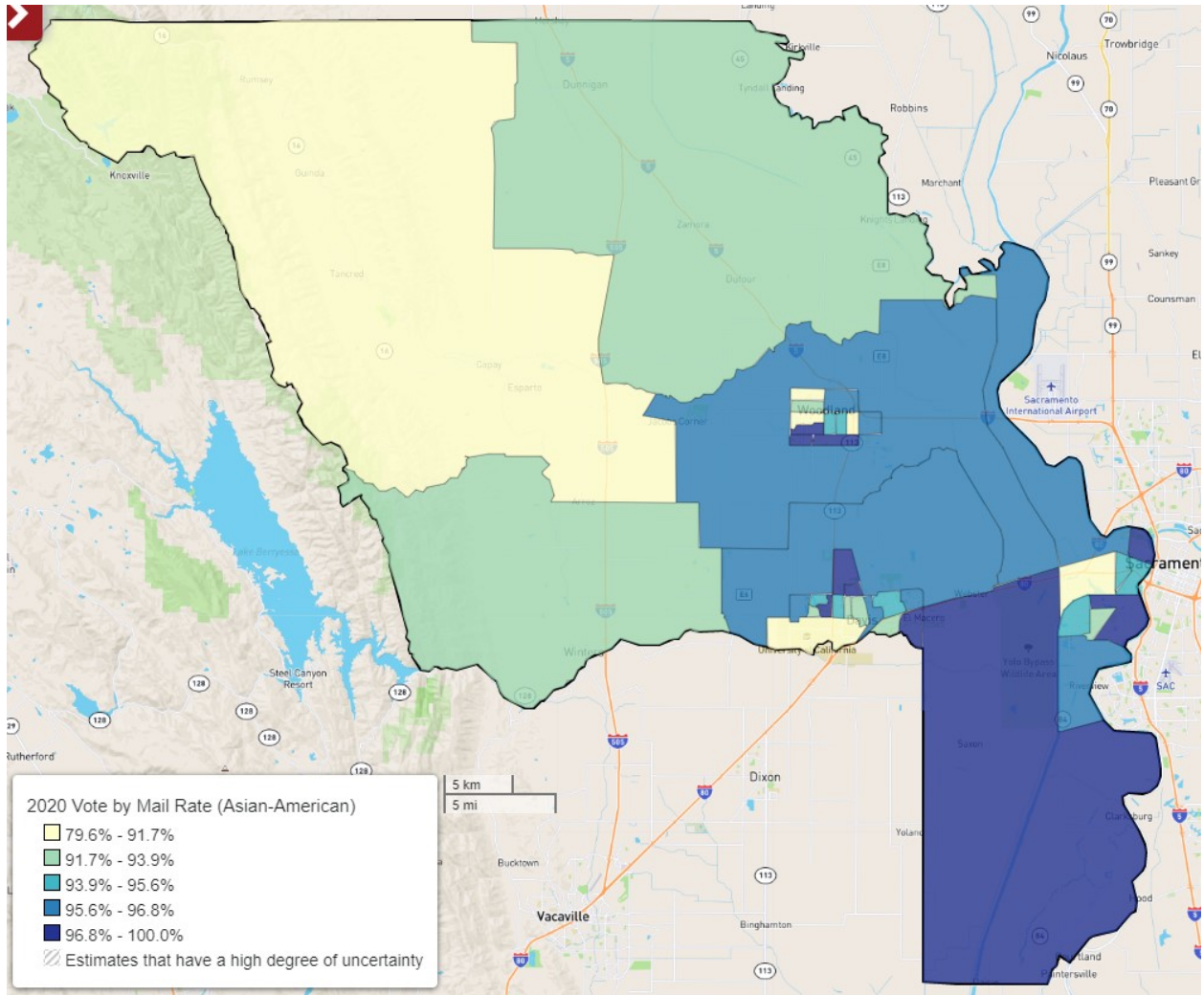
Areas with Low Vote by Mail Usage

The CID siting tool also has maps showing a visualization of demographic and election related data by census tract. Some of the data are from the 2010 Census others from the American Community Survey 5-year Estimate (2015-2019). YCE will also prepare maps about vote-by-mail ballot usage by precinct or heat map. (not shown here).

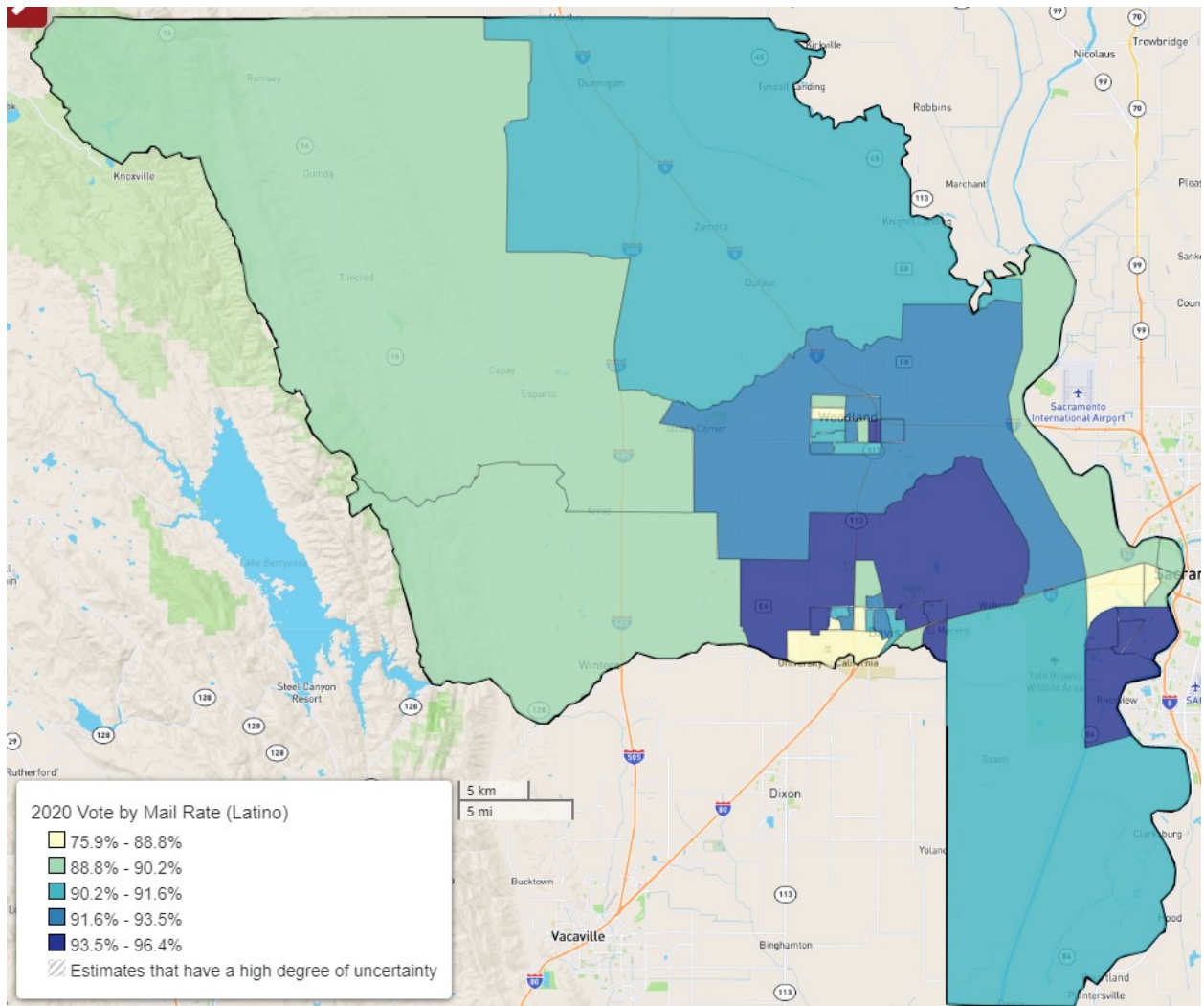
2020 Vote-by-Mail Rate - Total



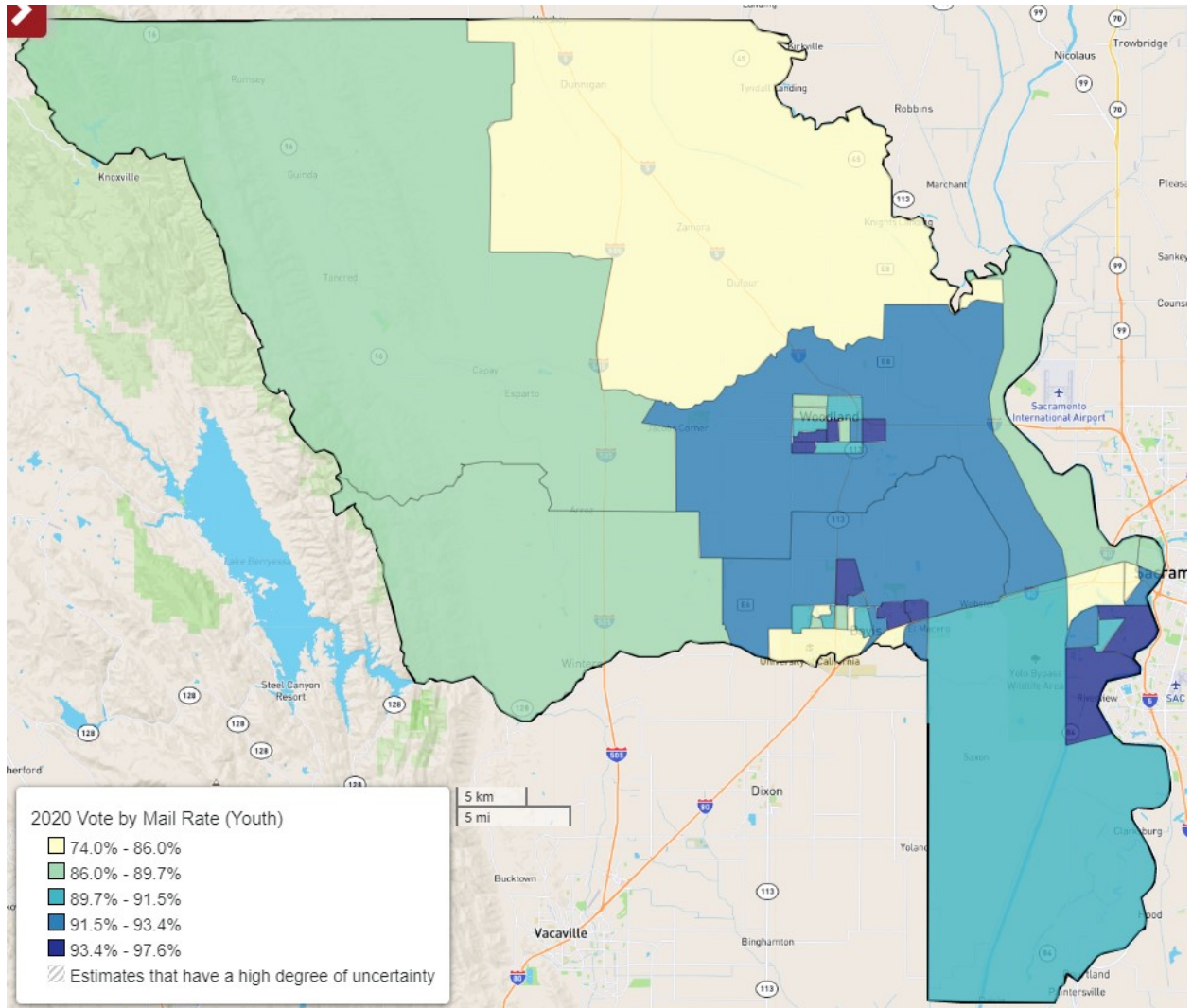
2020 Vote-by-Mail Rate – Asian-American



2020 Vote-by-Mail Rate – Latino



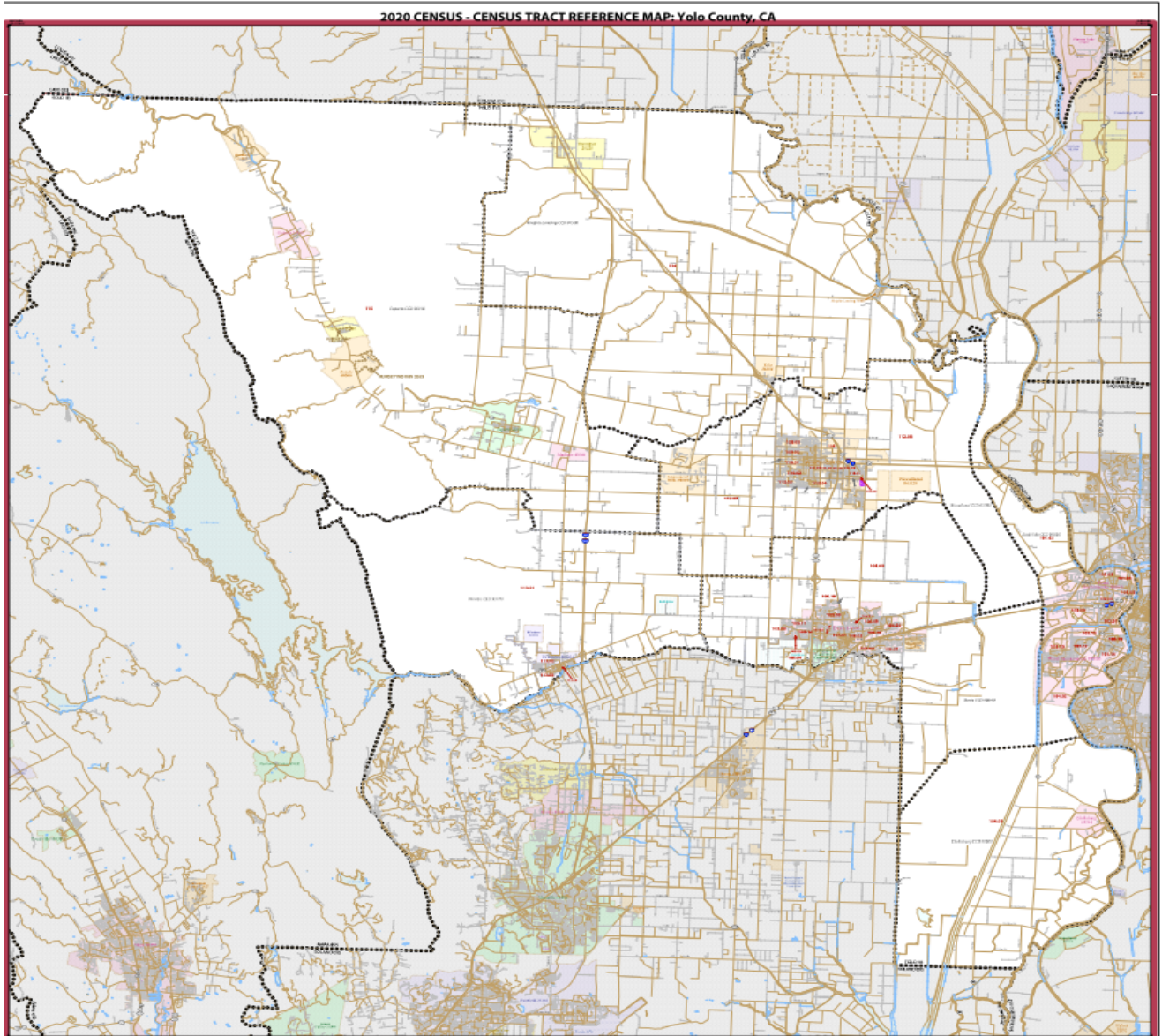
2020 Vote-by-Mail Rate – Youth



Spatial Analysis of County Demographics

Much of the data available related to the siting requirements of Voter Assistance Centers and Ballot Drop Boxes is parsed by census tract. Some of the data related to the VCA requirements are in tables. The tables reference census tracts. Below is a 2020 Census Tract Reference Map for Yolo County.

https://www2.census.gov/geo/maps/DC2020/PL20/st06_ca/censustract_maps/c06113_yolo/DC20CT_C06113.pdf



Language Minority Communities

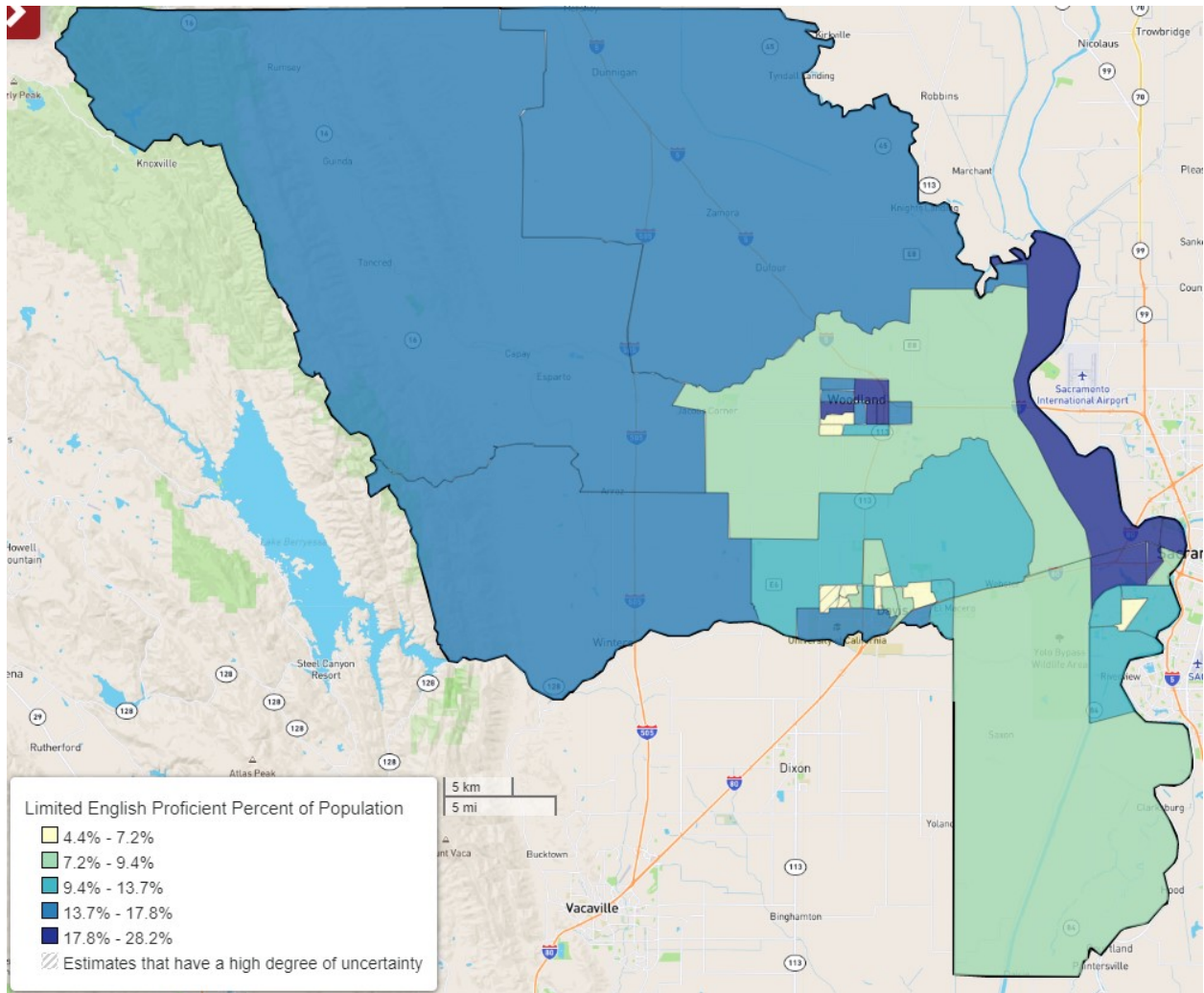
EC §4005(a)(10)(i)(v)

As of 2021, the Secretary of State has not provided the specific maps for Yolo County language minority communities. Due to our investment in outreach and understanding of our communities, YCE is aware of the location and the needs of minority language groups in Yolo County. Below is a table showing 2019 ACS data by census tract for limited English proficiency (LEP) population.

| Census Tract | % of Households that are LEP | | | |
|---------------------|------------------------------|-------------------------------|------------------------------------|-----------------|
| | Spanish language | Other Indo-European languages | Asian and Pacific Island languages | Other Languages |
| Census Tract 101.01 | 6.62% | 5.69% | 0.97% | 0.00% |
| Census Tract 101.02 | 7.17% | 9.04% | 0.68% | 0.00% |
| Census Tract 102.01 | 3.01% | 0.00% | 0.00% | 0.00% |
| Census Tract 102.03 | 8.13% | 0.54% | 2.06% | 0.00% |
| Census Tract 102.04 | 8.46% | 4.54% | 0.00% | 0.43% |
| Census Tract 103.02 | 0.00% | 0.80% | 2.58% | 0.00% |
| Census Tract 103.10 | 0.50% | 2.06% | 1.73% | 0.00% |
| Census Tract 103.12 | 1.11% | 0.32% | 0.32% | 0.00% |
| Census Tract 104.01 | 0.61% | 0.50% | 1.67% | 0.00% |
| Census Tract 104.02 | 1.17% | 0.00% | 0.55% | 0.00% |
| Census Tract 105.01 | 0.00% | 0.73% | 12.12% | 0.00% |
| Census Tract 105.05 | 2.47% | 0.00% | 2.96% | 0.00% |
| Census Tract 105.08 | 0.00% | 0.50% | 0.90% | 0.00% |
| Census Tract 105.09 | 0.00% | 0.00% | 2.37% | 0.00% |
| Census Tract 105.10 | 0.00% | 0.00% | 1.97% | 0.00% |
| Census Tract 105.11 | 0.00% | 0.00% | 5.06% | 0.00% |
| Census Tract 105.12 | 0.00% | 0.32% | 2.86% | 0.00% |
| Census Tract 105.13 | 0.00% | 0.81% | 0.81% | 0.00% |

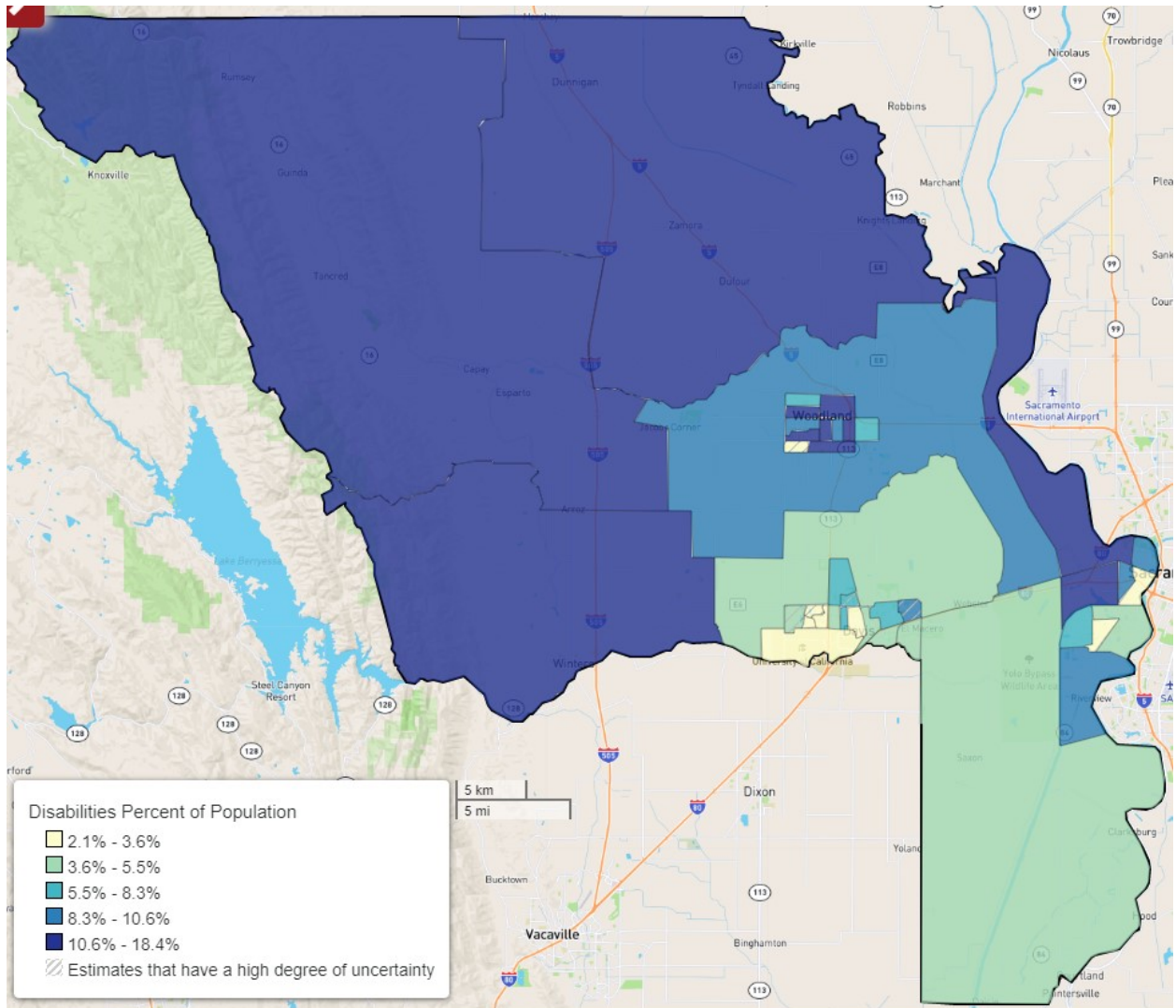
| Census Tract | % of Households that are LEP/ | | | |
|---------------------|-------------------------------|-------------------------------|------------------------------------|-----------------|
| | Spanish | Other Indo-European languages | Asian and Pacific Island languages | Other Languages |
| Census Tract 106.02 | 0.71% | 0.59% | 6.47% | 0.00% |
| Census Tract 106.05 | 0.00% | 0.69% | 2.34% | 0.00% |
| Census Tract 106.06 | 0.53% | 0.00% | 1.57% | 0.00% |
| Census Tract 106.07 | 0.25% | 0.63% | 6.60% | 0.00% |
| Census Tract 106.08 | 2.54% | 0.44% | 4.14% | 0.50% |
| Census Tract 107.01 | 1.38% | 0.00% | 1.71% | 0.00% |
| Census Tract 107.03 | 0.00% | 0.42% | 3.17% | 0.00% |
| Census Tract 107.04 | 0.00% | 0.00% | 1.59% | 0.23% |
| Census Tract 108 | 13.44% | 0.00% | 0.00% | 0.45% |
| Census Tract 109.01 | 6.56% | 0.00% | 0.00% | 0.00% |
| Census Tract 109.02 | 3.43% | 0.00% | 2.16% | 0.00% |
| Census Tract 110.01 | 11.25% | 0.44% | 0.73% | 0.00% |
| Census Tract 110.02 | 2.00% | 0.00% | 0.00% | 0.00% |
| Census Tract 111.01 | 6.84% | 0.00% | 0.00% | 0.00% |
| Census Tract 111.02 | 6.22% | 3.11% | 0.00% | 0.00% |
| Census Tract 111.03 | 1.84% | 1.17% | 0.00% | 0.00% |
| Census Tract 112.03 | 0.00% | 0.00% | 0.00% | 0.00% |
| Census Tract 112.04 | 3.73% | 0.00% | 0.59% | 0.00% |
| Census Tract 112.05 | 4.75% | 1.51% | 0.50% | 0.00% |
| Census Tract 112.06 | 4.02% | 0.00% | 2.62% | 0.00% |
| Census Tract 113 | 6.44% | 0.00% | 0.00% | 0.00% |
| Census Tract 114 | 4.87% | 0.00% | 1.02% | 0.00% |
| Census Tract 115 | 4.67% | 0.00% | 0.00% | 0.00% |

The CID siting tool does not break down limited English proficiency by language; however, the map below shows the county by percent of the total population who are LEP.



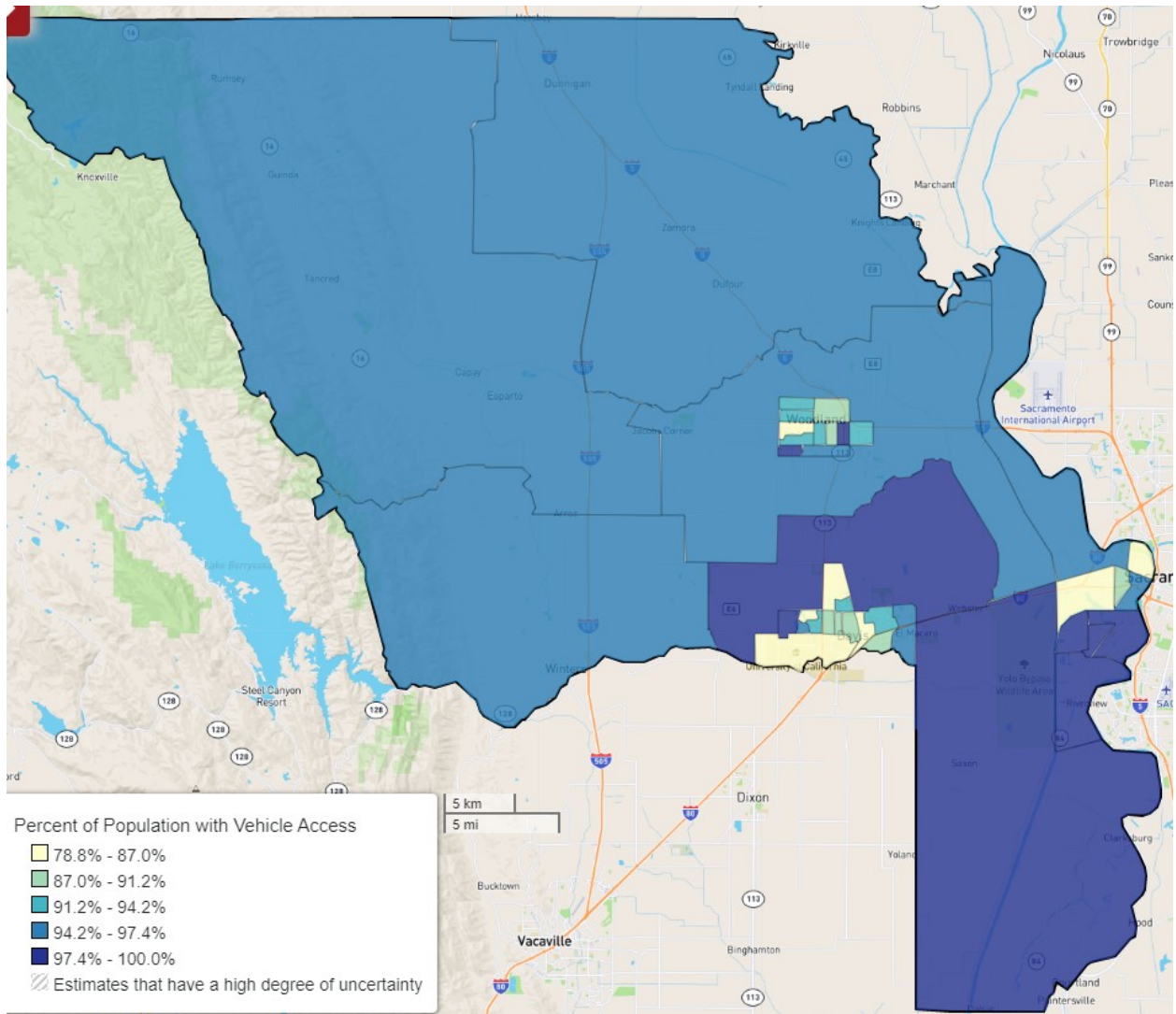
Individuals Ages 18 and over with Disabilities

The CID map below shows the percent of the population reporting as disabled by census tract from the American Community Survey 5-Year Estimate (2005-2019).



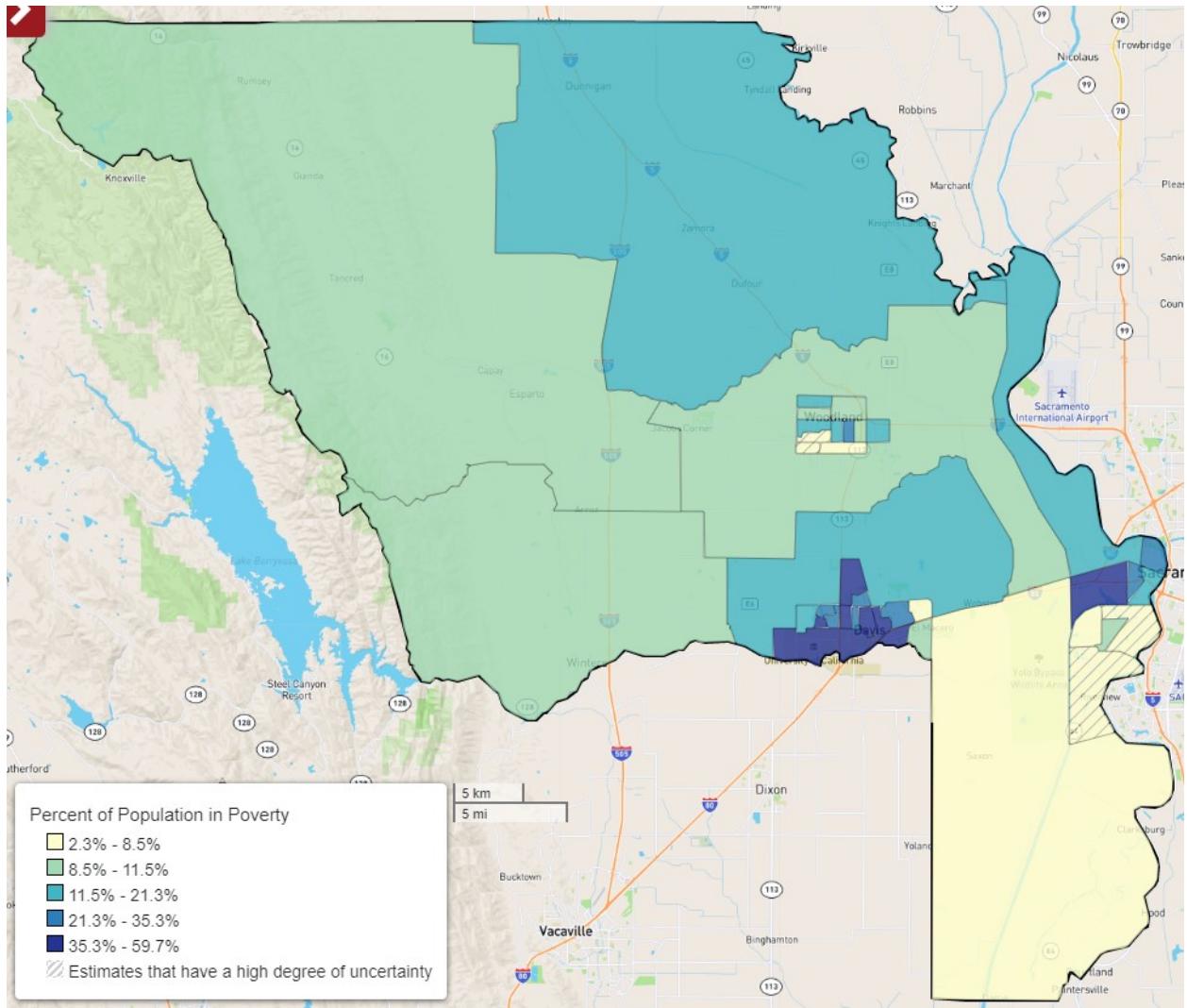
Households without Vehicles

The CID map below shows percent of the population with low access to vehicles by census tract from the American Community Survey 5-Year Estimate (2005-2019).



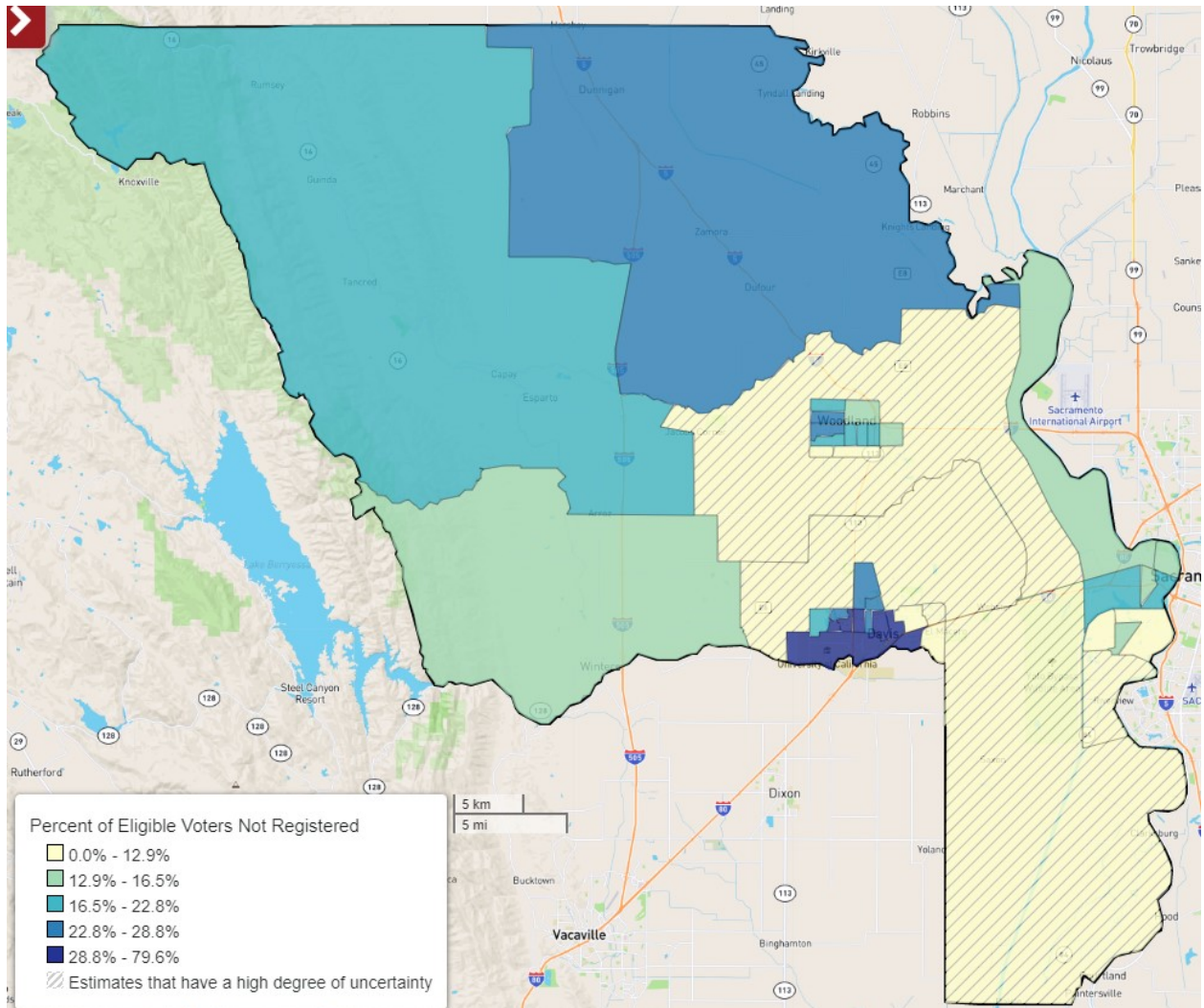
Individuals Ages 18 and over Living in Poverty

The CID map below shows percent of the population in poverty by census tract from the American Community Survey 5-Year Estimate (2005-2019).



Eligible Residents Who Are Not Yet Registered to Vote

The CID map below shows percent of the population who are eligible to vote but are not registered. It is displayed by census tract.



Yolo County California Voter's Choice Act Election Administration Plan



Appendix I | Public Comments

Printouts of emails and transcribed comments from meetings will be added in this section throughout the public consultation and review process.

From: Katharine Campos <Katharine.Campos@yolocounty.org>

Sent: Wednesday, August 26, 2020 6:14 PM

Subject: RE: VAC's in South Davis

Hi Josh,

Thank you for reaching out. We wanted to forward this important election information to all candidates so that you had it firsthand.

We met with a jurisdictional working group that helped us vet and recommend locations for the election. The elementary school on the south side of Davis was discussed but ultimately was not recommended due to it not complying with the size (there are specific size requirements that the locations had to meet) and spacing needs for this election due to social distancing/COVID.

Here is a map with all of the VAC & ballot drop box locations: <https://www.yoloelections.org/voting/locations>. The nearest VAC for south Davis residents would likely be Harper Junior High School or Central Davis at the Veterans Memorial Center. There is a ballot drop box located in South Davis at Nugget Market.

Please let me know if you have any further questions.

Best Regards,

Katharine Campos | Program Manager

Yolo County Assessor • Clerk-Recorder • Elections

(p) 530.666.8132 • katharine.campos@yolocounty.org

From: [REDACTED]

Sent: Wednesday, August 26, 2020 3:25 PM

To: Katharine Campos <Katharine.Campos@yolocounty.org>

Subject: VAC's in South Davis

Hello Katharine, my name [REDACTED] I'm running for Davis City Council in District 5, South Davis where I live. I received your email regarding the Proposed VAC's and Ballot Drop-off Box locations for the November 3rd election. After reviewing the proposed locations for VAC's I didn't see any locations in South Davis. Can you confirm that there IS a location for South Davis voters to go and receive assistance or vote on election day that's in their community? Thank you and I look forward to hearing from you soon!

Regards-

[REDACTED]

Subject: Re: Update to Davis VAC locations

I'm very supportive of that as a North Davis resident for many years like over 20 I have heard many comments about South Davis you need a passport to get their South Davis you can't find it South Davis is really another town so I think that there's a real concern that it is a community that needs a resource for voting and I really support this I think it's an excellent idea. I'm glad you're making the change.

On Sun, Aug 30, 2020 at 6:25 PM [REDACTED] wrote:

Thanks for the update!

On Sun, Aug 30, 2020, 6:23 PM Katharine Campos
<Katharine.Campos@yolocounty.org> wrote:

Good evening everyone,

We received a public comment regarding the VAC locations in Davis and the public made a great argument for the need for a location in south Davis. Our department went and inspected Montgomery Elementary and Jesse confirmed that while the school will have a lunch service during the VAC days, it is available and suits the size requirements. As such, we will be announcing this week that we will be replacing Harper Junior High School Gymnasium with Montgomery Elementary School. Harper will still be booked and serve as a backup location should we need one.

We wanted to let you as our great partners know about this before we officially announce it.

Thank you!

Katharine Campos | Program Manager

Yolo County Assessor • Clerk-Recorder • Elections

[625 Court Street, Room 104 • Woodland, CA 95695](#)

(p) 530.666.8132 • katharine.campos@yolocounty.org

"Excellence with Integrity"

Dear Mr. Salinas,

Disability Rights California (DRC) appreciates the opportunity to submit comments on Yolo County's proposed Voter Assistance Center (VAC) and Ballot Drop-off Box Locations (Consolidated Locations). It is unclear from the County's website whether VACs will replace traditional polling places for the November 2020 General Election.

Please consider the following comments:

1. Elimination of Locations Near Latinxs Voters and Voters with Disabilities

DRC appreciates your decision to provide at least 12 VACs in accordance with Election Code section 1602(b)(1)'s minimum voting location-to-registered voter ratio. However, Yolo County must also ensure that its Consolidated Locations are *"equitably distributed across the county to afford maximally convenient options for all voters and are established at accessible locations as near as possible to established public transportation routes[.]"* (Elec. Code § 1602(b)(3).) Currently, the Consolidated Locations eliminate four voting locations in four towns with comparatively large populations of people with disabilities (over 11.4%) and Latinxs (over 49%): (1) Western Yolo Grange Hall in Guinda, (2) Dunnigan Firehouse in Dunnigan, (3) Knights Landing Community Center in Knights Landing, and (4) Yolo Fire Department in Yolo. (See "Demographic and Voter Data" in Center for Inclusive Democracy's [Voting Location Siting Tool](#).)

Your office must ensure that remaining locations are still "equitably distributed" and "maximally convenient" for voters in the northern part of Yolo County (particularly voters with disabilities and Latinx voters), despite the absence of these four locations. SB 423 also required you to consider, "to the extent data is readily available," the 15 factors listed under Election Code section 4005(a)(10)(B). (Elec. Code § 1602(e).) Please confirm that your office considered these factors—including *"proximity to public transportation[,] ... language minority communities[,] ... voters with disabilities[,] ... [and] communities with low rates of household vehicle ownership"*—when determining each VAC location. (Elec. Code § 4005(a)(10)(B)(i), (iv)-(vi).)

2. Online Survey for Early Voting Hours

On the web page listing Yolo County's Consolidated Locations, you invite users to "participate in a [survey](#) to assist in selecting the hours that the VACs will be open Saturday (10/31) through Monday (11/2)." This survey does not limit participation to Yolo County registered voters—nor are users with multiple browsers or devices limited to a single vote. Please confirm that your office is taking steps to identify and count only single votes from registered Yolo County voters. Please also describe how the County will provide early voting *"at regular hours convenient for members of the public."* (Elec. Code § 1602(b)(1).) DRC urges you to consider the needs of voters with disabilities and all relevant public transportation schedules when finalizing early voting hours.

Thank you for your willingness to be responsive to community and outside input. Please contact DRC with questions or comments at any time.



COUNTY OF YOLO

ELECTIONS OFFICE
625 COURT STREET, ROOM B-05, WOODLAND CA 95695
(P) 530.666.8133 (F) 530.666.8123
JESSE SALINAS
REGISTRAR OF VOTERS



September 14, 2020

The Yolo County Elections Office is in receipt of your email dated August, 28, 2020, and have prepared the following response to address your concerns:

The Yolo County Elections Office released 12 proposed Voter Assistance Centers (VACs) and Ballot Drop Box (BDB) locations on Tuesday, August 18, 2020 for public comment for a minimum period of 10 days. Public comment was received regarding the need for a Voter Assistance Center in south Davis. The public comment allowed us to reevaluate the proposed Voter Assistance Center locations. Based on the feedback, we worked with the Davis Joint Unified School District and will be incorporating Montgomery Elementary School as a VAC location for the upcoming November 3, 2020 General Election.

Early voting locations and availability in Yolo County were determined in accordance with Election Code § 1602(b)(3). Several possibilities and factors were discussed in jurisdictional working groups that were developed within each Yolo County city. The Yolo County Elections Office along with the working groups determined 10:00 a.m. until 6:00 p.m. to be the most convenient regular hours for Yolo County voters for the Voter Assistance Centers for Saturday, October 31, 2020 through Monday, November 2, 2020. Additionally, our office sought further public opinion and input via a survey released on August, 18, 2020. The results of the survey were not used exclusively in selecting the convenient VAC hours for Saturday, October 31, 2020 through Monday, November 2, 2020.

The distinction between Yolo County having traditional polling places versus Voter Assistance Centers has been addressed in the various forms: 1) via our website: <https://www.yoloelections.org/voting/locations>; 2) Information contained within the County Voter Information Guide, 3) Press releases and social media posts; and 4) Community discussions/presentations.

Thank you for your valuable feedback as we continue to ensure all Yolo County voters will be able to safely and securely cast a ballot this upcoming November 3, 2020 election.

/s/ Jesse Salinas
Yolo County Registrar of Voters

cc:
Armando Salud
Program Manager
Katharine Campos
Program Manager

Sample Emergency
Response Plan

(September 2021
Recall Election)

*EAP Appendix J
Draft 1*

Yolo County
California Voter's Choice Act
Election Administration Plan



Appendix J | Sample Emergency Response Plan

EC §§4005(a)(10)(I)(iv), 4005(a)(10)(I)(vi)(VIII)(ia), and 4005(a)(10)(I)(vi)(VIII)(ib)

Preface

To fulfill its Mission of serving Yolo County residents with integrity and pride through accessible, fair and transparent elections services, the Yolo County Elections Office developed these disaster and emergency plans should a natural disaster or state of emergency occur during critical election times.

These procedures and guidelines provide general guidance to the Yolo County Elections Office and are adapted for each election. The documents specific to a current election, such as phone numbers and locations, are found in the Appendix.

This document does not replace any existing emergency or disaster plans already established by the State or county officials. The information provided should be used in conjunction with applicable plans adopted by Yolo County. Emergency plans differ throughout the state depending on factors such as staff size, county size, available facilities, fiscal constraints, and voting technology used.

In any emergency, it is vital that the Governor, the Secretary of State, the Legislature, and local officials communicate clearly and frequently with each other and the public. Yolo County Elections has a special commitment to provide the public accurate information and access to voting under any emergency circumstance.

Table of Contents

| | |
|---------------------------------------------------------------|-------------------------------------|
| Yolo County Elections Emergency Response Plan | 107 |
| Degree of Alert #1: Heightened Security | 109 |
| Degree of Alert #2: Evacuations of Public and Staff | 109 |
| Baseline Security Standards | 110 |
| Assigned Roles and Delegated Authority | 110 |
| Drills / New Employee Orientation | 110 |
| Fire Extinguishers, First Aid Kits, Flashlights, and Water | 111 |
| Physical Measures | 111 |
| Cybersecurity Risk Management | 112 |
| Server and Network Back Up | Error! Bookmark not defined. |
| Emergency Outside of Work Hours | 112 |
| Evacuation of County Administration Building | 113 |
| VOTE-BY-MAIL | 113 |
| CAMPAIGN SERVICES | 113 |
| REGISTRATION & OUTREACH SERVICES | 114 |
| PRECINCT OPERATIONS | 114 |
| ELECTIONS OFFICE PROCESSING AREA | 115 |
| Specific Scenarios | 117 |
| Voting Systems and Technology | 117 |
| Cybersecurity Incident Response | 118 |
| Emergency at a Single Voting Location | 119 |
| Emergencies Affecting More than One Voting Location | 120 |
| Voting Locations | 121 |
| Emergencies Affecting Collection Routes or Staff in the Field | 121 |
| Telephone System Down | 122 |
| Power or Technology Failures | 122 |
| Personnel or Poll Worker Shortage | 122 |
| Post-Election Canvass Period | 123 |
| Conducting an Election with Manual Systems | 124 |
| Emergency Communications Plan | 125 |
| Alternate Communications | 126 |

Protection and Recovery of Records 126

Counted and Uncounted Ballots..... 126

September 14, 2021 Gubernatorial Recall Election **Error! Bookmark not defined.**

Table of Contents specific to Original Document



COUNTY OF YOLO

ELECTIONS OFFICE
625 COURT STREET, ROOM B-05, WOODLAND CA 95695
(P) 530.666.8133 (F) 530.666.8123

JESSE SALINAS
REGISTRAR OF VOTERS



Yolo County Elections Emergency Response Plan

If an employee becomes aware of an emergency that warrants law enforcement or medical assistance, they shall call 911 or 3-911 (from a County phone) and notify the site supervisor. The personal safety of people is of utmost importance. The Yolo County Elections Office measures its responses to emergencies by the degree of alert created by an emergency.

Degree of Alert #1: Heightened Security

In the event of heightened security measures as designated by the Assessor/Clerk-Recorder/Elections Department Head (ACE DH) or law enforcement, the ACE DH may, when appropriate, work with the Office of Emergency Services to coordinate:

- ◆ voters to enter and exit the building to vote;
- ◆ staff to continue counting ballots; or
- ◆ the public to enter to conduct regular business.

If the Yolo County Elections Office moves its processes to an alternate location due to an extended evacuation of the building, the Yolo County Elections Office will seek to inform the public of the location of the alternate operational sites as soon as possible.

If a staff member becomes aware of a suspicious person or object, that employee shall notify their immediate supervisor, who shall notify the elections office management. A suspicious object should not be investigated or tampered with in any way nor should suspicious persons be questioned or confronted. Call 911 or 3-911 (from a County phone) if staff is in imminent danger.

Degree of Alert #2: Evacuations of Public and Staff

The following measures may be implemented by designated staff for evacuations in addition to the standard and heightened security measures discussed above:

- ◆ Inform public to evacuate immediately in a calm manner through nearest exit if an alarm sounds.
- ◆ Assist members of the public, including those disabled, who need assistance in evacuating.
- ◆ Lock doors and secure vital records and ballots.
- ◆ Proceed to designated meeting spot and stay together.
- ◆ Approval of alternate site by the election's office management.

- ◆ Post emergency messages on voice mail and the building affected.
- ◆ Forward Yolo County Elections Office phone lines to alternate site, if possible.
- ◆ Inform staff not in the affected building via cell phone of building's status.
- ◆ Collect voting systems.
- ◆ Pre-designated employees shall check each room in the affected building and close the doors after exiting.

Evacuation procedures are detailed in the "Scenarios" section of this manual.

Baseline Security Standards

The foundation of Yolo County's emergency preparedness plan is the set of security standards that are in place all the time. They serve to mitigate risk and maintain the security and integrity of elections.

Assigned Roles and Delegated Authority

In the event of an emergency, the ACE DH shall make all decisions regarding Yolo County Elections Office operations. If the ACE DH is not available to make decisions, full authority transfers to the Deputy of Technology (DoT), Deputy of Elections Manager (DoE), and then Election Supervisor (ES) in that order. If none of those designees is available to make decisions, authority should transfer to the most senior staff that is available.

When at a safe place, the ACE DH and their designees & staff shall meet to perform a damage assessment, begin system restoration, if possible, and determine which operations should or can continue based on the nature of the emergency. Depending on the outcome of this meeting, the ACE DH will contact necessary staff.

The individual designated for a role, and their back-up may change from election to election. A specific list of staff members and contact information can be found in Attachment A.

Drills / New Employee Orientation

New employees are informed of the contents of this policy by their supervisor. All staff shall be familiar with the evacuation routes and meeting sites. The Yolo County Elections Office will hold drills during various times in the election cycle so that all personnel are familiar with the Yolo County Elections Office's emergency plans.

Fire Extinguishers, First Aid Kits, Flashlights, and Water

The Yolo County Elections Office is equipped with fire extinguishers, first aid kits, flashlights, and water. The Yolo County Elections Office regularly maintains the fire extinguishers.

There are three locations with fire extinguishers:

- ◆ Scanner area near door to backroom
- ◆ Kitchen near microwave
- ◆ Backroom on wall by break room door

A First Aid Kit is in the kitchen area. The Yolo County Elections Office's safety coordinator is responsible for maintaining the First Aid kit.

Flashlights are in the backroom, and at each workstation. Batteries are checked periodically, before each election.

Drinking water can be obtained from the faucets in the kitchen and. Bottled water is also available in the refrigerator.

Tarps are stored in each desk area and the backroom in case of the need to protect ballots, petitions, computers, and other equipment from water and smoke damage.

Physical Measures

The Yolo County Elections Office entrance from the front counter area to the atrium shall be monitored via camera surveillance. Any secure employee areas shall always be closed. Visitors are required to sign-in on the visitor's log and to wear a visitor's name badge. Visitors are never allowed in a room that is not also occupied by at least one staff member.

The Yolo County Elections Office's computer server room is always secured by a physical lock and key to enter the room. Only the ACE DoT and select members of the Yolo County Information Technology team have access to the server room.

The backroom is accessible by authorized personnel and contains precinct-based voting equipment. The Hart InterCivic voting equipment (Verity Prints and Touch Writers, Tenex Software Solutions ePollbooks, and Red River Cradlepoint MiFi Solutions are stored in the locked

cage, with a padlock and a tamper-evident seal on the door. The unique serial numbers on the seals are written on the log sheet by the gate to the cage and verified whenever the cage is opened. The double doors to the backroom are sealed with tamper-evident seals while ballots are on site. The unique serial number on each seal will be logged as it is removed and replaced. If the serial number on the seal does not match the log, staff will immediately alert their supervisor.

Cybersecurity Risk Management

Election administration systems rely heavily on information technology solutions to provide efficiency and automation to both routine and complex tasks. This reliance on technology also introduces inherent vulnerabilities and risks associated with reliance on technology. Cybersecurity risk is best mitigated through preparation, prevention, and training. The specific intrusion detection and response technologies protecting our data is supplemented by Yolo County Elections Office participation in preventative activities:

- ◆ Conduct regular mandated training and prioritize the most common threats, such as phishing and social engineering.
- ◆ Conduct tabletop exercises with staff and prioritize the review incident reporting and response procedures to ensure a rapid and robust response during the onset of an incident.
- ◆ Regularly conduct vulnerability assessments, mitigation reviews, and install patches for software.
- ◆ Continually update procedures and train our established incident response team. Ensure the team has up-to-date contact information, especially for after-hours IT support.
- ◆ Protect systems from unauthorized access by restricting account access.
- ◆ Ensure robust logging of information changes made to the system and employ both automated and human review of these logs.
- ◆ Practice restoration of servers in mock scenarios.

Emergency Outside of Work Hours

The Sheriff, City Police, Yolo County Elections Office, CAO's office, or the alarm company will notify the ACE DH of an emergency occurring outside of work hours. If the emergency consists of an event that would allow selected staff to enter the building to retrieve vital information and data servers, the ACE DH will inform staff.

Evacuation of County Administration Building

In the event of an emergency requiring building evacuation, security measures must be executed in order to preserve the election. Depending on the period of time during an election, procedures for a given operational unit may vary. The particular type of incident will warrant a specific response based on County training and policies. For instance, a fire in the building would be handled differently than a severe earthquake or active shooter. In all cases, the Elections Manager will:

1. Ensure that all staff is accounted for and all customers are evacuated from the Front Counter area, or in their immediate vicinity. All employees (permanent and temporary) are to immediately leave the building and report to the designated meeting site (the **Rose Garden** of the **Woodland Public Library**). Customers are welcome, but not required, to join county staff as needed to stay safe and receive instructions.
2. Keep and obtain the updated list of vendors and emergency contacts which is maintained by the EM outside of the office. This will provide easy access to critical staff, especially given the possible need to duplicate or reorder election supplies. Vendor information is on the ***Error! Reference source not found.*** on page ***Error! Bookmark not defined.***

Other procedures are coordinated by operational unit supervisors and leads, indicated below.

VOTE-BY-MAIL

If personal safety and time permits in the case of a building evacuation (fire, flood, bomb threat or structural failure) or as directed by ACE Management after the incident:

- Obtain tarps or plastic to cover ballots if needed.
- Relocate voted ballots to a safe location or cover with tarp or plastic
- Cover PCs and heavy machinery if needed (i.e., envelope sorter, ballot extractor, printers, scanners, etc.)

CAMPAIGN SERVICES

If personal safety and time permits in the case of a building evacuation (fire, flood, bomb threat or structural failure) or as directed by ACE Management after the incident, the following items must be removed from the building:

- Money Tray and Receipts
- A copy of the CFMR001 (Candidate Proof List) (located in black control folders)
- The Candidate files/folders (located in black control folders and colored accordion files)
- Measure Folders (located black control folders)

- Election Folder (located in black control folders)
- The Candidate and Measures Proofs (located in black control folders)
- Candidate Nomination Packets (located in black control folders)
- County seal stamp and Registrar stamp (located in front counter)
- Other items may be gathered, covered, or taken if personal safety permits.

The above documents and files will ensure that staff could process candidates at another location, on the assumption that we had DFM available through a PC. We would file candidates conditionally, at that time advising them that we will be calling them if they were not qualified to run (e.g., if they live out of the jurisdiction, etc.). Once back online (with DFM), we can print documents and enter candidates into system, and resume normal business operations in just a few days.

REGISTRATION & OUTREACH SERVICES

If personal safety and time permits in the case of a building evacuation (fire, flood, bomb threat, or structural failure) or as directed by ACE Management after the fact:

- Cover the computers with a tarp or heavy plastic
- Cover the most current affidavits of registration that have not been scanned and entered into the Election Management Database
- Cover any petition that is in house for certification
- Gather a black supply bag for Outreach
- Other items may be gathered, covered, or taken if personal safety permits

PRECINCT OPERATIONS

In the event of an emergency requiring building evacuation on or before the voting period, due to fire, bomb, flood, etc., these procedures are to be followed:

1. All employees (permanent and temporary) are to immediately leave the building and report to the designated meeting site (the **Rose Garden** of the **Woodland Public Library**).
-
2. The following items are to be procured prior to departing the building, in order of importance, if time and personal safety allows:
 - **Thumb drive* on a lanyard**, located in the cabinet nearest the fire extinguisher/fax machine, with the following information saved:
 - Equipment Delivery & Drop Box /Pick-up vendor contact information
 - Inventory List (From Warehouse, most recent version)
 - Records Storage List (From Warehouse, most recent version)
 - Complete list of Voter Assistance Centers/Polling Places (“Voting Locations”) & Ballot Drop Box locations, with contact information

- Complete list of Election Officers (Update to thumb drive at E-15 and again at E-5)
- Two department laptops in cases from the DoE's office
- One Red River Cradlepoint MiFi Solution case from locked cage storage area

**It is the responsibility of the DoT to ensure all the reports/information on the thumb drive are current and relevant for the upcoming election.*

3. Once safely at the assembly area, the DoE or ES will load the thumb drive on the laptop.
4. The ES will then divide the list of Voting Locations Voter Assistance Center (VAC) Supervisors for staff to call. Ensure the Inspectors are given the following information:
 - Precinct Operations Coordinator's cell phone number: ■■■■■■■■■■■■■■
 - Alternate Ballot Drop Box site location(s) for ballot and/or equipment returns
 - Alternate phone number(s) to call for assistance at the Voting Locations

Poll Workers will follow the instructions in the Poll Worker Training Manual unless otherwise instructed by technical support teams or office personnel.

Non-election specific evacuations will require the obtaining of the department laptops and Red River Cradlepoint MiFi Solution case for internet and EIMS access. The DoE, DoT and ES have VPN remote access.

ELECTIONS OFFICE PROCESSING AREA

In the event of an emergency requiring building evacuation, the following procedures shall be followed:

1. Proceed to the designated assembly area. All safety training includes information about the designated assembly area. Lead staff will guide personnel to the **Rose Garden** of the **Woodland Public Library**.
 -
2. Processing Area Lead to procure the sign-in sheet used for temporary staff and assist the ES in accounting for all personnel in the building that day.
3. If time and safety permits, the DoT and/or ES will oversee the following:
 - List of election material and documents to be removed, in order of importance:
 - Voted Ballots of **ALL** statuses: (unopened, unprocessed, sorted, challenged, scanned, adjudicated, damaged/duplicated) This process will be accomplished by small teams focusing on a particular area, making sure that all trays, cages, and boxes are well-labeled

- before removal.
- Official Ballot Stock
- Personnel Records

Wherever an alternate location is established, that site shall accept and secure the following election materials:

- Official Ballots
 - Voted Ballots will be delivered from inspectors, including Vote-by-Mail and Provisional ballots
 - Blank ballot stock
 - Additional election supplies and equipment

While safely at alternate location:

- Coordinate with Sheriff's Department for Security
- Coordinate with Delivery vendor for possible rescheduling of pick-up of election equipment

In the absence of storage equipment (pallets, hampers, carts, pallet jacks, and postal cages) all election supplies and equipment will be transferred by hand.

Specific Scenarios

Voting Systems and Technology

In the event of an emergency the following procedures are to be followed:

The DoT, along with a pre-designated staff member will be responsible to secure the computers containing election data, along with supporting material, and transport them to the group evacuation area. The election equipment and supporting material will be stored and updated through the election process. The back-up container will contain the following as described in our current policy and procedure manual:

- A USB external hard drive with data and applications loaded as listed below:
 - Current Election Data (Voting System Database from DFM EIMS)
 - PDF of Election Ballots
 - Voter Information Guide Application
 - County Voter Information Guides
- PDF of the County Voter Information Guide
- One (1) Hart Verity Count Computer
- Two (2) Hart Verity Central Server Computers
- One (1) Monitor, Keyboard, and Mouse
- Two (2) Laptops loaded with DFM EIMS
- One (1) Red River Cradlepoint Network Device
- All ePollbooks, Verity Touch Writers, Verity Printers, and Red River Cradlepoint Devices from each affected Voting Location

1. In the event of power loss, the following procedures are to be followed:

The DoT will ensure the following:

- All voting systems and technology staff have been accounted for
- A designated staff member has been assigned to the ballot tabulation room in non-election mode; when an election is in process, two people will be assigned to this room
- A designated staff member has been assigned to check on the server room
- All designated staff members are to advise the DoT of their status upon first inspection and every fifteen minutes thereafter by using issued cell phones
- Upon restoration of power, each designated staff member will ensure their respective areas of responsibility are functioning properly
- After each staff member has conducted a final inspection of their respective area, they will report their findings to the DoT
- If the building was evacuated – refer to Item #1

2. In the event of power loss and the Voting Location area has generator power, the following procedures are to be followed:

The DoT will ensure the following:

- All voting systems and technology staff have been accounted for
 - A designated staff member has been assigned to the ballot tabulation room in non-election mode; when an election is in process, two people will be assigned to this room
 - All designated staff members are to communicate and confirm they have power in their respective areas and the functions of each area are working properly.
 - All designated staff members are to advise the DoT of their status upon first inspection and every fifteen minutes thereafter by using issued cell phones
 - Upon restoration of power, each designated staff member will ensure their respective areas of responsibility are functioning properly
3. In the event of total failure of Tenex Precinct Central electronic poll books:
 - The DoT will investigate the issue
 - The vendor will be contacted to help troubleshoot
 - If issue persists and ALL ePollbooks are not functioning, all Voting Locations will have readily available an emergency master paper voter roll list.
 - The Voting Location will continue to check-in voters using the paper emergency roster of voters.

Cybersecurity Incident Response

If the Yolo County Elections Office experiences a cybersecurity incident the DoT shall immediately contact the Yolo County Chief Technology Officer and the Secretary of State's office with all details we have at the time, even if there is still significant uncertainty about the incident.

The Secretary of State's office will coordinate interagency support efforts. The Secretary of State's office will inform State and Federal partners such as the California Office of Emergency Services, the California National Guard, Homeland Security, and the Federal Bureau of Investigation. The Secretary of State's office will activate the Elections Cyber Incident Response team and ensure Yolo County officials receive the support needed for incident response. In the event of a cybersecurity incident, we will:

- ◆ Work to contain the threat to limit the network exposure. Disconnect the workstation(s) or affected equipment from the network including any wireless or Bluetooth access. However, do NOT power down the machine. Preserving forensic evidence will assist in recovery.
- ◆ Evaluate the network connections that were available to that workstation and ensure the incident has not spread to additional network locations.
- ◆ Keep a log of activities, decisions, and steps taken. Collect indicators of compromise in order to help prevent other similar incidents in the future.

- ◆ Contact the Secretary of State's office, voting system vendor or election management system vendor, and, if appropriate, local, state, or federal law enforcement. The Secretary of State will also work to coordinate with state and federal law enforcement during any cyber incident.

Emergency at a Single Voting Location

Yolo County's highest priority in an emergency situation is the physical safety of people. Our mission is to ensure every voter has the opportunity to cast a ballot and the integrity of the election is preserved. Toward that end, our procedures at any Voting Location are focused on human safety and minimizing any disruption to the voting process.

Emergency supply kits are provided to all Voting Locations with the following equipment:

- ◆ First aid kit
- ◆ Flashlights
- ◆ Communications plan
- ◆ Emergency contact list
- ◆ Backup voting materials (county voter information guides, roster of voters, provisional ballots, and voting machines, if feasible)

Additional supplies may be transported to the location based on need:

- ◆ Emergency backup lights
- ◆ Generators
- ◆ Voting machines and equipment

In case of an emergency that interrupts voting at a Voting Location, the VAC Supervisor must:

- ◆ Notify the Yolo County Elections Office to advise them of the emergency at the Voting Location as soon as it is safe to do so. Phone numbers are provided in the Voting Location materials to contact the office and local emergency personnel.
- ◆ After conferring with the Yolo County Elections Office, building personnel, and/or other emergency personnel, an assessment and determination will be made regarding the necessity and feasibility of moving ballot boxes, signage, supplies, etc. to another room on the premises or to a nearby site to permit voting to continue.
- ◆ If relocation to a new site is appropriate, the ACE DH, DoE and DoT will coordinate with the Voting Location VAC Supervisor and Roving Inspectors (Rovers) to do so. If relocation to a safe room onsite is appropriate, paper ballots, voter registration lists, signage, supplies, etc., may be moved so that voting can continue.
- ◆ In the event of a power outage and confirming that it is a safe environment; the Yolo County Elections Office may instruct the Voting Location poll workers to continue assisting voters using

alternative ballot procedures described in California Elections Code section 14299 and the lights from their cell phones while generators and lighting are set up.

- ◆ If the Voting Location must be evacuated, the VAC Supervisor, working in conjunction with police and/or other emergency personnel, must make certain that everyone gets out to safety. If there is no imminent danger to personal safety, the VAC Supervisor should protect the integrity of the voting process and voting materials, to the extent possible, by doing the following:
 - Call the Yolo County Elections Office immediately for instructions.
 - Record the top serial number of the unused ballot stock.
 - Unplug all voting systems and move them to a safe location.
 - Gather and secure the ballot boxes containing voted ballots and move them to a safe location.
 - If possible, all materials should be removed by teams of two.

If the site can safely be reopened after evacuation, the VAC Supervisor should call the Yolo County Elections Office, who should:

- ◆ Dispatch an elections staff member to determine if any tampering has occurred.
- ◆ Replenish any needed supplies.
- ◆ Advise poll workers of any special instructions that might be necessary due to the interruption.
- ◆ If there are not enough ballots at a Voting Location, the county should turn to its alternative voting procedures that have been approved by the Secretary of State. (Elections Code section 14299.)

In the event there is an emergency that affects the operation of a Voting Location or Ballot Drop Box, the Communications Manager will work with the Registrar to prepare a statement for the media as well as an information alert to be sent to the Board of Supervisors, the County Administration Office, the Office of Emergency Services, and the Secretary of State's office.

Emergencies Affecting More than One Voting Location

In the event of an emergency affecting one or more Voting Locations, relocation and/or consolidation of Voting Locations may be required. Under such circumstances, the following procedures must be observed by poll workers, VAC Supervisors and/or rovers:

- ◆ Post signage advising voters of the relocation directing them to new Voting Location sites and ballot drop off boxes.
- ◆ Collect all voted ballots and secure them in the Navy Blue Transport Bag and Blue VBM and Yellow CVR/PROV Ballot Boxes if possible.
- ◆ Collect the ballot boxes, unused ballot stock, and the voting systems and transport to the new location.
- ◆ At least two poll workers, VAC Supervisors, or rovers must always remain with the ballots from each Voting Location, and monitor that the ballots are securely transferred to the new Voting Locations.
- ◆ The election official's office will assign staff to deliver any new seals or other supplies required.

Voting Locations

Prior to each election, our office will identify alternate Voting Locations or existing Voting Locations that can handle more voters if needed. These alternate sites will be used for voters who may need to be redirected from an evacuated voting location. Our preparations include:

- ◆ Maintaining a listing of any and all available Voting Locations within the jurisdiction, along with a contact person and their telephone number.
- ◆ Noting the jurisdiction where each Voting Location is located to ensure the proper authorities are contacted in the event of an emergency (e.g., city police for a Voting Location within the city).
- ◆ Evaluating the need for extra parking and traffic control.
- ◆ Placing notices at the old location to inform voters of the new location if it is necessary to relocate voting locations at the last minute.
- ◆ Notifying the media of any Voting Location changes; posting this information on the elections official's website and on social media; and contacting the Secretary of State's office.
- ◆ Having emergency Voting Location signs available if it is necessary to relocate Voting Locations at the last minute

The Yolo County Elections Office identifies backup Voting Locations per city in preparation for an emergency:

- Davis
- West Sacramento
- Winters
- Woodland
-

Locations for a specific election are found in ***Error! Reference source not found. Error! Reference source not found.*** on page ***Error! Bookmark not defined.***

Emergencies Affecting Collection Routes or Staff in the Field

Yolo County Elections Office staff shall:

- ◆ Contact the Yolo County Sheriff's Office if the collection route is affected by Voting Location relocations. If necessary, request escorts; however, at no time will voting material be in the sole possession of non-elections office personnel
- ◆ Inform Rovers in the field the status of the site and the identity of any newly authorized staff to assist in ballot collection. It is critical the chain of custody and the chain of command be maintained during emergencies

Telephone System Down

- ◆ If phone systems are down at the Yolo County Elections Office, Yolo County Elections Office staff will call via cell phone to (530) 406-5090 to open a ticket with the Telecommunications division.
- ◆ Elections Office phones are Voice Over Internet Protocol (VoIP), and will be unavailable for outgoing calls during a power or internet/network outage; however, incoming calls will connect through and staff will be able to serve the public. When voters call in with specific registration or Vote-by-Mail questions requiring a network connection, staff will write down all the necessary information from the voter and return the call when systems become available.

Power or Technology Failures

It is difficult to predict a power failure or problems with technology. Planning for these types of failures ahead of time and having a hard copy of the procedures is imperative. The following are suggestions:

- ◆ Yolo County will work with our local power company and the Secretary of State's office to determine if there are any planned Public Safety Power Shutoff (PSPS) events scheduled during any of the critical election periods.
- ◆ In case of a power failure, all election materials must be secured as quickly as possible to prevent damage, loss, or theft. A secure location(s) should be identified in advance.
- ◆ Emergency lighting (flashlights, battery-operated lights) should be available.
- ◆ A generator will be present at the main office of the elections official and all other Voting Locations to ensure power will be available. The elections office is aware of the process to set up the generator and have performed tests to ensure that it is in proper working order prior to the election.
- ◆ Voting system back-up batteries are tested prior to each election.
- ◆ All electronic information such as voter registration data and election system data are saved in our server at a secure off-site location with 24-hour surveillance and access. This off-site location is also connected fully to a backup generator.
- ◆ Coordinate with the Yolo County Chief of Technology on a regular basis to ensure that data is backed up and that it will be available if there is a power failure at the main office or rooms used by the Elections Office.
- ◆ Entered into a Memorandum of Understanding with neighboring Solano County with the same voting equipment in case backup equipment and alternative out-of-county location is needed.

Personnel or Poll Worker Shortage

Personnel or poll worker shortages can affect the normal course of business in the office or at the polls on Early Voting Days or Election Day. The following are plans for how the elections office will overcome potential issues surrounding staffing shortages:

- ◆ Monitor and be aware of seasonal absenteeism. Determine absenteeism thresholds that may negatively affect or obstruct normal operations.
- ◆ Develop a worker replacement and contingency plan to respond if absenteeism approaches/reaches those thresholds.
- ◆ Establish a list of backup office staff. Ensure that elections staff understands poll worker replacement procedures.
- ◆ As part of poll worker recruitment, assign a certain percentage of poll workers to a “stand by” status. Require that these poll workers report to the YCE office instead of an assigned Voting Location on the morning of the election. These poll workers can be deployed to any Voting Location in the county in the event of any absences.
- ◆ As part of Voting Location procedures, poll workers are instructed to recruit a voter until the Yolo County Elections Office sends a standby poll worker to the Voting Location.
 -
- ◆ In the event of a pandemic, Yolo County and the elections office reserves the right to designate county employees outside of the elections office as Disaster Service Workers (DSW) to perform the essential functions so long as it is guided by state and/or county proclamations.

Post-Election Canvass Period

In the event of a natural disaster or other emergency during the canvass period, the offices and rooms occupied by Yolo County Elections official will be secured immediately.

All voted ballots will be retrieved and secured as quickly and as safely as possible. If time allows, the ballots will be taken to a secure backup location.

All computers, heavy machinery, and vote processing equipment will be secured.

If feasible, any affidavits of registration, conditional ballots and/or provisional ballots that have not been processed and/or scanned will also be retrieved.

The elections office will contact the Secretary of State and all their election management vendors immediately.

Vote-by-Mail ballots will be secured by management. The management team will perform the following:

- ◆ All ballots are secured in an organized fashion.
- ◆ Ballot area(s) are checked for confidential ballots, UOCAVA faxed ballots, provisional ballots, and any other returned ballots that have not been processed.
- ◆ A complete inventory of all voted ballots is taken.

Conducting an Election with Manual Systems

In the case of any catastrophic event, the Yolo County Elections Office will be able to conduct an accurate and transparent election manually. Voters will be able to cast a paper ballot using the Conditional/Provisional processes. Verification of voter eligibility, counting votes, the post-election audit, and other activities will be done physically by hand.

All activities will be open to the public to observe while maintaining the security and integrity of election materials. Yolo County Elections Office will notify the public of the time and location of each activity using various emergency communication methods.

Emergency Communications Plan

In any emergency or disruption of voting, the Assessor/Clerk-Recorder/Elections (ACE) Administration team and the Yolo County Elections Office will provide timely, accurate and useful information to the public. Transparency and Integrity are our guiding principles.

The ACE Public Information Officer (PIO) will develop a contact list for mission-critical staff and make it available to staff, inspectors, and any other necessary parties. The contact list will include the ACE DH, IT support, law enforcement, utility companies, transportation officials, facilities representatives (including backup facilities), and any other key officials who can be contacted during an emergency.

The ACE PIO will communicate with the electricity, telephone, internet, and water/sewer providers in advance of Election Day to inform the companies that a Voting Location is being used. The PIO and ACE Department Head or designee will request that these companies limit any work near Voting Locations that could cause a power, phone, internet, and/or water shortage.

The PIO is the designated elections staff member to be the central media contact person and all employees should refer all questions from the media to this elections staff member. This staff member maintains a contact list for all local media. Press releases are to be developed and disseminated in an expeditious fashion regarding changes in election times, Voting Locations, expected release of election results, etc.

The ACE PIO or ACE DH can put out a public service message:

- ◆ Social media (Twitter, Instagram, Facebook)
- ◆ Website (yolocounty.org AND yoloelections.org)
- ◆ Radio
- ◆ Local print media
- ◆ Local TV stations
- ◆ Electronic bulletin boards at high schools or other businesses
- ◆ Office of Emergency Services
- ◆ Neighboring jurisdictions

Alternate Communications

An alternate communications system will be used if internet, Voice Over IP (VOIP) phones and/or mobile phones are unavailable. An example of a system in place is the Elections Office facsimile transmission machine (fax).

The elections office has contacted our local landline telephone provider as well as the county's mobile telephone service provider(s) to determine these alternatives are available in the event of a disruption of service.

Protection and Recovery of Records

The items below are considered vital and essential records and should be taken from the building, if possible, depending on the nature and scope of the emergency.

- ◆ Counted and uncounted ballots
- ◆ All voting system components
- ◆ Other electronic data storage
- ◆ List of voters
- ◆ Cash and checks in counter cash drawer
- ◆ Oaths, including oaths of elected officials

Counted and Uncounted Ballots

Generally, voted Vote-by-Mail ballots are sorted into their respective precincts.

- ◆ Not counted VBM: Not sorted, not sig checked; stored in secured room
- ◆ Not counted VBM: Still in envelope, sorted into precincts, sig checked; stored in secured room
- ◆ To be counted ballots: Out of envelope but in sealed bags with batch number; stored in secured room
- ◆ Counted ballots: In batch bags, in boxes, sorted by scanned batch; stored on shelves in locked and sealed cage
- ◆ VBM ballots which have been challenged can be temporarily in the secured room
- ◆ Undeliverable VBM ballots can also be temporarily stored in the DoE's locked office

If an emergency occurs that requires staff to remove voted ballots from the building, staff shall seal the bags/boxes and move them to the new location.

If they cannot be moved from the building, ballots will be placed in one of the secured cages.

Blank or unused ballots should be left behind if there is no time to remove them. If there is time, the ACE DH or designee will advise staff on what to do with blank or unused ballots.

Yolo County-
Solano County
Mutual Aid MOU

*EAP Appendix K
Draft 1*

Yolo County
California Voter's Choice Act
Election Administration Plan





COUNTY OF YOLO

ELECTIONS OFFICE

625 COURT STREET, ROOM B-05, WOODLAND CA 95695
(P) 530.666.8133 (F) 530.666.8123



Appendix K | Mutual Aid MOU: Agreement for Back-up Emergency Vote Counting Services

THIS AGREEMENT is made and entered into this 19th day of **November** 2019, by and between the County of Solano ("Solano") and the County of Yolo ("Yolo"). Solano and Yolo are sometimes referred to herein individually as a ("Party") and collectively as the ("Parties").

RECITALS

WHEREAS, the Parties both utilize the Hart Intercivic Verity Touch Writer w/Access, Print, Build, Count and Central voting systems to conduct elections in their respective counties; and,

WHEREAS, the Parties desire to provide each other with emergency back-up vote counting services ("vote counting services"); and,

WHEREAS, the Parties are willing to provide vote counting services to each other under the terms and conditions hereinafter set forth.

NOW, THEREFORE, in consideration of the foregoing recitals and of the mutual covenants contained herein, the Parties hereto agree to the following:

Recitals. The recitals set forth above are hereby incorporated by reference.

Provision of Ballot Counting Services. In the event that either of the Parties experiences a partial or complete failure of its vote counting systems, the county suffering such failure (“Requesting County”) may request the provision of vote counting services from the other party (“Responding County”). This request may take the form of a telephone request from one Registrar of Voters or their designee to the other. If such a request is made, the Responding County will make its vote counting services available to the Requesting County to the extent that is able to do so without unduly interfering with Responding County’s vote counting.

The determination as to what vote counting services may be made available to the Requesting County without unduly interfering with Responding County’s vote count shall be made at the sole and absolute discretion of the Registrar of Voters of the Responding County.

Administrative Obligations of the Parties. The Parties will have the following administrative obligations with respect to the vote counting services provided pursuant to this Agreement.

The Parties will exchange their respective ballot tabulation procedures as soon as practical after the effective date of this Agreement and then provide the other party with timely notice of any changes in their respective procedures.

The Parties will verify that they have compatible vote counting system.

The Parties will verify that they have the same Hart Intercivic Verity version.

The Parties will each have an external hard drive loaded with a copy its PDF ballots and PDF Sample Ballots.

If needed, the Requesting County will make available to the Responding County the external hard drive Keys necessary to support the central tabulation process.

Each Party will determine whether it has a redundant system available for the tabulation process as soon as practical after the effective date of this Agreement and provide written confirmation.

If a Party determines that a redundant system is not available, it will provide and transport to the other Party an external hard drive that is loaded with appropriate election data and software.

Incidental Costs. The Requesting County will reimburse the Responding County for all direct and indirect costs incurred in providing any services incidental to the vote counting services provided pursuant to this Agreement. The Responding County will invoice the Requesting County for any such incidental costs within 60 days of the election and the Requesting County will pay the invoice within thirty (30) days of receipt.

Indemnification. Both Parties agree to indemnify, defend, and hold harmless the other, its Board of Supervisors, officers, agents, employees and volunteers from and against any and all claims, demands, actions, losses, liabilities, damages, and costs, including reasonable attorney's fees, arising out of or resulting from the vote counting services provided pursuant to this Agreement.

Notices. Any notice, demand, request, consent, or approval that either party hereto may or is required to give the other pursuant to this Agreement shall be in writing except as provided for in Paragraph 2 above and shall be either personally delivered or sent by mail, addressed as follows:

TO SOLANO: TO YOLO:

Tim Flanagan Jesse Salinas

Registrar of Voters/Chief Information Officer Assessor/Clerk-Recorder/Registrar of Voters 675 Texas
Street, Suite 2600 625 Court Street, Suite B-05

Fairfield, CA 94533 Woodland, CA 95695

Telephone:707-784-6675 Telephone:530-666-8133

Such personal delivery or mailing in such manner shall constitute a good, sufficient and lawful notice and service thereof in all such cases. Such communications shall be deemed received upon delivery, if personally delivered or upon deposit in the United States Mail if sent by mail. Either

party may change the address to which subsequent notice and/or other communications can be sent by giving written notice designating a change of address to the other party, which shall be effective upon receipt.

Entire Understanding. This Agreement represents the entire understanding of the Parties as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder.

Amendment and Waiver. Except as provided herein, no alteration, amendment, variation, or waiver of the terms of this Agreement shall be valid unless made in writing and signed by both Parties. Waiver by either party of any default, breach or condition precedent shall not be construed as a waiver of any other default, breach or condition precedent, or any other right hereunder. No interpretation of any provision of this Agreement shall be binding upon any party unless agreed in writing by each party and their respective county counsels.

Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but which together shall constitute a single document.

Interpretation. This Agreement shall be deemed to have been prepared equally by both of the Parties, and the Agreement and its individual provisions shall not be construed or interpreted more favorably for one party on the basis that the other party prepared it.

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this Agreement and all Attachments hereto as of the Effective Date.

Solano County Yolo County

| | |
|--------|--------|
| By: | By: |
| Name: | Name: |
| Title: | Title: |
| Date: | Date: |

Approved as to Form: Approved as to Form:

Bernadette S. Curry, County Counsel Philip J. Pogledich, County Counsel

By: _____ By: _____

Solano County Counsel Hope P. Welton, Senior Deputy

Acronyms and Glossary

*EAP Appendix L
Draft 1*

Yolo County California Voter's Choice Act Election Administration Plan



Appendix L | Acronyms and Glossary

The purpose of this glossary is to provide the reader of the Election Administration Plan with a better understanding of the elections process and to define some terms used within the document. For clarification and understanding of the nuanced requirements that are related to some of the terms, see the specifics in the Election Administration Plan.

| Acronym or Term | Definition | Description and Code Citation |
|-----------------|-----------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| ACE | Yolo County Assessor/Clerk-Recorder/Elections | Elections is a branch within the Assessor/Clerk-Recorder/Registrar of Voters's Department |
| ADA | Americans with Disability Act | <p>The Americans with Disabilities Act (ADA) became law in 1990. The ADA is a civil rights law that prohibits discrimination against individuals with disabilities in all areas of public life including jobs, schools, transportation, and all public and private places that are open to the general public. The purpose of the law is to make sure that people with disabilities have the same rights and opportunities as everyone else. The ADA grants civil rights protections to individuals with disabilities similar to those provided to individuals on the basis of race, color, sex, national origin, age, and religion. It guarantees equal opportunity for individuals with disabilities in public accommodations, employment, transportation, state and local government services, and telecommunications.</p> <p>Voter's Choice Act: [Elections Code 4005(a)(2)-(4)] A location where a voter residing in a county can return, or vote and return, their mail ballot; register to vote; receive and vote a provisional ballot; receive and vote a replacement ballot; vote any type of ballot using accessible voting equipment.</p> |
| Agilis | Vote-by-Mail return envelope sorter | Yolo County uses the Agilis (vendor: Runbeck) to sort envelopes. Please look at our video on YouTube to see the Agilis in action: https://youtu.be/tG38K8Z2rFk |
| BDB | Ballot Drop Box | Voter's Choice Act: [Elections Code 4005(a)(1)(A)-(B)] An accessible, secure and locked ballot box that is able to received voted Vote-by-Mail (VBM) ballots. |
| BOD | Ballot on Demand | A certified self-contained system that allows a county elections official or poll worker to print, on demand, ballots onto official ballot card stock to provide to registered voters for voting. (California Elections Code §13004.5) |

| Acronym or Term | Definition | Description and Code Citation |
|-----------------|----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| CBO | Community-Based Organization | Yolo County Elections engages with Community-Based Organizations (CBOs) to increase voter registration and encourage newly registered and all active registered voters to participate in democracy by voting. |
| CCR | Code of California Regulations | Legal document in which the California Secretary of State codifies regulations to assure the uniform application and administration of state election law. |
| COVR | VoteCal California Online Voter Registration | Online Voter Registration through the California Secretary of State's website. |
| CVIG | County Voter Information Guide | <p>A booklet prepared, translated, and printed by the county elections official that contains important information, such as a list of Ballot Drop-Box Locations and Vote Centers, a sample of the Official Ballot (see Sample Ballot); candidate statements; legal text, impartial analysis, and arguments in favor of or against local ballot measures; and, a ballot replacement request form. The County Voter Information Guide (CVIG) is mailed starting approximately 40-days before an election. Formerly known as the Sample Ballot Pamphlet. (California Elections Codes §§13300 - 13317)</p> <p>This is not the same as the Official Voter Information Guide prepared by the Secretary of State.</p> |
| CVR | Conditional Voter Registration | <p>Also known as Same Day Voter Registration, Conditional Voter Registration (CVR) allows eligible citizens to register and vote on the same day, after the close of registration through Election Day. Conditional Voter Registration is a safety net for Californians who miss the deadline to register to vote or update their voter registration information (e.g., change of name, address, party preference) for an election.</p> <p>Eligible citizens who need to register or re-register to vote within 14 days of an election can complete this process to register and vote at their county elections office, polling place, or vote center. Their ballots will be processed and counted once the county elections office has completed the voter registration verification process.</p> |
| DFM | DFM Associates | The name of the vendor that supports our election management system. |
| DMV | Department of Motor Vehicles | The Department of Motor Vehicles (DMV) offices are required to offer customers an opportunity to register to vote when they apply for or renew their driver licenses or |

| Acronym or Term | Definition | Description and Code Citation |
|-----------------|----------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | state ID cards, or change their addresses. This is also known as Motor Voter under NVRA. |
| EAP | Election Administration Plan | [4005(a)(10)(A)-(J)] The plan proposed by county elections official on the conduct of elections with a wide variety of considerations including the siting of vote centers, ballot drop-off locations, and public outreach plans. A draft plan is to be written with community input and put through a public hearing process. An amended draft plan is posted for public comment after the public hearing on the draft plan. A plan that has been adopted after the public comment period is a final plan. A final plan that is changed and put out for public comment is an amended final plan. The final plan is also to be publicly reviewed, and possibly revised, within two years of conducting an election using the final or amended final plan, and every four years thereafter. |
| EC | Elections Code | Law that governs the administration of elections in California. |
| EIMS | Election Information Management System | The name of the software and database program supplied by our vendor DFM Associates. EIMS is Yolo County's election management system. |
| EMS | Election Management System | Generic term for a county's computer program and database that manages voter registration, precincts, districts, candidates, election definition, vote-by-mail signature verification, and voter participation history. A county's EMS must interface in real-time with the State's VoteCal voter registration system. |
| EO | Elections Official | |

| Acronym or Term | Definition | Description and Code Citation |
|------------------|-------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| ePB | Electronic Pollbook | <p>Yolo County's electronic pollbook, which is an iPad tablet, is supported by our vendor, Tenex. The "Tenex ePollbook" is certified by the California Secretary of State. The system requirements are further defined below.</p> <p>A system containing an electronic list of registered voters that may be transported and used at a Voter Assistance Center. This is the official list of registered voters eligible to vote in the election; it is used to verify a voter's eligibility to receive a ballot and captures voter history in real time to prevent double voting. Electronic Pollbooks cannot be connected to a voting system and must have backup power for continued operations.</p> <p>1. An Electronic Pollbook shall contain, at a minimum, all of the following voter registration data: name, address, district/precinct, party preference, voter status, whether or not the voter has been issued a Vote-by-Mail Ballot, whether or not the Vote-by-Mail Ballot has been recorded as accepted by the elections official, and, whether or not the voter's identification must be verified (first-time voter in federal election, only).</p> <p>2. An electronic pollbook shall not contain the following voter registration data: driver's license number, or any reference to a social security number. (California Elections Code §2183)</p> |
| EV | Early Voting | <p>Voting period before Election Day, including voting by mail and in-person voting.</p> <p>The county elections office is open 29 days prior to the election when the first Vote-by-Mail ballot is mailed to active registered voter. Until a Vote Center is open, all votes are treated as vote by mail votes.</p> |
| Facsimile Ballot | Translated Facsimile Ballot | <p>A facsimile of the ballot translated in another language to assist voters with limited-English proficiency to participate fully in the electoral process and vote independently.</p> |
| FPCA | Federal Post Card Application | <p>Voter Registration and Vote-by-Mail Ballot Request form. It is the federal government's red-and-white Standard Form No. 76, used by overseas US citizens and military personnel both to register to vote and to receive a Vote-by-Mail ballot. It is valid for one election cycle (primary and general) only.</p> |

| Acronym or Term | Definition | Description and Code Citation |
|-----------------|-------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| FPPC | Fair Political Practices Commission | <p>The Fair Political Practices Commission is a five-member independent, non-partisan commission that has primary responsibility for the impartial and effective administration of the Political Reform Act. The Act regulates campaign financing, conflicts of interest, lobbying, and governmental ethics. The Commission's objectives are to ensure that public officials act in a fair and unbiased manner in the governmental decision-making process, to promote transparency in government, and to foster public trust in the political system.</p> <p>Political Reform Act of 1974. Government Code Title 9. Political Reform [81000-91014]. (Title 9 added June 4, 1974, by initiative Proposition 9.</p> |
| FVAP | Federal Voting Assistance Program | <p>The Federal Voting Assistance Program (www.fvap.gov) works to ensure Service members, their eligible family members, and overseas citizens are aware of their right to vote and have the tools and resources to successfully do so - from anywhere in the world.</p> <p>The Director of FVAP administers the Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA) on behalf of the Secretary of Defense. UOCAVA, as amended by the Military and Overseas Voter Empowerment (MOVE) Act, requires states to transmit requested absentee ballots to UOCAVA voters no later than 45 days before a federal election. Those citizens protected by UOCAVA include:</p> <ul style="list-style-type: none"> • Members of the Uniformed Services (Army, Navy, Marine Corps, Air Force, Coast Guard, United States Public Health Service Commissioned Corps, and National Oceanic and Atmospheric Administration Commissioned Corps) • Members of the Merchant Marines • Eligible family members of the above • U.S. citizens residing outside the U.S. <p>FVAP assists voters through partnerships with the Military Services, Department of State, Department of Justice, election officials from 50 states, U.S. territories, and the District of Columbia.</p> |
| Hart | Hart InterCivic | The name of the vendor that supports our certified voting system. |
| HAVA | Help America Vote Act | Help America Vote Act (HAVA) of 2002 |

| Acronym or Term | Definition | Description and Code Citation |
|-----------------|---------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| LAAC | Language Accessibility Advisory Committee | [4005(a)(9)(A)] An advisory committee comprised of representatives from all language minority communities within the county that is to offer input on election administration to ensure registration and voting access for all language minority communities. |
| LAT or L&A | Logic and Accuracy Testing | Regulations require the performance of logic and accuracy testing on voting systems prior to each election and ensuring specific procedures for programming, deployment and use of voting equipment during elections are met. |
| MOVE Act | Military and Overseas Voter Empowerment Act | The Military and Overseas Voter Empowerment Act (MOVE) amended UOCAVA and other statutes by providing greater protections for Service Members, their eligible family members and other overseas citizens. Among other provisions, the MOVE Act requires States to send absentee ballots to UOCAVA voters at least 45 days before federal elections |
| NCOA | National Change of Address | A secure national database that holds 160 million permanent change-of-address records. NCOA is a product of the United States Postal Service. |
| NVRA | National Voter Registration Act | Often referred to as “Motor Voter Law” adopted by US Congress in 1993. The National Voter Registration Act (NVRA) has two major aspects related to voter registration: maintaining accurate voter rolls through list maintenance and ensuring every eligible citizen has the opportunity to register to vote through the Department of Motor Vehicles (DMV) and designated NVRA Voter Registration Agencies (VRAs). Requirements include voter tracking, outreach, voter confirmation for cancellations and keeping of statistics. |
| OPEX | OPEX Corporation | The name of the vendor that supports our voted vote-by-mail ballot identification return envelope opener and ballot extractor system. |
| PEMT | Post Election Manual Tally | 1% manual tally is the public process of manually tallying votes in 1 percent of the precincts, selected at random by the elections officials, and in one precinct for each race not included in the randomly selected precincts. This procedure is conducted during the official canvass to verify the accuracy of the automated count per Elections Code section 15360. |

| Acronym or Term | Definition | Description and Code Citation |
|-------------------|-----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| PII | Personal Identifiable Information | PII is defined as information: (i) that directly identifies an individual (e.g., name, address, social security number or other identifying number or code, telephone number, email address, etc.) or (ii) by which an agency intends to identify specific individuals in conjunction with other data elements, i.e., indirect identification. (These data elements may include a combination of gender, race, birth date, geographic indicator, and other descriptors). Additionally, information permitting the physical or online contacting of a specific individual is the same as personally identifiable information. This information can be maintained in either paper, electronic or other media. It is the responsibility of the individual user to protect data to which they have access. |
| Pitney Bowes | | The name of the vendor that support our metered mail and shipping system. |
| Poll Workers | | Poll workers are a vital link between the Elections Office and the voters that we serve. Poll workers are on the front lines of democracy, processing voters, issuing ballots, maintaining voting equipment and delivering ballots from the voter assistance centers to the Elections Office after the close of the polls each day the VAC is open. |
| ProVote Solutions | Printing Vendor | California-based printing vendor for Yolo County's election services, including official ballots, election envelopes, and voter information guide |
| PW | Poll Worker | See Poll Worker |
| RAVBM | Remote Accessible Vote-by-Mail | <p>A Remote Accessible Vote by Mail (RAVBM) system allows voters to mark their selections using their own compatible technology to vote independently and privately in the comfort of their own home. To use a RAVBM system, a voter must:</p> <ul style="list-style-type: none"> • Download the application • Mark their selections • Print their selections • Sign the envelope (using the envelope provided with the vote-by-mail ballot or the voter's own envelope) • Return the printed and signed selections either by mail or by dropping it off at a voting location. The selections cannot be returned electronically. |
| ROV | Registrar of Voters | Elected or appointed official who is responsible for the operation, administration and direction of the Elections Department, with primary responsibility for the registration |

| Acronym or Term | Definition | Description and Code Citation |
|-----------------------------------|--------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | of voters, the holding of elections and all matters pertaining to elections; and to do related work as required. |
| Sample Ballot | | A reference copy of the official ballot that is included in the County Voter Information Guide. |
| SME | Subject Matter Expert | The person who possesses a deep understanding of a particular subject. The subject in question can be anything, such as a job, department, function, process, piece of equipment, software solution, material, historical information, and more. Subject matter experts may have collected their knowledge through intensive levels of schooling, or through years of professional experience with the subject. The SME has a level of understanding regarding their subject that is not common knowledge, making the person quite valuable to an organization. |
| SOS | Secretary of State | In California, the elected or appointed official who is dedicated to making government more transparent and accessible in the areas of elections, business, political campaigning, legislative advocacy, and historical treasures. |
| The 1%, One percent, Manual Tally | 1% Manual Tally | The public process of manually counting votes cast in one percent of the precincts, selected at random, plus one precinct for each race not included in the randomly selected precincts. This procedure is conducted during the official canvass to verify the accuracy of the automated count performed by our voting system per Elections Code section 15360. See also PEMT. |
| UOCAVA | Uniformed and Overseas Absentee Voting Act | The federal Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA) extends federal absentee voting rights to U.S. citizens who are 18 or older AND active duty members of the Uniformed Services, Merchant Marine, or commissioned corps of the Public Health Service and the National Oceanic and Atmospheric Administration; their eligible family members; and U.S. citizens residing outside the United States. This Act provides the legal basis for these citizens' absentee voting requirements for federal offices. |
| USPS | United States Postal Service | The U.S. Postal Service is the only delivery service that reaches every address in the nation. |
| VAAC | Voting Accessibility Advisory Committee | [4005(a)(9)(B)] An advisory committee comprised of individuals and representatives of community based organizations serving voters with disabilities. The public committee offers input on election administration to ensure registration and voting access for all voters with disabilities. |

| Acronym or Term | Definition | Description and Code Citation |
|-----------------|-----------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| VAC | Voter Assistance Center | <p>Vote Centers are referred to as Voter Assistance Centers (VAC) in Yolo County to reflect the high level of service provided at the in-person voting locations. Voter Assistance Centers have more services available than offered at traditional polling places.</p> <p>A Yolo County voter will be able to use any VAC in the county, increasing flexibility and convenience for voters to access and receive services. At a VAC, a voter will be able to:</p> <ul style="list-style-type: none"> • Get a replacement Vote-by-Mail (VBM) ballot, • Get a VBM ballot return identification envelope, • Drop off a voted VBM ballot, • Receive language assistance, • Mark a ballot privately and independently using an ADA accessible device, • Register to vote, • Update their voter registration, • Vote a provisional or conditional voter registration ballot. |
| VBM | Vote-by-Mail | <p>Any registered voter may vote using a vote-by-mail ballot instead of going to the polls on Early Voting Days or Election Day. A ballot is mailed to every active registered voter. After voting, voters insert their ballot in the return identification envelope provided, making sure to complete all required information on the envelope in order for their ballot to count. Voted ballots may be returned by mail, in person to any vote center or county elections office, at an official ballot drop box within the state or authorizing someone to return the ballot on their behalf.</p> |
| VC | Vote Center | <p>An official voting location which is opened not more than 29 days prior to the election, which voters can vote on electronically or on paper. All votes are treated as vote by mail votes.</p> |
| VCA | Voter's Choice Act | California Elections Code §4005 |
| Verity | Hart InterCivic Verity Voting system | <p>Voting system supported by the Hart InterCivic vendor which includes software, hardware, device, and peripheral components to create, print, vote, scan, count, adjudicate and tabulate voted ballots.</p> |
| Verity Print | Hart InterCivic voting system component | <p>On-demand ballot printing device used to print and issue blank paper ballots to voters. The voter votes their ballot and casts it into the ballot box at the voter assistance center to be scanned centrally back in the Elections Office.</p> |

| Acronym or Term | Definition | Description and Code Citation |
|---------------------|--------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Verity Touch Writer | Hart InterCivic voting system component | An accessible ballot marking device to assist voters with to participate fully in the electoral process and vote independently. The Verity Touch Writer device's voter interfaces are a touchscreen and an Audio-Tactile Interface (ATI) which allows the voter to move through the digital ballot without touching the screen. The handheld controller provides the voter additional input options: a scrolling wheel and select button, headphones, and an analogue connection for tactile buttons or a voter's sip-and-puff device. After the voter has confirmed the selections, the voter prints the marked ballot on the attached printer. The voter then retrieves and casts the ballot into the ballot box at the voter assistance center to be scanned centrally back in the Elections Office. |
| VNC | Voter Notification Card | Once a voter registration application is accepted or a registration updated (including the updating of a mailing address), the county elections official must provide notification to the voter by mailing a non-forwardable Voter Notification Card (VNC). |
| VoteCal | California statewide voter registration database | California's centralized voter registration database that provides benefits to voters and election officials |
| VRC | Voter Registration Card | Voter registration application card |
| YRCP | Yolo County Residence Confirmation Postcard | Address confirmation postcard sent by Yolo County when the Elections office receives notification that a voter has possibly moved from USPS, National Change of Address (NCOA), and returned mail. |

Yolo County California Voter's Choice Act Election Administration Plan



Appendix M | Legislation and Code Citations

California Elections Code §4005.

(a) Notwithstanding Section 4000 or any other law, on or after January 1, 2018, the Counties of Calaveras, Inyo, Madera, Napa, Nevada, Orange, Sacramento, San Luis Obispo, San Mateo, Santa Clara, Shasta, Sierra, Sutter, and Tuolumne, and, except as provided in Section 4007, on or after January 1, 2020, any county may conduct any election as an all-mailed ballot election if all of the following apply:

(1) (A) At least two ballot dropoff locations are provided within the jurisdiction where the election is held or the number of ballot dropoff locations are fixed in a manner so that there is at least one ballot dropoff location provided for every 15,000 registered voters within the jurisdiction where the election is held, as determined on the 88th day before the day of the election, whichever results in more ballot dropoff locations. For purposes of this subparagraph, a vote center that includes an exterior ballot drop box counts only as a single ballot dropoff location. Ballot dropoff locations shall comply with the regulations adopted pursuant to subdivision (b) of Section 3025.

(B) A ballot dropoff location provided for under this section consists of a secure, accessible, and locked ballot box located as near as possible to established public transportation routes and that is able to receive voted ballots. All ballot dropoff locations shall be open at least during regular business hours beginning not less than 28 days before the day of the election, and on the day of the election. At least one ballot dropoff location shall be an accessible, secured, exterior drop box that is available for a minimum of 12 hours per day including regular business hours.

(2) (A) The county elections official permits a voter residing in the county to do any of the following at a vote center:

(i) Return, or vote and return, the voter's vote by mail ballot.

(ii) Register to vote, update the voter's voter registration, and vote pursuant to Section 2170.

(iii) Receive and vote a provisional ballot pursuant to Section 3016 or Article 5 (commencing with Section 14310) of Chapter 3 of Division 14.

(iv) Receive a replacement ballot upon verification that a ballot for the same election has not been received from the voter by the county elections official. If the county elections official is unable to determine if a ballot for the same election has been received from the voter, the county elections official may issue a provisional ballot.

(v) Vote a regular, provisional, or replacement ballot using accessible voting equipment that provides for a private and independent voting experience.

(B) Each vote center shall have at least three voting machines that are accessible to voters with

disabilities.

(3) (A) On the day of the election, from 7 a.m. to 8 p.m., inclusive, and on each of the three days before the election, for a minimum of eight hours per day, at least one vote center is provided for every 10,000 registered voters within the jurisdiction where the election is held, as determined on the 88th day before the day of the election. At least 90 percent of the number of vote centers required by this subparagraph shall be open for all four days during the required times. Up to 10 percent of the number of vote centers required by this subparagraph may be open for less than four days if at least one vote center is provided for every 10,000 registered voters on each day.

(B) Notwithstanding subparagraph (A), for a jurisdiction with fewer than 20,000 registered voters, a minimum of two vote centers are provided on the day of the election and on each of the three days before the election within the jurisdiction where the election is held.

(4) (A) Beginning 10 days before the day of the election and continuing daily up to and including the fourth day before the election, for a minimum of eight hours per day, at least one vote center is provided for every 50,000 registered voters within the jurisdiction where the election is held, as determined on the 88th day before the day of the election.

(B) Notwithstanding subparagraph (A), for a jurisdiction with fewer than 50,000 registered voters, a minimum of two vote centers are provided within the jurisdiction where the election is held.

(C) The vote centers provided under this section are established in accordance with the accessibility requirements described in Article 5 (commencing with Section 12280) of Chapter 3 of Division 12, the federal Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12101 et seq.), the federal Help America Vote Act of 2002 (52 U.S.C. Sec. 20901 et seq.), and the federal Voting Rights Act of 1965 (52 U.S.C. Sec. 10101 et seq.).

(D) The vote centers provided under this section are equitably distributed across the county so as to afford maximally convenient options for voters and are established at accessible locations as near as possible to established public transportation routes. The vote centers shall be equipped with voting units or systems that are accessible to individuals with disabilities and that provide the same opportunity for access and participation as is provided to voters who are not disabled, including the ability to vote privately and independently in accordance with Sections 12280 and 19240.

(E) (i) The vote centers provided under this section have an electronic mechanism for the county elections official to immediately access, at a minimum, all of the following voter registration data:

(I) Name.

(II) Address.

(III) Date of birth.

(IV) Language preference.

(V) Party preference.

(VI) Precinct.

(VII) Whether or not the voter has been issued a vote by mail ballot and whether or not a ballot has been received by the county elections official.

(ii) The electronic mechanism used to access voter registration data shall not be connected in any way to a voting system.

(5) A method is available for voters with disabilities to request and receive a blank vote by mail ballot and, if a replacement ballot is necessary, a blank replacement ballot that voters with disabilities can read and mark privately and independently pursuant to the federal Help America Vote Act of 2002 (52 U.S.C. Sec. 20901 et seq.).

(6) (A) Except as otherwise provided for in this section, election boards for the vote centers established under this section meet the requirements for eligibility and composition pursuant to Article 1 (commencing with Section 12300) of Chapter 4 of Division 12.

(B) Each vote center provides language assistance in all languages required in the jurisdiction under subdivision (c) of Section 12303 or Section 203 of the federal Voting Rights Act of 1965 (52 U.S.C. Sec. 10101 et seq.) in a manner that enables voters of the applicable language minority groups to participate effectively in the electoral process. Each vote center shall post information regarding the availability of language assistance in English and all other languages for which language assistance is required to be provided in the jurisdiction under subdivision (c) of Section 12303 or Section 203 of the federal Voting Rights Act of 1965 (52 U.S.C. Sec. 10101 et seq.).

(i) If a vote center is located in, or adjacent to, a precinct, census tract, or other defined geographical subsection required to establish language requirements under subdivision (c) of Section 12303 or Section 203 of the federal Voting Rights Act of 1965 (52 U.S.C. Sec. 10101 et seq.), or if it is identified as needing language assistance through the public input process described in clause (ii), the county elections official shall ensure that the vote center is staffed by election board members who speak the required language. If the county elections official is unable to recruit election board members who speak the required language, alternative methods of effective language assistance shall be provided by the county elections official.

(ii) The county elections official shall solicit public input regarding which vote centers should be staffed by election board members who are fluent in a language in addition to English pursuant to subdivision (c) of Section 12303 and Section 203 of the federal Voting Rights Act of 1965 (52 U.S.C. Sec. 10101 et seq.).

(iii) The county elections official shall provide notice in the sample ballot, in vote by mail materials, and on the official's internet website of the specific language services available at each vote center.

(C) Each vote center provides election materials translated in all languages required in the jurisdiction under subdivision (a) of Section 14201 and Section 203 of the federal Voting Rights Act of 1965 (52 U.S.C. Sec. 10101 et seq.).

(D) Each vote center provides reasonable modifications and auxiliary aids and services as required by the

federal Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12101 et seq.) and the federal Rehabilitation Act of 1973 (29 U.S.C. Sec. 701 et seq.).

(7) (A) Beginning 10 days before the election, the county elections official maintains, in an electronic format, an index of voters who have done any of the following at one of the vote centers established pursuant to this section:

(i) Registered to vote or updated the voter's voter registration.

(ii) Received and voted a provisional ballot or replacement ballot.

(iii) Voted a ballot using equipment at the vote center.

(B) The index required by subparagraph (A) includes the same information for each voter as is required to be included on copies of the roster that are posted pursuant to Section 14294. The index required by subparagraph (A) shall be updated continuously during any time that a vote center is open in the jurisdiction.

(8) (A) No later than 29 days before the day of the election, the county elections official begins mailing to registered voters a vote by mail ballot packet that includes a return envelope with instructions for the use and return of the vote by mail ballot. The county elections official shall have five days to mail a ballot to each person who is registered to vote on the 29th day before the day of the election and five days for each subsequent registered voter. The county elections official shall not discriminate against any region or precinct in the county in choosing which ballots to mail first within the prescribed five-day mailing period.

(B) The county elections official delivers to each voter, with either the sample ballot sent pursuant to Section 13303 or with the vote by mail ballot packet, all of the following:

(i) A notice, translated in all languages required under subdivision (a) of Section 14201 and Section 203 of the federal Voting Rights Act of 1965 (52 U.S.C. Sec. 10101 et seq.), that informs voters of all of the following:

(I) An all-mailed ballot election is being conducted and each eligible voter will be issued a vote by mail ballot by mail.

(II) The voter may cast a vote by mail ballot in person at a vote center during the times and days specified in subparagraph (A) of paragraph (4) or on election day.

(III) No later than seven days before the day of the election, the voter may request the county elections official to send a vote by mail ballot in a language other than English pursuant to Section 203 of the federal Voting Rights Act of 1965 (52 U.S.C. Sec. 10101 et seq.) or a facsimile copy of the ballot printed in a language other than English pursuant to Section 14201.

(IV) No later than seven days before the day of the election, the voter may request the county elections official to send or deliver a ballot that voters with disabilities can read and mark privately and independently pursuant to the federal Help America Vote Act of 2002 (52 U.S.C. Sec. 20901 et seq.).

(ii) A list of the ballot dropoff locations and vote centers established pursuant to this section, including the dates and hours they are open. The list shall also be posted on the internet website of the county elections official in a format that is accessible for people with disabilities pursuant to Section 11135 of the Government Code.

(iii) A postage-paid postcard that the voter may return to the county elections official for the purpose of requesting a vote by mail ballot in a language other than English or for the purpose of requesting a vote by mail ballot in an accessible format.

(C) Upon request, the county elections official provides written voting materials to voters with disabilities in an accessible format, as required by the federal Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12101 et seq.) and the federal Rehabilitation Act of 1973 (29 U.S.C. Sec. 701 et seq.).

(9) (A) The county elections official establishes a language accessibility advisory committee that is comprised of representatives of language minority communities. The committee shall be established no later than October 1 of the year before the first election conducted pursuant to this section. The committee shall hold its first meeting no later than April 1 of the year in which the first election is conducted pursuant to this section.

(B) The county elections official establishes a voting accessibility advisory committee that is comprised of voters with disabilities. The committee shall be established no later than October 1 of the year before the first election conducted pursuant to this section. The committee shall hold its first meeting no later than April 1 of the year in which the first election is conducted pursuant to this section.

(C) A county with fewer than 50,000 registered voters may establish a joint advisory committee for language minority communities and voters with disabilities.

(10) (A) The county elections official develops a draft plan for the administration of elections conducted pursuant to this section in consultation with the public, including both of the following:

(i) One meeting, publicly noticed at least 10 days in advance of the meeting, that includes representatives, advocates, and other stakeholders representing each community for which the county is required to provide voting materials and assistance in a language other than English under subdivision (a) of Section 14201 and the federal Voting Rights Act of 1965 (52 U.S.C. Sec. 10101 et seq.).

(ii) One meeting, publicly noticed at least 10 days in advance of the meeting, that includes representatives from the disability community and community organizations and individuals that advocate on behalf of, or provide services to, individuals with disabilities.

(B) The county elections official, when developing the draft plan for the administration of elections conducted pursuant to this section, considers, at a minimum, all of the following:

(i) Vote center and ballot dropoff location proximity to public transportation.

(ii) Vote center and ballot dropoff location proximity to communities with historically low vote by mail usage.

- (iii) Vote center and ballot dropoff location proximity to population centers.
 - (iv) Vote center and ballot dropoff location proximity to language minority communities.
 - (v) Vote center and ballot dropoff location proximity to voters with disabilities.
 - (vi) Vote center and ballot dropoff location proximity to communities with low rates of household vehicle ownership.
 - (vii) Vote center and ballot dropoff location proximity to low-income communities.
 - (viii) Vote center and ballot dropoff location proximity to communities of eligible voters who are not registered to vote and may need access to same day voter registration.
 - (ix) Vote center and ballot dropoff location proximity to geographically isolated populations, including Native American reservations.
 - (x) Access to accessible and free parking at vote centers and ballot dropoff locations.
 - (xi) The distance and time a voter must travel by car or public transportation to a vote center and ballot dropoff location.
 - (xii) The need for alternate methods for voters with disabilities for whom vote by mail ballots are not accessible to cast a ballot.
 - (xiii) Traffic patterns near vote centers and ballot dropoff locations.
 - (xiv) The need for mobile vote centers in addition to the number of vote centers established pursuant to this section.
 - (xv) Vote center location on a public or private university or college campus.
- (C) The county elections official publicly notices the draft plan for the administration of elections conducted pursuant to this section and accepts public comments on the draft plan for at least 14 days before the hearing held pursuant to subparagraph (D).
- (D) (i) Following the 14-day review period required by subparagraph (C), the county elections official holds a public meeting to consider the draft plan for the administration of elections conducted pursuant to this section and to accept public comments. The meeting shall be publicly noticed at least 10 days in advance of the meeting on the internet websites of the clerk of the county board of supervisors and the county elections official, or, if neither the clerk of the county board of supervisors nor the county elections official maintain an internet website, in the office of the county elections official.
- (ii) After the public hearing to consider the draft plan for the administration of elections conducted pursuant to this section and to accept public comments, the county elections official shall consider any public comments the official receives from the public and shall amend the draft plan in response to the public comments to the extent the official deems appropriate. The county elections official shall publicly notice the amended draft plan and shall accept public comments on the amended draft plan for at least

14 days before the county elections official may adopt the amended draft plan pursuant to subparagraph (E).

(E) (i) Following the 14-day review and comment period required by clause (ii) of subparagraph (D), the county elections official may adopt a final plan for the administration of elections conducted pursuant to this section, and shall submit the voter education and outreach plan that is required by clause (i) of subparagraph (I) to the Secretary of State for approval.

(ii) The Secretary of State shall approve, approve with modifications, or reject a voter education and outreach plan submitted pursuant to clause (i) of subparagraph (I) within 14 days after the plan is submitted by the county elections official.

(iii) The draft plan, the amended draft plan, and the adopted final plan for the administration of elections conducted pursuant to this section shall be posted on the internet website of the county elections official in each language in which the county is required to provide voting materials and assistance under subdivision (a) of Section 14201 and the federal Voting Rights Act of 1965 (52 U.S.C. Sec. 10101 et seq.), and the Secretary of State's internet website in a format that is accessible for people with disabilities pursuant to Section 11135 of the Government Code.

(F) Public meetings held pursuant to this paragraph shall, upon request, provide auxiliary aids and services to ensure effective communication with people with disabilities.

(G) Within two years of the adoption of the first plan for the administration of elections conducted pursuant to this section, the county elections official shall hold public meetings in accordance with the procedures described in subparagraphs (C) to (F), inclusive, to consider revising the first plan for the administration of elections conducted pursuant to this section. Every four years thereafter, the county elections official shall hold public meetings in accordance with the procedures described in subparagraphs (C) to (F), inclusive, to consider revising the plan for the administration of elections conducted pursuant to this section.

(H) (i) With reasonable public notification, a county elections official may amend a plan for the administration of elections conducted pursuant to this section no more than 120 days before the date of an election held pursuant to this section.

(ii) With reasonable public notification, a county elections official may amend a plan for the administration of elections conducted pursuant to this section more than 120 days before the date of an election held pursuant to this section if the official provides at least 30 days to accept public comments on the amended plan.

(I) The plan for the administration of elections conducted pursuant to this section, includes all of the following:

(i) A voter education and outreach plan that is approved by the Secretary of State and that includes all of the following:

(I) A description of how the county elections official will use the media, including social media, newspapers, radio, and television that serve language minority communities for purposes of informing

voters of the upcoming election and promoting the toll-free voter assistance hotline.

(II) A description of how the county elections official will use the media, including social media, newspapers, radio, and television for purposes of informing voters of the availability of a vote by mail ballot in an accessible format and the process for requesting such a ballot.

(III) A description of how the county elections official will have a community presence to educate voters regarding the provisions of this section.

(IV) A description of the accessible information that will be publicly available on the accessible internet website of the county elections official.

(V) A description of the method used by the county elections official to identify language minority voters.

(VI) A description of how the county elections official will educate and communicate the provisions of this section to the public, including:

(ia) Communities for which the county is required to provide voting materials and assistance in a language other than English under subdivision (a) of Section 14201 and the federal Voting Rights Act of 1965 (52 U.S.C. Sec. 10101 et seq.). The county elections official shall hold at least one bilingual voter education workshop for each language in which the county is required to provide voting materials and assistance in a language other than English under subdivision (a) of Section 14201 and the federal Voting Rights Act of 1965 (52 U.S.C. Sec. 10101 et seq.).

(ib) The disability community, including organizations and individuals that advocate on behalf of, or provide services to, individuals with disabilities. The county elections official shall hold at least one voter education workshop to increase accessibility and participation of eligible voters with disabilities.

(VII) A description of how the county will spend the necessary resources on voter education and outreach to ensure that voters are fully informed about the election. This description shall include information about the amount of money the county plans to spend on voter education and outreach activities under the plan, and how that compares to the amount of money spent on voter education and outreach in recent similar elections in the same jurisdiction that were not conducted pursuant to this section.

(VIII) At least one public service announcement in the media, including newspapers, radio, and television, that serve English-speaking citizens for purposes of informing voters of the upcoming election and promoting the toll-free voter assistance hotline. Outreach made under this subclause shall include access for voters who are deaf or hard of hearing and voters who are blind or visually impaired.

(IX) At least one public service announcement in the media, including newspapers, radio, and television, that serve non-English-speaking citizens for each language in which the county is required to provide voting materials and assistance under subdivision (a) of Section 14201 and the federal Voting Rights Act of 1965 (52 U.S.C. Sec. 10101 et seq.) for purposes of informing voters of the upcoming election and promoting the toll-free voter assistance hotline.

(X) At least two direct contacts with voters for purposes of informing voters of the upcoming election and promoting the toll-free voter assistance hotline. The two direct contacts are in addition to any other required contacts including, but not limited to, sample ballots and the delivery of vote by mail ballots.

(ii) A description of how a voter with disabilities may request and receive a blank vote by mail ballot and, if a replacement ballot is necessary, a blank replacement ballot that a voter with disabilities can mark privately and independently.

(iii) A description of how the county elections official will address significant disparities in voter accessibility and participation identified in the report required by subdivision (g).

(iv) A description of the methods and standards that the county elections official will use to ensure the security of voting conducted at vote centers.

(v) Information about estimated short-term and long-term costs and savings from conducting elections pursuant to this section as compared to recent similar elections in the same jurisdiction that were not conducted pursuant to this section.

(vi) To the extent available at the time of publication, information on all of the following:

(I) The total number of vote centers to be established.

(II) The total number of ballot dropoff locations to be established.

(III) The location of each vote center.

(IV) The location of each ballot dropoff location and whether it is inside or outside.

(V) A map of the locations of each vote center and ballot dropoff location.

(VI) The hours of operation for each vote center.

(VII) The hours of operation for each ballot dropoff location.

(VIII) The security and contingency plans that would be implemented by the county elections official to do both of the following:

(ia) Prevent a disruption of the vote center process.

(ib) Ensure that the election is properly conducted if a disruption occurs.

(IX) The number of election board members and the number of bilingual election board members and the languages spoken.

(X) The services provided to voters with disabilities, including, but not limited to, the type and number of accessible voting machines and reasonable modifications at each vote center.

(XI) The design, layout, and placement of equipment inside each vote center that protects each voter's

right to cast a private and independent ballot.

(vii) A toll-free voter assistance hotline that is accessible to voters who are deaf or hard of hearing, and that is maintained by the county elections official that is operational no later than 29 days before the day of the election until 5 p.m. on the day after the election. The toll-free voter assistance hotline shall provide assistance to voters in all languages in which the county is required to provide voting materials and assistance under subdivision (a) of Section 14201 and the federal Voting Rights Act of 1965 (52 U.S.C. Sec. 10101 et seq.).

(J) The plan for the administration of elections conducted pursuant to this section is posted in a format that is accessible to persons with disabilities on the internet website of the Secretary of State and on the internet website of the county elections official.

(b) Notwithstanding Section 4000 or any other law, on or after January 1, 2018, the Counties of Calaveras, Inyo, Madera, Napa, Nevada, Orange, Sacramento, San Luis Obispo, San Mateo, Santa Clara, Shasta, Sierra, Sutter, and Tuolumne, and on or after January 1, 2020, any county may conduct a special election as an all-mailed ballot election under this section if all of the following apply:

(1) The county elections official has done either of the following:

(A) Previously conducted an election as an all-mailed ballot election in accordance with subdivision (a).

(B) Adopted a final plan for the administration of elections pursuant to clause (i) of subparagraph (E) of paragraph (10) of subdivision (a), in which case the county elections official shall complete all activities provided for in the voter education and outreach plan that is required by clause (i) of subparagraph (I) of paragraph (10) of subdivision (a) before the day of the special election.

(2) (A) On the day of election, from 7 a.m. to 8 p.m., inclusive, at least one vote center is provided for every 30,000 registered voters. If the jurisdiction is not wholly contained within the county, the county elections official shall make a reasonable effort to establish a vote center within the jurisdiction where the special election is held.

(B) Notwithstanding subparagraph (A), for a jurisdiction with fewer than 30,000 registered voters, the county elections official makes a reasonable effort to establish a vote center.

(3) (A) Not less than 10 days before the day of the election, for a minimum of eight hours per day, at least one vote center is provided for every 60,000 registered voters. If the jurisdiction is not wholly contained within the county, the county elections official shall make a reasonable effort to establish a vote center within the jurisdiction where the special election is held.

(B) Notwithstanding subparagraph (A), for a jurisdiction with fewer than 30,000 registered voters, the county elections official makes a reasonable effort to establish a vote center.

(4) (A) At least one ballot dropoff location is provided for every 15,000 registered voters. At least one ballot dropoff location shall be located within the jurisdiction where the special election is held. All

ballot dropoff locations shall be open at least during regular business hours beginning not less than 28 days before the day of the election, and on the day of the election.

(B) Notwithstanding subparagraph (A), for a jurisdiction with fewer than 15,000 registered voters, at least one ballot dropoff location shall be provided.

(c) Except as otherwise provided in this section, the election day procedures shall be conducted in accordance with Division 14 (commencing with Section 14000).

(d) The county elections official may provide, at the official's discretion, additional ballot dropoff locations and vote centers for purposes of this section.

(e) The return of voted vote by mail ballots is subject to Sections 3017 and 3020.

(f) For the sole purpose of reporting the results of an election conducted pursuant to this section, upon completion of the ballot count, the county elections official shall divide the jurisdiction into precincts pursuant to Article 2 (commencing with Section 12220) of Chapter 3 of Division 12 and shall prepare a statement of the results of the election in accordance with Sections 15373 and 15374.

(g) (1) (A) Within six months of each election conducted pursuant to this section or Section 4007, the Secretary of State shall report to the Legislature, to the extent possible, all of the following information by categories of race, ethnicity, language preference, age, gender, disability, permanent vote by mail status, historical polling place voters, political party affiliation, and language minorities as it relates to the languages required under subdivision (a) of Section 14201 and Section 203 of the federal Voting Rights Act of 1965 (52 U.S.C. Sec. 10101 et seq.):

(i) Voter turnout.

(ii) Voter registration.

(iii) Ballot rejection rates.

(iv) Reasons for ballot rejection.

(v) Provisional ballot use.

(vi) Accessible vote by mail ballot use.

(vii) The number of votes cast at each vote center.

(viii) The number of ballots returned at ballot dropoff locations.

(ix) The number of ballots returned by mail.

(x) The number of persons who registered to vote at a vote center.

(xi) Instances of voter fraud.

(xii) Any other problems that became known to the county elections official or the Secretary of State during the election or canvass.

(B) The report required by subparagraph (A) shall be posted on the internet website of the Secretary of State in a format that is accessible for people with disabilities pursuant to Section 11135 of the Government Code.

(C) The report required by subparagraph (A) shall be submitted to the Legislature in compliance with Section 9795 of the Government Code.

(D) If an election is conducted pursuant to this section, the county shall submit, to the extent possible, to the Secretary of State the information needed for the Secretary of State to prepare the report required by subparagraph (A).

(E) The Secretary of State may contract with any qualified person or organization for purposes of preparing the report required by subparagraph (A).

(2) The county elections official shall post on the official's internet website a report that compares the cost of elections conducted pursuant to this section to the costs of previous elections. The report shall be posted in a format that is accessible for people with disabilities pursuant to Section 11135 of the Government Code.

(h) The Secretary of State shall enforce the provisions of this section pursuant to Section 12172.5 of the Government Code.

(i) For purposes of this section, "disability" has the same meaning as defined in subdivisions (j), (m), and (n) of Section 12926 of the Government Code.

(Amended by Stats. 2019, Ch. 554, Sec. 1.5. (AB 59) Effective January 1, 2020.)

Code of California Regulations Citation

Division 2 Code of California Regulations § 20158

CCR § 20158. System Requirements.

- (a) The electronic poll book shall not be connected to a voting system at any time.
- (b) The electronic poll book shall demonstrate that it accurately processes all activity as prescribed in the vendor's application packet.
- (c) The electronic poll book shall be capable of operating for a period of at least two hours on backup power, such that no data is lost or corrupted nor normal operations interrupted. When backup power is exhausted, the electronic poll book shall retain the contents of all memories intact.
- (d) The electronic poll book shall be compatible with:
 - (1) All voter registration election management systems used in the State of California, including any software system (middle ware) used to prepare the list of voters for the equipment.
 - (2) Any hardware attached to the electronic poll book (e.g. bar code scanners, signature capture devices, transport media, printers, etc.).
- (e) An electronic poll book shall contain all of the following voter registration data:
 - (1) Name.
 - (2) Address.
 - (3) District/Precinct.
 - (4) Party preference.
 - (5) Voter status.
 - (6) Whether or not the voter has been issued a vote by mail ballot.
 - (7) Whether or not the vote by mail ballot has been recorded as accepted by the elections official.
 - (8) Whether or not the voter's identification must be verified.
- (f) The electronic poll book shall encrypt all voter registration data at rest and in transit, utilizing a minimum of Advanced Encryption Standard (AES) 256-bit data encryption, based on recognized industry standards.

- (g) The electronic poll book shall provide reliable transmission of voter registration and election information.
- (h) The electronic poll book shall have the capability to store a local version of the electronic list of registered voters to serve as a backup.
- (i) The electronic poll book shall produce a list of audit records that reflect all actions of the system, including in-process audit records that display all transactions. Such audit records shall be able to be exported in non-proprietary, human readable format.
- (j) The electronic poll book shall enable a poll worker to easily verify that the electronic poll book:
- (1) Has been set up correctly.
 - (2) Is working correctly so as to verify the eligibility of the voter.
 - (3) Is correctly recording that a voter has voted.
 - (4) Has been shut down correctly.
- (k) After the voter has been provided with a ballot, the electronic poll book shall permit a poll worker to enter information indicating that the voter has voted at the election. The electronic poll book shall have the capability to transmit this information to every other electronic poll book in the county utilizing the same list of registered voters.
- (l) The electronic poll book shall permit voter activity to be accurately uploaded into the county's voter registration election management system.
- (m) During an interruption in network connectivity of an electronic poll book, all voter activity shall be captured, and the electronic poll book shall have the capacity to transmit that voter activity upon connectivity being restored.
- (n) If the electronic poll book uses an electronic signature capture device, the device shall:
- (1) Produce a clear image of the electronic signature, capable of verification.
 - (2) Retain and identify the signature of the voter.
- (o) The electronic poll book shall have the capacity to transmit all information generated by the voter or poll worker as part of the process of receiving a ballot, including the time and date stamp indicating when the voter voted, and the electronic signature of the voter, where applicable, to the county's voter registration election management system.
- (p) The Secretary of State recommends electronic poll books not be enabled or installed with any technologies delineated in the Institute of Electrical and Electronics Engineers' (IEEE) 802.11 wireless local area network (LAN) standards. However, should an electronic poll book be enabled or installed with a wireless technology, the following shall be utilized:

- (1) A minimum of 256-bit data encryption.
- (2) A minimum of Wireless Protected Access (WPA) 2 security enabled.
- (3) Compliance with Payment Card Industry Data Security Standards (PCI DSS) version 3.2, which is hereby incorporated by reference.
- (4) A dedicated wireless access point (WAP) or connection utilized only by county employees or elections officials, void of public or guest access.
- (5) Devices equipped with one or more of the following:
 - i. Biometric authentication.
 - ii. Multi-factor authentication.
 - iii. Compliance with current PCI DSS version 3.2 password requirements, which is hereby incorporated by reference.
 - iv. Remote wipe technology set to automatically clear a device upon eight failed login attempts.
- (q) Jurisdictions utilizing a wide area network (WAN) to transmit voter registration data from an electronic poll book to a centralized location shall utilize one of the following:
 - (1) A dedicated leased line.
 - (2) A hardware virtual private network (VPN).
 - (3) A dedicated cellular connection void of public or guest access.
- (r) The electronic poll book shall be reviewed for accessibility.

Note: Authority cited: Section 12172.5, Government Code; and Section 2550, Elections Code. Reference: Section 2550, Elections Code.

HISTORY

1. New section filed 5-16-2018; operative 5-16-2018 pursuant to Government Code section 11343.4(b)(3) (Register 2018, No. 20).

This database is current through 11/19/21 Register 2021, No. 47